

ORGANIZATIONAL MEETING
MUNICIPAL COUNCIL

MUNICIPAL DISTRICT OF BRAZEAU NO. 77

COUNCIL CHAMBERS
5516 INDUSTRIAL ROAD
DRAYTON VALLEY, ALBERTA
OCTOBER 27, 1993
3:00 P.M.



1992 Oct.
1993

OATH OF OFFICE

SEATING - IN ACCORDANCE WITH THE PROCEDURAL BY-LAW

1. CALL TO ORDER

- Municipal Manager

2. APPOINTMENT OF RETURNING OFFICER

[Layne Johnson] _____

3. ELECTION OF OFFICERS

| | | |
|---------------------------|------------|-------|
| (a) Reeve (oath) | E. Lambert | _____ |
| * (b) Deputy Reeve (oath) | W. Tweedle | _____ |
| Effective May 1, 1993 | B. Guyon | _____ |

* Motion made on 92 11 09 that the Deputy Reeve position be rotated on a six month basis.

4. ELECTION OF COMMITTEES

(a) Agricultural Service Board

| | | |
|----------------------|-------------|-------|
| Council Member | B. Guyon | _____ |
| Council Member | W. Tweedle | _____ |
| Ratepayer Member | M. Schwab | _____ |
| Ratepayer Member | A. Heinrich | _____ |
| * Ministerial Member | E. Ryl | _____ |

* Appointed by the Minister of Agriculture

Election of Chairman B. Guyon _____

Note: The Chairman must be elected by Council and must be a Council Member of the Agricultural Service Board.

| | | |
|------------------------|--------------|-------|
| Secretary to the Board | T. McCracken | _____ |
| Alternate Secretary | | _____ |

(b) Municipal Planning Commission

| | | |
|--------|------------|-------|
| Member | B. Guyon | _____ |
| Member | W. Tweedle | _____ |
| Member | L. Coward | _____ |
| Member | N. Gibson | _____ |
| Member | S. Aitken | _____ |

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Note: (i) By-Law Nos. 3-88 and 82-89 provide for five members with Chairman and Vice-Chairman appointed by the Commission.

(ii) The Planning Act provides that no M.P.C. member may be a member of the Development Appeal Board.

Secretary to the Commission M. Dennis _____
Alternate Secretary _____

(c) Joint Municipal Planning Commission

Councillor B. Guyon _____
Councillor W. Tweedle _____
Alternate L. Coward _____
Member-at-Large N. Gibson _____
Secretary M. Dennis _____

(d) Development Appeal Board

Member E. Lambert _____
Member J. Coombes _____
Member A. Heinrich _____
Member G. Duce _____
Member A. Ranger _____

Note: Chairman and Vice-Chairman Appointed by the Board.

Secretary to the Board _____
Alternate Secretary L. Johnson _____

(e) Court of Revision

All Members of Council Council _____
Election of Chairman L. Coward _____
Clerk of the Court of Revision C. Lind _____

Note: Minimum 3, Maximum 5

(f) Recreation Board

All Members of Council Council _____

(g) Community Tourism Action Committee

All Members of Council Council _____

(h) Family and Community Support Services

All Members of Council Council _____

(i) Union Negotiating/Labour Relations Committee

Councillor E. Lambert _____
Councillor W. Tweedle _____
Administration L. Johnson _____

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(j) By-Law Enforcement Committee

All Members of Council Council

Election of Chairman Vacant

5. APPOINTMENTS TO AGENCIES

(a) Yellowhead Regional Planning Commission

Representative B. Guyon
Alternate E. Lambert

(b) Agricultural Development Committee

Council Member J. Coombes

Note: Of 5 members, 4 appointed by Province, one by Council.

(c) Alberta West Central Health Unit

Representative L. Coward
Alternate J. Coombes

(d) Hospital Districts

(i) Drayton Valley Hospital District No. 77

Representative L. Coward
Representative B. Guyon

(ii) Breton and District Hospital District No. 85

Representative J. Coombes

(iii) Leduc General and Auxiliary Hospital and Nursing Home District No. 83

Representative J. Coombes

(e) Drayton Valley Regional Landfill Authority

Representative E. Lambert
Representative W. Tweedle
Alternate B. Guyon

(f) Pembina Valley Regional Ambulance Authority

Representative J. Coombes
Alternate L. Coward

(g) Brazeau Foundation

Representative E. Lambert
Member at Large J. Starling
Alternate L. Coward

(h) Warburg Seed Cleaning Plant

Councillor W. Tweedle
Alternate

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(i) Yellowhead Regional Library Board

(Note: No appointment. By Agreement representative is appointed by the Town of Drayton Valley.)

(j) Recommended to the Drayton Valley and District Library Board

Councillor L. Coward _____

(k) Recommended to the Breton and District Library Board

Councillor J. Coombes _____

(l) Drayton Valley Chamber of Commerce

Councillor B. Guyon _____

(m) Breton Chamber of Commerce

Councillor W. Tweedle _____

(n) Edmonton/Evergreen Region F.C.S.S. Board

Councillor L. Coward _____

(o) Tourist Associations

(i) Battle River and Evergreen Tourist Association

Representative E. Lambert _____

(p) Pest and Weed Appeals Committee

Councillor/Chairman E. Lambert _____

Member-at-Large J. Greschuk _____

Member-at-Large M. Bezludny _____

6. AD HOC COMMITTEES

(a) Disaster Services Committee

Councillor E. Lambert _____

Councillor W. Tweedle _____

(b) Pembina Valley Flood Plain Committee

Councillor L. Coward _____

(c) Joint General Municipal Plan Committee - M.D./Town of Drayton Valley

Councillor E. Lambert _____

Councillor W. Tweedle _____

(d) Weyerhaeuser Forest Advisory Committee

Representative J. Coombes _____

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(e) Recreation Facility Committee

Councillor B. Guyon _____

(f) 1994 Alberta Winter Games Committee

Councillor J. Coombes _____
Alternate B. Guyon _____

7. **SIGNING AUTHORITIES**

(i) General Accounts Payable

Reeve or Deputy Reeve plus
Acting Municipal Manager or
Administrative Assistant _____

(ii) Payroll

Acting Municipal Manager or
Administrative Assistant _____

8. **FIRE GUARDIANS**

Area One H. Smithinsky _____
Area Two B. Bustin _____
Area Three V. Harke _____
Area Four R. Belva _____
Area Five R. Robb _____
Area Six L. Floden _____
Area Seven L. Polischuk _____
Area Eight P. Smestad _____

General

J. Andrew _____
M. Dennis _____
S. Murray _____
S. Hennig _____
T. McCracken _____
S. Pye _____
S. Fuson _____
A. Smith _____

Note: By virtue of Forest and Prairie Protection Act, members of Council and Municipal Manager are fire guardians by virtue of their positions (Councillor and Municipal Secretary).

9. **BANKING AUTHORITY** Bank of Montreal _____

10. **ASSESSOR**

Department of Municipal Affairs R. Tarves _____

11. **INSURANCE AGENCY** Jubilee Insurance _____

12. **SOLICITORS**

General Municipal Labour Brownlee Fryett _____
G. Lucas _____

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13. MEETING SCHEDULE

(i) Municipal Planning Commission

To be held as required prior to
each Council Meeting

Start Time 9:00 a.m.

(ii) Agricultural Service Board

Second Tuesday of Confirm
the Month

Start Time 9:30 a.m.

14. ANNUAL MEETING

To be Held Yes/No Yes

15. DESTRUCTION OF BALLOTS

16. ADJOURNMENT

Note: Section 51 of the Municipal Government Act provides for Reeve to be ex-officio member of all Boards and Commissions. Does not effect appointments other than by Municipal Government Act.

ADDENDUM

In certain areas, the organizational changes which have occurred are reflected by appointments which have been dealt with in the past.

**CITIZEN AT-LARGE INTEREST ON SERVING ON VARIOUS
COMMITTEES**

Agricultural Service Board

Jennie Greschuk
Val Urchyshyn
Maureen Schwab
Anthony Heinrich

Joint Municipal Planning Commission

Val Urchyshyn
Natalie Gibson

Municipal Planning Commission

Natalie Gibson
Scotty Aitken
Anthony Heinrich (if not successful in appointment on Municipal Planning
Commission would be interested in Development Appeal Board)

Development Appeal Board

Alexis Ranger
Gordon Duce

Weed and Pest Appeals Committee

Jennie Greschuk, *Marshall Bezudnyj*.

Brazeau Foundation

Jack Starling

Interested in All Committees

Alexis Ranger
Scotty Aitken