

BRAZEAU COUNTY

COUNCIL MEETING

May 17, 2016



**BRAZEAU COUNTY
REGULAR COUNCIL MEETING
AGENDA**

DATE: 2016 05 17
TIME: 9:00 AM
PLACE: COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS

Call to Order

Present

1. Addition to and Adoption of the Agenda
2. Adoption of the minutes of the Council Meeting of May 3, 2016 **(Pages 6 - 21)**
Adopt of the minutes of the Special Council Meeting of May 9, 2016 **(Pages 22 - 30)**
3. Business Arising
4. Urgent Items
5. Delegations/Appointments

9:30 am	Taverner Partners Inc. Natural Resource Extraction
9:45 am	STARS – Glenda Farnden
10:30 am	Jubilee Insurance
11:00 am	Public Input Session
6. Fire Services
 - a) Fort McMurray Emergency Relief Funding Support **(Pages 31 - 32)**
7. Community Services
 - a) Appointment of Weed and Pest Inspectors for 2016
- Request for Council Decision attached **(Pages 33 - 34)**
 - b) Riggers Rugby Club
- Request for Council Decision attached **(Pages 35 - 40)**
8. Corporate Services
 - a) Designation of 2015 Unrestricted Surplus
- Request for Council Decision attached **(Pages 41 - 43)**
 - b) Bank Reconciliation for April 30, 2016
- Statement attached **(Pages 44 - 45)**
9. Public Works and Infrastructure
(No reports at this time)

10. Planning and Development
 - a) Taverner Partners Inc. Natural Resource Extraction
- Separate handout
 - b) Access to Private Lot via Public Utility Lot in River Ravine
- Request for Council Decision attached (**Pages 46 - 65**)
 - c) Land Use Bylaw Amendment 16A-009
- Request for Council Decision attached (**Pages 66 - 77**)
 - d) 16A-008 Council Motions on Zoning of Parcels
- Update Report to Council attached (**Pages 78 - 80**)
11. General Matters
 - a) Declaration on Petition Sufficiency and Effectiveness
- correspondence attached (**Pages 81 - 84**)
 - b) Manpower and Equipment Assistance for the Municipality of Wood Buffalo
- Request for Council Decision attached (**Pages 85 - 87**)
12. Question Period from the Media
13. Correspondence
 - a) Correspondence from Alberta Municipal Affairs regarding linear property assessment revenue (**Page 88**)
 - b) Correspondence from the Royal Canadian Mounted Police Commanding Officer "K" Division regarding the 2016 AAMDC Spring Convention (**Pages 89 - 90**)
 - c) Correspondence from Alberta Human Services, Advanced Education and Labour regarding employment and training programs (**Pages 91 - 93**)
 - d) Thank you card from the Hearts & Hands Quilter's Guild (**Page 94**)
14. Councillor Reports (**Not available at this time**)
15. Agricultural Service Board Members Report (A. Heinrich/S. Mahan/B. Guyon)
16. Municipal Planning Commission Report (M. Gressler/A. Heinrich/M. Thompson)
17. Brazeau Seniors Foundation Report (S. Mahan/K. Westerlund)
18. Drayton Valley Library Board Report (K. Westerlund/S. Mahan)
19. Eagle Point/Blue Rapids Parks Council Report (A. Heinrich/S. Mahan)

20. Family and Community Support Services (R. Moir/M. Gressler)
21. Pembina Area Synergy Group (A. Heinrich/R. Moir)
22. North Saskatchewan Watershed Alliance (M. Gressler/B. Guyon)
23. West Central Airshed Society (B. Guyon/M. Gressler)
24. Pembina Sentinel Air Monitoring (M. Thompson/B. Guyon)
25. Breton and District Library Board (M. Thompson/A. Heinrich)
26. Municipal Library Board (S. Mahan/K. Westerlund/M. Thompson)
27. Yellowhead Regional Library Board (S. Mahan/M. Gressler)
28. Drayton Valley & District Chamber of Commerce (K. Westerlund/M. Thompson)
29. Breton & District Chamber of Commerce (M. Thompson/A. Heinrich)
30. Agricultural Complex Feasibility Committee (A. Heinrich/R. Moir/K. Westerlund)
31. Physician Recruitment and Retention Committee (M. Gressler/R. Moir)
32. Breton Community Centre Fund Raising Committee (M. Thompson/A. Heinrich)
33. Aquatics Facility Fund Development Strategy Committee (M. Gressler/K. Westerlund/A. Heinrich)
34. Eleanor Pickup Arts Centre (K. Westerlund/B. Guyon)
35. North Saskatchewan Watershed Headwaters Committee (M. Gressler/A. Heinrich)
36. Community/School Resource Officer Steering Committee (M. Gressler/K. Westerlund/R. Moir)
37. Northern Mayors Group (Reeve B. Guyon)
38. Breton and District FCSS
39. ALUS
40. Meeting Dates
 - a) Alcohol Policy and Dinner Dialogue
(Requested by Councillor R. Moir)
 - b) Canada Day Ceremonies – July 1, 2016 (**Page 95**)
 - c) Municipal Affairs Tour Schedule (**Pages 96 - 99**)

41. In Private
- a) Legal:
 - Lease Agreements
 - Land Sale
 - b) Personnel:
 - CAO/Council
 - Council
42. Adjournment

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY, 2016 05 03

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:00 am.

PRESENT

B. Guyon, Reeve
S. Mahan, Councillor
R. Moir, Councillor
M. Thompson, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
M. Schoeninger, Chief Administrative Officer
K. Robinson, Executive Assistant
C. Whalen, Administrative Assistant
K. MacInnis, Communications Co-ordinator

OTHERS

M. Lulla, Western Review
CIBW Radio

Introduction of Planning Staff

M. Verhaeghe, Director of Planning and Development introduced the new planning staff: Berni Kuntz, Development Officer and Paula Lamoureux, Development Officer (term position).

Long Service Award

Reeve B. Guyon presented a long service award to Barry Osbourne for his 10 years of service to Brazeau County.

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

618/16 Moved by R. Moir to defer the LUB to May 9, 2016.
R. Moir requested permission to withdraw motion 618/16.
619/16 Moved by K. Westerlund to authorize the withdrawal of motion 618/16.
CARRIED UNANIMOUSLY
620/16 Moved by R. Moir to withdraw motion 618/16.
CARRIED UNANIMOUSLY

621/16 Moved by K. Westerlund to approve the agenda with the following additions:
7. Community Services
a) Drayton Valley District Soccer Association (DVDSA)
- Update Report to Council attached

8. **Corporate Services**
 - d) 2016 Annual Budget Amendments
- Request for Council Decision attached
 - e) Tax Reductions
- Request for Council Clarification attached
 - f) Tax Rate Bylaw 906-16
- Request for Council Decision attached
10. **Planning and Development**
 - d) change to (c) and change (c) to (d)
11. **General Matters**
 - f) Correspondence from the 4-H Beef Interclub
13. **Correspondence**
 - c) Correspondence from Avalie Peck
15. **Meeting Dates**
 - a) Ratification for Councillor Gressler's attendance at the North Saskatchewan Watershed meeting

CARRIED UNANIMOUSLY

**ADOPTION OF
MINUTES**

Adoption of Minutes

622/16 Moved by K. Westerlund to approve the minutes of the April 19, 2016 Council meeting amended as follows: Motion 565/16 – remove K. Westerlund recorded as 'in favour'.

CARRIED UNANIMOUSLY

**BUSINESS
ARISING**

Business Arising

None

**URGENT
ITEMS**

Urgent Items

None

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Accurate Assessment Services

Bob Daudelin and Ray Fortin from Accurate Assessment Group presented the 2015 Assessment.

623/16 Moved by K. Westerlund to receive for information.

CARRIED UNANIMOUSLY

Riggers Rugby

Rob Landers presented a request on behalf of the Riggers Rugby group for \$30,000 to support their CFEP grant for a C-can with an observation deck for and change area and canteen.

624/16 Moved by K. Westerlund to receive for information and to direct Administration to work with the Riggers Rugby group to assist with their CFEP application.

CARRIED UNANIMOUSLY

Public Hearing Re: Bylaw 901-16 – Baker Land Holdings

625/16 Moved by R. Moir that the regular Council meeting of May 3, 2016 proceed into 'public hearing' at 10:00 am for the purpose of receiving public input regarding Bylaw 901-16.

CARRIED UNANIMOUSLY

There were no residents in attendance either for or against Bylaw 901-16.

626/16 Moved by K. Westerlund that the regular Council meeting of May 3, 2016 come out of 'public hearing' at 10:04am.

CARRIED UNANIMOUSLY

**PLANNING AND
DEVELOPMENT**

Planning and Development

627/16 Moved by K. Westerlund to bring forward item 10 (d) on the agenda.

CARRIED UNANIMOUSLY

Land Use Bylaw Amendment 16A-006 – Bylaw 901-16: Amend DC Bylaw 737-10 to Add "Automotive and Equipment Body Repair"

Council reviewed the report presented.

628/16 Moved by A. Heinrich to give second reading to Bylaw 901-16.

CARRIED UNANIMOUSLY

629/16 Moved by R. Moir to give third and final reading to Bylaw 901-16.

CARRIED UNANIMOUSLY

630/16 Moved by K. Westerlund to bring forward item 10 (b) on the agenda.

CARRIED UNANIMOUSLY

Development Permit Application (16D-026)

Automotive and Equipment Body Repair Business

Council reviewed the report presented.

631/16 Moved by K. Westerlund to approve Development Permit 16D-026), subject to the conditions outlined in Appendix A.

CARRIED UNANIMOUSLY

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Drayton Valley and District FCSS

Lola Strand, FCSS presented the 2015 FCSS Annual Report.

632/16 Moved by S. Mahan to receive for information.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 10:21 am and the meeting resumed at 10:28 am.

Don Reggenwetter Re: Using a public utility as access to a property

Don Reggenwetter presented his request to continue using a public utility as access to his property.

633/16 Moved by M. Thompson to receive for information and it will be followed up on May 17, 2016.

CARRIED UNANIMOUSLY

FIRE SERVICES

Fire Services

Fire Services/BEMA/Emergence Preparedness Kit Presentation

Council reviewed the report presented.

634/16 Moved by K. Westerlund to receive for information and proclaim Emergency Preparedness Week May 1 – 7, 2016.

CARRIED UNANIMOUSLY

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Robert Brilz

Robert Brilz presented his concerns regarding his issues with permits for his property.

635/16 Moved by R. Moir to receive for information.

CARRIED UNANIMOUSLY

Public Input Session

Suzaan Botes provided her concerns regarding a natural extraction proposed project.

636/16 Moved by A. Heinrich for information.

CARRIED UNANIMOUSLY

Garry Mastre provided his concerns regarding a road east of the airport and reported that he was not informed of the construction to rebuild the road past his house. He stated that he felt the road was unnecessary and the money spent in other areas.

Ave Peck provided her concerns regarding natural extraction permits

637/16 Moved by A. Heinrich to receive for information.

CARRIED UNANIMOUSLY

Clarence Wassel provided his concerns regarding the agenda reports: Floodproofing Regulations and Stanley Report, the geotechnical report and tree clearing on slopes in the proposed LUB.

638/16 Moved by S. Mahan to receive for information.

CARRIED UNANIMOUSLY

George Cawthorne requested information regarding the petition that had been submitted.

639/16 Moved by R. Moir to forward copies of the resident letters to Council.

CARRIED UNANIMOUSLY

640/16 Moved by R. Moir to receive for information.

CARRIED UNANIMOUSLY

Jason Huber voiced his concerns regarding the proposed natural resource extraction and notification to residents in close proximity to large developments.

A resident voiced his concerns regarding the proposed natural resource extraction.

**RECESS FOR
LUNCH**

641/16 Moved by S. Mahan that the regular Council meeting of
May 3, 2016 recess for lunch at 12:03 pm.

CARRIED UNANIMOUSLY

**CALL TO
ORDER**

Reeve B. Guyon called the meeting to order at 12:49 pm.

PRESENT

B. Guyon, Reeve
S. Mahan, Councillor
R. Moir, Councillor
M. Thompson, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
M. Schoeninger, Chief Administrative Officer
K. Robinson, Executive Assistant
C. Whalen, Administrative Assistant
K. MacInnis, Communications Co-ordinator

OTHERS

M. Lulla, Western Review
CIBW Radio

642/16 Moved by K. Westerlund to bring forward items 7 (b) and 11 (f).

CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES**

Community Services

Junior 4H Achievement Day

Council reviewed the report presented.

643/16 Moved by K. Westerlund to approve the in kind support of providing a loader and operator for approximately 4 hours to move in cattle tie racks into the Drayton Valley Omniplex on May 27, 2016, then again to remove the same on May 28, 2016.

CARRIED UNANIMOUSLY

**GENERAL
MATTERS**

General Matters

Correspondence from the 4H Beef Interclub

Council reviewed the correspondence received.

644/16 Moved by K. Westerlund to forward a letter to the Town and add to the joint Council meeting a discussion regarding the use of the Omniplex.

CARRIED UNANIMOUSLY

**PLANNING AND
DEVELOPMENT**

Planning and Development

Land Use Bylaw 905-16 Draft

645/16 Moved by M. Gressler to open it up to public input regarding the LUB,

CARRIED UNANIMOUSLY

Alexis and Jake Ranger asked for clarification for home occupations, manufactured vs modular and will there be an impact on taxes within Violet Grove.

Susan Kelly voiced her concerns with how the proposed LUB will be affecting her property.

646/16 Moved by A. Heinrich to direct Administration to bring back the summary of the different motions that prescribe the Ag and various districting opportunities and to bring back a report to the May 17th meeting.

CARRIED UNANIMOUSLY

Avalie Peck voiced her concerns with changes to the natural resource extraction processing.

Clarence Wassel voiced his concerns with the slopes regulations and geotechnical reports in the proposed LUB.

647/16 Moved by R. Moir to defer the LUB to May 9, 2016 at 1:00 pm.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 2:15 pm and the meeting resumed at 2:21 pm.

**CORPORATE
SERVICES**

Corporate Services

Bank Reconciliation as of March 31, 2016

Council reviewed the report presented.

648/16 Moved by K. Westerlund to approve the bank reconciliation as of March 31, 2016 as presented.

CARRIED UNANIMOUSLY

Bylaw 896-16 – 2016 Schedule of Fees Bylaw

Council reviewed the report presented.

649/16 Moved by M. Gressler to give third and final reading to Bylaw 896-16 with the variances noted.

IN FAVOUR: A. Heinrich
S. Mahan
K. Westerlund
R. Moir
M. Thompson
M. Gressler

OPPOSED: B. Guyon

CARRIED

Reeve B. Guyon asked Deputy Reeve K. Westerlund to assume the Chair.
Deputy Reeve K. Westerlund assumed the Chair.

650/16 Moved by B. Guyon to suspend all planning and development fees until the oil prices stabilize at \$65.00 a barrel for a minimum of 4 months.

IN FAVOUR: B. Guyon
OPPOSED: A. Heinrich
K. Westerlund
S. Mahan
R. Moir
M. Thompson
M. Gressler

DEFEATED

Deputy Reeve K. Westerlund vacated the Chair and Reeve B. Guyon assumed the Chair.

Municipal Sustainability Initiative (MSI) and Federal Gas Tax Grant Update

Council reviewed the report presented.

651/16 Moved by S. Mahan to receive for information.

CARRIED UNANIMOUSLY

2016 Annual Budget Amendments

Council reviewed the report presented.

652/16 Moved by S. Mahan to approve the amendments to the 2016 Annual Budget as presented.

CARRIED UNANIMOUSLY

Commercial Property Owners Tax Rebates

Council reviewed the report presented.

653/16 Moved by K. Westerlund to approve Table 1 and give the 40% rebate

for commercial and industrial only coming from unrestricted surplus for the 2016 tax year.

Councillor R. Moir requested a friendly amendment to remove 207, 701 and 703 from your motion. K. Westerlund accepted the friendly amendment.

IN FAVOUR: K. Westerlund

S. Mahan

B. Guyon

R. Moir

M. Thompson

M. Gressler

OPPOSED: A. Heinrich

CARRIED

654/16 Moved by K. Westerlund to direct Administration to do it through a credit on a tax account methodology and it is for those who pay the taxes and for those who are assigned on a month to month basis, then the credit is prorated over the months that it takes them to pay.

IN FAVOUR: K. Westerlund

S. Mahan

B. Guyon

R. Moir

M. Thompson

M. Gressler

OPPOSED: A. Heinrich

CARRIED

Tax Rate Bylaw 906-16

Council reviewed the report presented.

655/16 Moved by S. Mahan to give first reading to Bylaw 906-16.

CARRIED UNANIMOUSLY

656/16 Moved by K. Westerlund to give second reading to Bylaw 906-16.

CARRIED UNANIMOUSLY

657/16 Moved by M. Gressler to give unanimous consent to proceed to third reading for Bylaw 906-16.

CARRIED UNANIMOUSLY

658/16 Moved by R. Moir to give third reading to Bylaw 906-16.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 3:39 pm and the meeting resumed at 3:46 pm.

**COMMUNITY
SERVICES**

Community Services

Drayton Valley District Soccer Association (DVDSA)

Council reviewed the report presented.

659/16 Moved by K. Westerlund to receive for information.

CARRIED UNANIMOUSLY

660/16 Moved by K. Westerlund to move forward item 11 (i).

CARRIED UNANIMOUSLY

PUBLIC WORKS

Public Works and Infrastructure

Bylaw 907-16 Water Utility Bylaw

Council reviewed the report presented.

661/16 Moved by S. Mahan to give first reading to Bylaw 907-16.

CARRIED UNANIMOUSLY

662/16 Moved by R. Moir to give second reading to Bylaw 907-16.

CARRIED UNANIMOUSLY

663/16 Moved by M. Thompson to give unanimous consent to proceed to third reading for Bylaw 907-16.

CARRIED UNANIMOUSLY

664/16 Moved by M. Gressler to give third reading to Bylaw 907-16.

CARRIED UNANIMOUSLY

**PLANNING AND
DEVELOPMENT**

Planning and Development

Flood Study Requirements – 16M-012

Council reviewed the report presented.

665/16 Moved by M. Gressler to receive for information.

IN FAVOUR: M. Gressler
M. Thompson
R. Moir
B. Guyon
K. Westerlund
S. Mahan

OPPOSED: A. Heinrich

CARRIED

666/16 Moved by A. Heinrich to direct Administration to draft a letter to continue to pressure the Province to get this flood plain study done for our area.

CARRIED UNANIMOUSLY

PUBLIC WORKS

Public Works

AMSP Grant – Lodgepole Fire Hall, Breton Fire Hall and Rocky Rapids Water Treatment Plant

Council reviewed the report presented.

667/16 Moved by S. Mahan to lease with Enmax for all three properties.
M. Gressler asked for a friendly amendment for the funds to come from the alternative energy program. S. Mahan accepted the amendment.

CARRIED UNANIMOUSLY

RR53 from Twp. Rd 500 to Twp. Rd 502 (RPID 62)

Council reviewed the report presented.

668/16 Moved by A. Heinrich follow option “A” but amend the year from 2018 to 2017.

CARRIED UNANIMOUSLY

Twp. Rd 484 from Range Rd 54 to Range Rd 60 (RPID 121)

Council reviewed the report presented.

669/16 Moved by A. Heinrich to continue with the construction of this road and to direct Administration to go ahead with getting the wetlands plan in place as well as acquisition of the road widening that’s needed and to continue within the 2016 initiatives.

IN FAVOUR: A. Heinrich
K. Westerlund
B. Guyon
R. Moir
M. Thompson
M. Gressler

OPPOSED: S. Mahan

CARRIED

PLANNING & DEVELOPMENT

Planning and Development

Area Structure Plan (Rocky Rapid ASP) Amendment 15A-018

Bylaw 890-15: Adopt Twin Ravines Neighbourhood Area Structure Plan and Amend Rocky Rapids Area Structure Plan

Council reviewed the report presented.

670/16 Moved by M. Gressler to give first reading to Bylaw 890-15 and to schedule a public hearing for June 21, 2016 at 10:30 am.

CARRIED UNANIMOUSLY

Land Use Bylaw Amendment 16A-007

Bylaw 904-16 : Redistrict a portion of part of NE1/4 Section 33-49-7-W5M from Country Residential Suburban (CRS), Public Institution (PI), Commercial (C) and Urban Reserve (UR) to Hamlet Residential (HR), Hamlet Commercial (HC), Hamlet Commercial (HC), Urban Reserve (UR), Public Institutional (PI) and Agricultural (AG)

Council reviewed the report presented.

671/16 Moved by M. Thompson to give first reading to Bylaw 904-16 and to schedule a public hearing for June 21, 2016 at 10:45 am.

CARRIED UNANIMOUSLY

16M-009 - Airport Commission/Authority

Council reviewed the report presented.

672/16 Moved by M. Gressler to direct Administration to forward a letter to the Town of Drayton Valley to express interest in moving forward with an airport commission or authority.

CARRIED UNANIMOUSLY

FireSmart Canada – FireSmart Communities Program – 16M-010

Council reviewed the report presented.

673/16 Moved by R. Moir to receive for information and to authorize Council's attendance.

CARRIED UNANIMOUSLY

Floodproofing Regulations and Stanley Report – 16M-011

Council reviewed the report presented.

674/16 Moved by K. Westerlund to receive for information.

CARRIED UNANIMOUSLY

Secondary Suites in Aircraft Hangers

Council reviewed the report presented.

675/16 Moved by S. Mahan to receive for information.

CARRIED UNANIMOUSLY

Alternatives to Geotechnical Report – 14A-014

Council reviewed the report presented.

676/16 Moved by M. Gressler to receive for information.

IN FAVOUR: M. Gressler
M. Thompson
R. Moir
S. Mahan
OPPOSED: A. Heinrich
K. Westerlund
B. Guyon

CARRIED

**GENERAL
MATTERS**

General Matters

**Request for Reimbursement for the Cost of Development Permit Application and
Variance Fees**

Council reviewed the request received.

677/16 Moved by K. Westerlund to refund the fees from the second application.

IN FAVOUR: K. Westerlund

A. Heinrich

B. Guyon

R. Moir

M. Gressler

OPPOSED: S. Mahan

M. Thompson

CARRIED

Petition by Landowners Opposed to Permit 16D-025

Council reviewed the petition received.

678/16 Moved by M. Thompson to receive for information.

CARRIED UNANIMOUSLY

RR73 Walking Path Request for Installation of Garbage Cans Along the Trail

679/16 Moved by K. Westerlund to direct Administration to bring back a cost estimate for bear proof garbage cans for June 7, 2016.

CARRIED UNANIMOUSLY

Request to Construct/Estimate Walking Path between cul-de-sac and RR73

680/16 Moved by M. Gressler to direct Administration to research cost and location of a walking path.

CARRIED UNANIMOUSLY

**QUESTIONS FROM
THE MEDIA**

Questions from the Media

None

**CORRESPONDENCE
ITEMS**

Correspondence/Items for Information

**Correspondence from Alberta Municipal Affairs regarding the Awards for Municipal
Excellence**

681/16 Moved by K. Westerlund to receive for information.

CARRIED UNANIMOUSLY

Ministerial Order No. MSL: 031/16 2015 Statistical Information Return

682/16 Moved by A. Heinrich to receive for information.

CARRIED UNANIMOUSLY

COUNCILLOR REPORTS

Correspondence from Avalie Peck

683/16

Moved by R. Moir to receive for information.

CARRIED UNANIMOUSLY

Councillor Reports

Reeve B. Guyon reported that he attended:

- Regular Council Meeting
- Globe Conference X 3
- County road tour per slope and road construction examples
- Attend Gala as per Council direction
- Land Use Bylaw X 3
- Document signing and preparation for presentation at Northern Mayors & Reeves Meeting X 2
- Strategy Session Alternative Energy
- Presenting at Surface Rights Board – Warburg
- ASB
- Prepare for presentation with Devon – review Council strategy
- AAMDC Conference X 3
- Linear Training
- CAO Evaluation
- Rural Strategy and Communication
- Property tax with commercial industry

Councillor M. Gressler reported that he attended:

- Regular Council Meeting
- NSW Headwaters
- Land Use Bylaw X 4
- Sustainable Energy
- AAMDC Conference
- MPC and Linear Education
- CAO Review
- Rural Strategy Meeting
- Meeting with County Business Companies

Councillor S. Mahan reported that she attended:

- Regular Council Meeting
- Brazeau Tour of Slopes in County
- Land Use Bylaw X 3
- Easyford Hall Meeting – no charge
- Strategy for Clean Energy
- ASB
- Seniors Meeting
- AAMDC Conference X 3

- MPC Training
- Linear Training
- CAE Evaluation
- Strategy Meeting on Communication
- Business Owners Meeting
- BCLB

Councillor M. Thompson reported that she attended:

- MPC
- Linear Assessment Info Session
- CAO Review
- Land Use Bylaw Review
- Rural Communities Strategy Meeting
- Business Tax Options Meeting

Councillor A. Heinrich reported that he attended:

- Regular Council Meeting
- Ag Plex Meeting
- Road Tour
- Land Use Bylaw X 3
- Strategy on Energy Policy
- ASB
- AAMDC Conference X 3
- Breton Library Board Meeting
- MPC
- Linear Training
- CAO Review
- Strategy on Rural Communication
- Business Owners Meeting

Councillor R. Moir reported that she attended:

- Regular Council Meeting
- Slope Study Tour
- Land Use Bylaw X 3
- Energy Policy Strategy day
- AAMDC X 3
- MPC Training Session on Firesmart
- Linear Assessment Training
- CAO Evaluation
- Rural Communication Strategy Session
- HCC Committee Meeting
- Meeting with business owners regarding economic downturn

Councillor K. Westerlund reported that she attended:

- Regular Council Meeting

- LUB Road Tour
- I am Empowered Conference – no charge
- Land Use Bylaw X 3
- Clean Energy Strategy Meeting
- DV Library Board Meeting
- DV Chamber of Commerce Meeting
- Regional 4-H Public Speaking – no charge
- Community Scholarship Dinner – no charge
- AAMDC X 1
- MPC Training
- Linear Assessment Training
- CAO Review
- Rural Communications Strategy Session
- Commercial Business Discussion Session
- EPAC Meeting
- AAMDC Zone Meeting Prep – no charge
- Brazeau Library Board Meeting

684/16 Moved by A. Heinrich to receive the Councillor Reports as amended.
CARRIED UNANIMOUSLY

MEETING DATES

Meeting Dates

Councillor M. Gressler declared a pecuniary interest under Section 172 (1)(d) of the *Municipal Government Act* and left the meeting at 5:14 pm.

685/16 Moved by M. Thompson to ratify Councillor Gressler's attendance at the North Saskatchewan Watershed non-government forum in Sherwood Park on April 20th.

CARRIED UNANIMOUSLY

Councillor M. Gressler returned to the meeting at 5:16 pm.

686/16 Moved by R. Moir to remove item "Private Development Timeline Inquiry" from the 'in private' portion of the meeting as it was previously dealt with.

CARRIED UNANIMOUSLY

Reeve B. Guyon called a break at 5:17 pm and the meeting resumed at 5:20 pm

IN PRIVATE SESSION

In Private Session

687/16 Moved by R. Moir that the regular Council Meeting of May 3, 2016 proceed into 'in private' at 5:20 pm for the purpose of discussing: Surface Disposition Application Status – Land Visual to be provided; CAO/Council and Council.

CARRIED UNANIMOUSLY

688/16 Moved by M. Thompson that the regular Council Meeting of May 3, 2015 come out of 'in private' at 5:43 pm.

CARRIED UNANIMOUSLY

ADJOURNMENT **689/16** Moved by K. Westerlund that the regular Council Meeting of May 3, 2016 adjourn at 5:45 pm.

CARRIED UNANIMOUSLY

Reeve

Chief Administrative Officer

DRAFT

**MINUTES OF THE SPECIAL COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE
COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON
TUESDAY, 2016 05 09**

**CALL TO
ORDER**

Reeve B. Guyon called the meeting to order at 9:00 am.

PRESENT

B. Guyon, Reeve
S. Mahan, Councillor
R. Moir, Councillor
M. Thompson, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
M. Schoeninger, Chief Administrative Officer
K. Robinson, Executive Assistant
C. Whalen, Administrative Assistant

OTHERS

J. Kimoden, Western Review

**ADDITION TO
AND ADOPTION
OF AGENDA**

Addition to and Adoption of Agenda

690/16 Moved by M. Thompson to approve the agenda with the following additions: written submission from residents of Range Road 65 in opposition to Development Permit 16D-025.

CARRIED UNANIMOUSLY

**DELEGATION/
APPOINTMENTS**

Delegation/Appointments

Suzaan Botes voiced concerns regarding the Taverner natural resource development on behalf of the residents of Range Road 65.

691/16 Moved by A. Heinrich to direct Administration to research the options and bring back a report for May 17, 2016 Council meeting.

CARRIED UNANIMOUSLY

**MUNICIPAL
INSPECTION**

Municipal Inspection Report

692/16 Moved by M. Thompson that the CAO be relocated in the Council Chamber gallery.

REPORT

IN FAVOUR: A. Heinrich
S. Mahan
K. Westerlund
R. Moir
M. Thompson
M. Gressler

OPPOSED: B. Guyon

CARRIED

693/16 Moved by S. Mahan that the CAO move to the Council gallery at 1:00 pm.
CARRIED UNANIMOUSLY

694/16 Moved by A. Heinrich to leave recommendation #2 as is.
CARRIED UNANIMOUSLY

695/16 Moved by M. Gressler to direct Administration to draft a new Code of Conduct for the first meeting in July.

696/16 Moved by A. Heinrich to table until after the report by Municipal Affairs.

IN FAVOUR: A. Heinrich
K. Westerlund
B. Guyon
OPPOSED: S. Mahan
R. Moir
M. Thompson
M. Gressler

DEFEATED

Vote on Motion #695/16

IN FAVOUR: A. Heinrich
S. Mahan
R. Moir
M. Thompson
M. Gressler
OPPOSED: B. Guyon
K. Westerlund

CARRIED

697/16 Moved by S. Mahan to receive recommendation #4 for information.
CARRIED UNANIMOUSLY

698/16 Moved by R. Moir to discontinue Divisional Meetings.
CARRIED UNANIMOUSLY

699/16 Moved by K. Westerlund to have two annual meetings per year.
CARRIED UNANIMOUSLY

700/16 Moved by A. Heinrich that 'public input sessions' remain as is.
K. Westerlund asked for a friendly amendment to bring back to the next Council meeting for discussion on solutions on how we can address this
A. Heinrich declined to accept the friendly amendment
K. Westerlund asked for a friendly amendment that we add to the next regular Council meeting conditions to make public input more productive

A. Heinrich accepted the friendly amendment.
K. Westerlund requested that her friendly amendment be withdrawn.

701/16 Moved by A. Heinrich to approve the withdrawal of the friendly amendment.

CARRIED UNANIMOUSLY

Vote of Original Motion#701/16

IN FAVOUR: A. Heinrich
K. Westerlund
B. Guyon
R. Moir

OPPOSED: S. Mahan
M. Thompson
M. Gressler

CARRIED

Reeve B. Guyon called for a break at 10:21 and the meeting resumed at 10:27 am.

702/16 Moved by S. Mahan to receive recommendation #7 for information.

CARRIED UNANIMOUSLY

703/16 Moved by K. Westerlund to continue with recorded votes and to receive recommendation #8 for information.

IN FAVOUR: K. Westerlund
A. Heinrich
B. Guyon
R. Moir

OPPOSED: S. Mahan
M. Gressler
M. Thompson

CARRIED

704/16 Moved by K. Westerlund to receive recommendation #9 for information.

CARRIED UNANIMOUSLY

705/16 Moved by R. Moir to receive recommendation #10 for information.

CARRIED UNANIMOUSLY

706/16 Moved by M. Thompson to receive recommendation #11 for information.

CARRIED UNANIMOUSLY

707/16 Moved by R. Moir to receive recommendation #12 for information.

CARRIED UNANIMOUSLY

708/16 Moved by M. Gressler to receive recommendation #13 for information.
CARRIED UNANIMOUSLY

709/16 Moved by M. Thompson to receive recommendation #14 for information
and to bring back to the Council meeting of August 16, 2016.
CARRIED UNANIMOUSLY

710/16 Moved by R. Moir to receive recommendation #15 for information.
CARRIED UNANIMOUSLY

711/16 Moved by S. Mahan to receive recommendation #16 for information.
CARRIED UNANIMOUSLY

712/16 Moved by R. Moir to receive recommendation #17 for information.
CARRIED UNANIMOUSLY

713/16 Moved by A. Heinrich to receive recommendation #18 for information.
CARRIED UNANIMOUSLY

714/16 Moved by M. Thompson to receive recommendation #19 for information.
CARRIED UNANIMOUSLY

715/16 Moved by S. Mahan to receive recommendation #20 for information.
CARRIED UNANIMOUSLY

716/16 Moved by M. Thompson to receive recommendation #21 for information.
CARRIED UNANIMOUSLY

717/16 Moved by S. Mahan to receive recommendation #22 for information.
CARRIED UNANIMOUSLY

718/16 Moved by A. Heinrich what Marco said 2:15 recommendation #23
CARRIED UNANIMOUSLY

719/16 Moved by S. Mahan to receive recommendation #24 for information.
CARRIED UNANIMOUSLY

**RECESS FOR
LUNCH**

720/16 Moved by K. Westerlund that the regular Council meeting of May 9, 2016
adjourn at 11:20 am until 1:00 pm.
CARRIED UNANIMOUSLY

**CALL TO
ORDER**

Reeve B. Guyon called the meeting to order at 1:00 pm.

PRESENT

B. Guyon, Reeve
S. Mahan, Councillor
R. Moir, Councillor
M. Thompson, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
M. Schoeninger, Chief Administrative Officer
K. Robinson, Executive Assistant
C. Whalen, Administrative Assistant

OTHERS

J. Kimoden, Western Review

721/16 Moved by A. Heinrich that there are no height restrictions on gates.

IN FAVOUR: A. Heinrich
S. Mahan
K. Westerlund
B. Guyon
M. Thompson

OPPOSED: M. Gressler
R. Moir

CARRIED

722/16 Moved by M. Gressler to remove clause 3.1.3 from Land Use Bylaw 905-16.

IN FAVOUR: S. Mahan
R. Moir
M. Thompson
M. Gressler

OPPOSED: A. Heinrich
K. Westerlund
B. Guyon

CARRIED

723/16 Moved by M. Gressler to accept the staff recommendations for clause 3.2.1 (s) Tree Clearing.

IN FAVOUR: S. Mahan
K. Westerlund
R. Moir
M. Thompson
M. Gressler

OPPOSED: B. Guyon
A. Heinrich

CARRIED

724/16 Moved by A. Heinrich to amend clause 3.13.1 (c) of Land Use Bylaw 905-16 as follows: "The approved development has not commenced within (twelve) 12 months from the date of issuance and been completed within (twenty four) 24 months; except for residential and accessory uses in the Agricultural District where development must be commenced in twelve (12) months and completed in five (5) years."

IN FAVOUR: A. Heinrich
S. Mahan
K. Westerlund
B. Guyon
M. Thompson

OPPOSED: M. Gressler
R. Moir

CARRIED

725/16 Moved by A. Heinrich to direct Administration to come back with direction on how to handle the natural resource extraction district and how the conditions are met before they start operating.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 2:11 pm and the meeting resumed at 2:19 pm

726/16 Moved by M. Gressler to approve the amendments to clause 8.2.5 of Land Use Bylaw 905-16 as presented by staff.

CARRIED UNANIMOUSLY

727/16 Moved by M. Gressler to approve the amendments to clause 8.12 of Land Use Bylaw 905-16 as presented by staff.

IN FAVOUR: M. Gressler
M. Thompson
R. Moir
K. Westerlund
S. Mahan

OPPOSED: A. Heinrich
B. Guyon

CARRIED UNANIMOUSLY

728/16 Moved by M. Gressler to approve the amendments to clause 8.15 of Land Use Bylaw 905-16.

IN FAVOUR: M. Gressler
M. Thompson
R. Moir
S. Mahan
K. Westerlund

OPPOSED: B. Guyon
A. Heinrich

CARRIED

729/16 Moved by A. Heinrich to include clause 8.15.3 to read “all conditions on an approved Development Permit must be satisfied prior to commencing development or the Development Permit will be revoked”.

CARRIED UNANIMOUSLY

730/16 Moved by A. Heinrich to retain clause 8.16 (2) of the Land Use Bylaw 905-16 without recommended changes from staff.
M. Gressler asked for a friendly amendment to include (3) and (4)
A. Heinrich accepted the friendly amendment.

IN FAVOUR: A. Heinrich
S. Mahan
K. Westerlund
B. Guyon
M. Thompson
M. Gressler

OPPOSED: R. Moir

CARRIED

731/16 Moved by M. Gressler that the bold section of clause 8.17 of the Land Use Bylaw 905-16 is removed and only the strike out section remain.

IN FAVOUR: M. Gressler
K. Westerlund
S. Mahan
A. Heinrich

OPPOSED: M. Thompson
R. Moir
B. Guyon

CARRIED

732/16 Moved by R. Moir to accept the staff recommendation for clause 8.18 of the Land Use Bylaw 905-16.

Reeve B. Guyon asked for a friendly amendment to strike “and may require a structural drawing be prepared by and bear the seal of a professional engineer”.

R. Moir declined to accept the friendly amendment

IN FAVOUR: R. Moir
M. Thompson
M. Gressler
S. Mahan

OPPOSED: K. Westerlund
B. Guyon

CARRIED UNANIMOUSLY

733/16 Moved by M. Gressler to accept the staff recommendation for clause 8.19 of the Land Use Bylaw 905-16.

CARRIED UNANIMOUSLY

734/16 Moved by M. Thompson to accept the staff recommendation on item K of the Land Use Bylaw 905-16.

CARRIED UNANIMOUSLY

735/16 Moved by S. Mahan to accept the staff recommendation on item L of the Land Use Bylaw 905-16.

CARRIED UNANIMOUSLY

736/16 Moved by R. Moir to accept the staff recommendation on item M (Agricultural Use Classes).

CARRIED UNANIMOUSLY

737/16 Moved by A. Heinrich to change Minor Home Occupation to Discretionary in Birchwood Village Greens.

CARRIED UNANIMOUSLY

738/16 Moved by A. Heinrich to approve the Residential Use Classes) as amended.

CARRIED UNANIMOUSLY

739/16 Moved by A. Heinrich to schedule a Special Council Meeting to continue to review the Land Use Bylaw 905-16 on Wednesday, May 11, 2016 at 9:00 am.

CARRIED UNANIMOUSLY

740/16 Moved by M. Gressler to add a Municipal Inspection Review response to the agenda.

CARRIED UNANIMOUSLY

741/16 Moved by A. Heinrich to forward a letter to the Municipal Affairs Minister informing him/her of the action plan that Council endorsed today in light of the review of the Municipal Inspection recommendations from Russ Farmer.




CARRIED UNANIMOUSLY

ADJOURNMENT **742/16** Moved by R. Moir that the Special Council Meeting of May 9, 2016 adjourn at 3:51 pm.

CARRIED UNANIMOUSLY

Reeve

Chief Administrative Officer

BRAZEAU COUNTY			
REQUEST FOR COUNCIL DECISION			
SUBJECT:	Fort McMurray Evacuee Emergency Fund Ratification		
DATE TO COUNCIL:	May 17, 2016		
SUBMITTED BY:	Tom Thomson, Fire Chief		
ENDORSED BY:			
REVIEWED BY CAO:			
FILE NO:			
Report/Document	Attached _____	Available _____	Nil <u> X </u>

RECOMMENDED ACTIONS:

That Council ratify a \$20,000 expenditure from general operating restricted surplus to establish an emergency fund to assist with supplies needed to meet the needs of Fort McMurray evacuees in Drayton Valley.

1. TOPIC DEFINED

Executive Summary/Key Issue(s)/Concepts Defined:

On May 3, 2016 Fort McMurray was evacuated due to wildfire. Subsequently, Drayton Valley was established as a reception centre for evacuees.

On May 5, 2016 Council, via e-mail, authorized Administration to set aside \$20,000 from the general operating restricted surplus to be used to assist with the costs of settling any Fort McMurray evacuees in the community while they remain evacuated from the city. As of May 10, 2016 more than 240 individuals had registered at the Drayton Valley reception centre at the Omniplex.

Relevant Policy:

N/A

Strategic Relevance:

To assist the Town of Drayton Valley with costs associated to setting up and supplying the reception centre for Fort McMurray evacuees.

2. RESPONSE OPTIONS

Option	Analysis
a. Council approves staff recommendation	- Ratifies the actions Council undertook on May 5, 2016.
b. Council rejects the request as submitted	- No further expenditures will be authorized from this fund and Administration will be seeking direction on how to reconcile any monies spent to date.
c. Council requires more information	- Defer/table request and direct Administration on what further information is required.

Preferred Strategy/Outcome:

That Council ratifies a \$20,000 expenditure from general operating restricted surplus to establish an emergency fund to assist with supplies needed to meet the needs of Fort McMurray evacuees in Drayton Valley.


3. IMPLICATIONS OF RECOMMENDATIONS

Organizational:

N/A

Financial:

A project code has been established to track all expenses related to the emergency fund.

BRAZEAU COUNTY			
REQUEST FOR COUNCIL DECISION			
SUBJECT:	Appointment of Weed and Pest Inspectors for 2016		
DATE TO COUNCIL:	May 17, 2016		
SUBMITTED BY:	Lisa Rabel, Agricultural Fieldman <i>LR</i>		
ENDORSED BY:	Lee Chambers, Director of Community Services <i>LC</i>		
REVIEWED BY CAO:	<i>[Signature]</i>		
FILE NO:			
Report/Document	Attached _____	Available _____	Nil <input checked="" type="checkbox"/> x _____

RECOMMENDED ACTIONS:

Brazeau County Council appoints Lisa Rabel, Tara McGinn, Amariah Kathol, Kendra Boles, Taylor Hudinski and Natalie LaForest as Weed and Pest Inspectors 2016 for Brazeau County as per the *Alberta Weed Control Act* and the *Agricultural Pest Act*.

1. TOPIC DEFINED

Executive Summary/Key Issue(s)/Concepts Defined:

Alberta Weed Control Act

Municipal inspectors

7(1) A local authority shall appoint inspectors to enforce and monitor compliance with this Act within the municipality.

Municipal inspectors — joint authority

9 An inspector appointed by a municipality may, with the consent of the local authority of another municipality, enforce and monitor compliance with this Act within the other municipality.

Weed Control ...19/2010

Agricultural Pests Act

Appointment of inspectors by local authority

10(1) The local authority of a municipality shall appoint a sufficient number of inspectors to carry out this Act and the regulations within the municipality.

1984 cA-8.1 s10

Relevant Policy:

AG-8 Weed Control Policy

Strategic Relevance:

None

2. RESPONSE OPTIONS

Option	Analysis
a. Council approves staff recommendation	- Brazeau County is in compliance with the <i>Alberta Weed Control Act</i> and the <i>Agricultural Pest Act</i> and appoints Lisa Rabel, Tara McGinn, Amariah Kathol, Kendra Boles, Taylor Hudinski and Natalie LaForest as the inspectors under the above acts for 2016.
b. Council requires more information	- Council wishes

Preferred Strategy/Outcome:

Brazeau County Council agrees with "Option A"; appoints Lisa Rabel, Tara McGinn, Amariah Kathol, Kendra Boles, Taylor Hudinski and Natalie LaForest as the inspectors under the *Alberta Weed Control Act* and *Agricultural Pest Act* for 2016.


3. IMPLICATIONS OF RECOMMENDATIONS

Organizational:

None

Financial:

None

BRAZEAU COUNTY			
REQUEST FOR COUNCIL DECISION			
SUBJECT:	Riggers Rugby Club		
DATE TO COUNCIL:	May 17, 2016		
SUBMITTED BY:	Lee Chambers, Director of Community Services <i>L.C.</i>		
ENDORSED BY:			
REVIEWED BY CAO	<i>[Signature]</i>		
FILE NO:			
Report/Document	Attached <input checked="" type="checkbox"/> X	Available <input type="checkbox"/>	Nil <input type="checkbox"/>

RECOMMENDED ACTIONS:

That Council donates up to \$32,500.00 to the Riggers Rugby Club for the construction of a Club House; conditional on the club receiving matching grant funding and that the building meets the Towns development requirements.

That Brazeau County provides the Riggers Rugby Club a letter of support for a grant application to the Alberta Lottery Foundation.

TOPIC DEFINED

Executive Summary/Key Issue(s)/Concepts Defined:

At the May 3rd, 2016 regular County Council meeting Robert Landers of the Riggers Rugby Club made a presentation to Brazeau County on a proposal to construct a Rugby Club House from sea containers. The Club House would be used by all rugby players, from students to adults, girls and boys. The club has approximately 150 Jr/Sr level School aged students.

The building would be used for storage, changing area, and a concession. With assistance from Brazeau County's Grant Coordinator Mr. Landers is making an application for a matching CFEP grant. The club has also made requests to the DV Community Foundation and the Town of Drayton Valley.

The County will require that the Riggers Rugby Club has prior approval from the Town, giving them approval to erect such a building on Town property, prior to providing any County funding.

See enclosed correspondence from Mr. Landers for more details on the specifics of the building.

Relevant Policy:

FIN – 7

Recreation Funding Policy :

- (1) *That assistance may be available for other recreational organizations on a specific (need) basis as approved by Council. This assistance, if provided, shall have to benefit County Residents in some measurable way.*

Strategic Relevance:

None

1. RESPONSE OPTIONS

Option	Analysis
a. That Council donates up to \$32,500.00 to the Riggers Rugby Club for the construction of a Club House; conditional on the club receiving matching grant funding and that the building meets the Towns development requirements. That Brazeau County provides the Riggers Rugby Club a letter of support for a grant application to the Alberta Lottery Foundation.	<ul style="list-style-type: none">- This funding would be used as matching funding to access grant dollars, thus maximizing County dollars- This club house would benefit all the Drayton Valley and area rugby teams, providing storage, changing area, and concession.
b. Council rejects the request as submitted.	<ul style="list-style-type: none">- Riggers Rugby Club would need to look at other funding sources
c. Council requires more information.	<ul style="list-style-type: none">- As directed by Council.

Preferred Strategy:

Option "a" That Council donates up to \$32,500.00 to the Riggers Rugby Club for the construction of a Club House; conditional on the club receiving matching grant funding and that the building meets the Towns development requirements.

That Brazeau County provides the Riggers Rugby Club a letter of support for a grant application to the Alberta Lottery Foundation.

2. IMPLICATIONS OF RECOMMENDATIONS

Organizational:

None

Financial:

Administration proposes that funding comes from the Major Facilities Restricted Surplus which is consistent with the community hall and skating rink funding.

Lee Chambers

From:
Sent: May-09-16 8:52 AM
To: Lee Chambers
Subject: Re: Riggers Rugby proposal

Lee,

I think I accidentally send my e-mail before finishing it.

Written Plan is as follows:

We will purchase a 40 ft rig mat and mount a 40 ft sea-can onto it. We will remove the large swing doors and frame in a concession stand window, We then will cut out the sides of the sea-can and place two man doors (one for the concession and one for the change room). We will then build a set of stairs to access the top of the sea-can and the build railing and kick plate for the stairs and the observation deck. We will cover the observation deck with a steel frame and tin the roof. We also want to mount solar panels on the south facing portion of the roof and install lighting in the sea-can rooms. There was no plan to bring electricity to this building by the town to cut costs. There is no toilets either as we have port-a-potties on site. We plan to finish the change room with benches for sitting while changing and upper shelving with hooks to hang clothes on and place items above where each person will change. Everything will be finished well and painted on the inside and outside. We anticipate finishing the outside to the towns approval so it does not look like an old rusty sea-can. We want to paint it in our team colors bearing in mind it should look appealing in its color schemes. The colors will likely be black, white, silver and some pink accents. If the town objects we will paint it neutral colors. There is no need to insulate this the change room due to the time of year it will be in use. We have a laydown area provided and inexpensive use of a welder unit. We plan to reduce costs by utilizing our rugby players where possible to construct this system. Where necessary we will hire the appropriate people to build anything we feel needs the expertise. This should help save some money in the construction phase. We plan on getting it moved to site upon completion by a local picker service. Our plan to start would be this fall and proceed through the winter until complete. We hoped to have it landed on site by winters end 2017 so we can minimize damage to the field while placing it when the frost is in the ground.

Costs for this project will be approximately \$35,000.00 to \$40,000.00 for material based on our initial bidding process. We plan to go out for more bids to solidify our cost projections. Construction labour costs, material handling and transportation will come in at \$35,000.00 to \$40,000.00 as well based on my 32 years experience in construction. We hope to save where possible on labour as discussed previous. Working outside through the winter can diminish efficiency so we have to take that into account as well.

I hope this is enough to get your portion moving. Thank you. Regards, Rob

Robert W. Landers

----- Original Message -----

From: Lee Chambers <LChambers@brazeau.ab.ca>
To: rlanders@telus.net

Lee Chambers

From:
Sent: May-09-16 8:32 AM
To: Lee Chambers
Subject: Re: Riggers Rugby proposal

Lee,

Thank you for giving me some guidelines to get this project underway.

- 1.) I will make contact with town planning to ensure we are placing a building to by-laws.
- 2.) The Drayton Valley Riggers Rugby Club will need a letter of support from M CFEP application. Our address for your letter is as follows: Box 10021 Black G 1W5; Our society no. is: 5016647553; My personal e-mail works for correspondence best way to contact me.
- 3.) Our possible funding sources at this point are M.D. Brazeau County and DV as CFEP application. We did ask the town of Drayton Valley through Annette D that it is too large a project for the town to take on. Initially they verbally consid
- 4.) The funding we would like to see from the county is \$32,500.00 and a letter of funds of the same amount for a total of \$75,000.00. If we get additional funds from the rugby club can return funds to the county on whatever is extra in our building
- 5.) Written Plan is as follows:

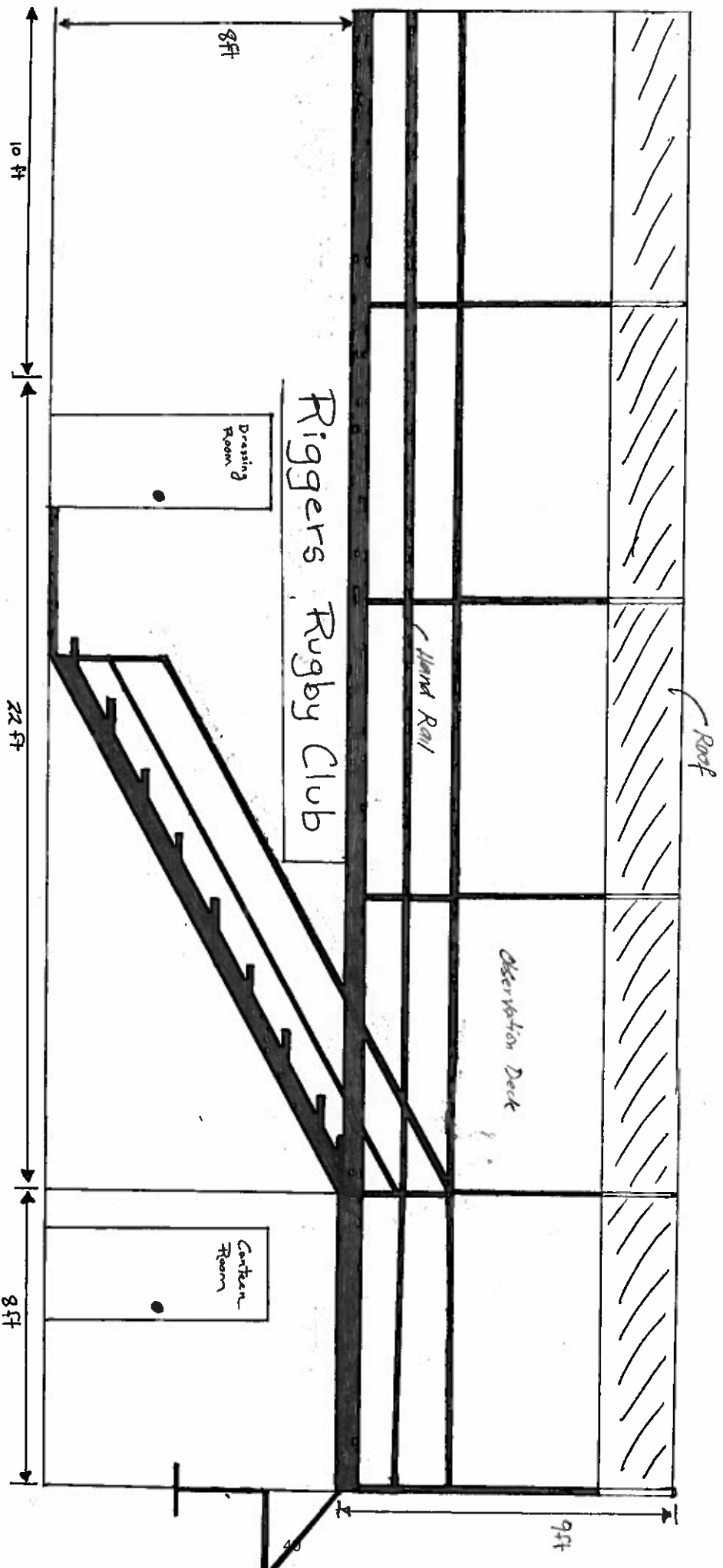
Robert W. Landers

----- Original Message -----

From: Lee Chambers <LChambers@brazeau.ab.ca>
To: rlanders@telus.net
Sent: Fri, 06 May 2016 12:43:16 -0600 (MDT)
Subject: Riggers Rugby proposal

① 10 ft facing north for advertising
② 20 ft facing south for advertising

③ Contain profits for junior program
④ Top deck is observation deck



BRAZEAU COUNTY



REQUEST FOR COUNCIL DECISION

SUBJECT:	Designation of 2015 Unrestricted Surplus		
DATE TO COUNCIL:	May 17, 2016		
SUBMITTED BY:	Brenda Christie, Director of Corporate Services <i>B. Christie</i>		
ENDORSED BY:	Brenda Christie, Director of Corporate Services <i>B. Christie</i>		
REVIEWED BY CAO:	<i>B. Christie</i>		
FILE NO:			
Report/Document	Attached <input checked="" type="checkbox"/> X	Available <input type="checkbox"/>	Nil <input type="checkbox"/>

RECOMMENDED ACTIONS:

That Council designates the 2015 unrestricted surplus as per Policy FIN-4 and Administration's recommendation.

1. TOPIC DEFINED

Executive Summary/Key Issue(s)/Concepts Defined:

Under Policy FIN-4, Council is required to designate surplus (or deficit) funds in any given year. With the 2015 year-end and audit process complete, the balance as at December 31, 2015 in the Unrestricted Surplus account is \$4,029,267.

Policy FIN-4 identifies that Brazeau County's unrestricted surplus should not exceed \$2,000,000. Subtracting this maximum from the current balance would leave \$2,029,267.

The policy also specifies that the Well Drilling Equipment Tax (WDET), identified in the budget as Oil and Gas Drilling License, be allocated to the Roads Restricted Surplus account. In 2015, Brazeau County received \$1,315,033 in Oil and Gas Drilling License revenue. As part of the year-end process for 2015, Administration transferred \$1,000,000 (as budgeted) to Roads Restricted Surplus, leaving an additional 315,033 to be added to the account.

On December 1, 2015, Council passed Res #4017/15 transferring \$1,000,000 from the 2015 anticipated surplus to Alternative Energy Restricted Surplus. Additionally, there were budget amendments approved on January 19, 2016 in the amount of \$178,214 transferring funds to Deferred Projects Restricted Surplus. During the year-end audit, 2 items were identified requiring correction, those being additional interest and Worker's Compensation Partners In Injury Reduction revenue that require transfers to surplus and a liability account in the amount of \$59,436.

Removing the above amounts (\$1,552,683) from the balance of unrestricted surplus leaves \$476,584 to be designated to the restricted surplus accounts as follows:

Equipment and Vehicle Replacement (15%)	\$ 71,488
Fire Equipment (5%)	\$ 23,829
Buildings (25%)	\$119,146
Engineered Structures (15%)	\$ 71,488
Roads (30%)	\$142,975
Alternative Land Use Services (5%)	\$ 23,829
Alternate Energy (5%)	\$ 23,829

Relevant Policy:

FIN-4 – Surplus Funds Policy.

Strategic Relevance:

To allocate unrestricted surplus funds for future use, as per established County policy.

2. RESPONSE OPTIONS

Option	Analysis
a. Council approves staff recommendation	- Designate unrestricted surplus as per <i>FIN-4 – Surplus Funds Policy</i> and Administration's recommendation.
b. Council rejects the request as submitted	- Council provides alternate direction for the designation of surplus funds.
c. Council requires more information	- Defer/table request and direct Administration on what additional information Council requires.

Preferred Strategy/Outcome:

Option a. That Council designates the 2015 unrestricted surplus as per *FIN-4 – Surplus Funds Policy* and Administration's recommendation.

IMPLICATIONS OF RECOMMENDATIONS

Organizational:

N/A

Financial:

No change financially – transferring funds from unrestricted to restricted surplus. Please see attached 2016 projected restricted/unrestricted surplus sheet for reference.

Note: Council has committed \$469,263 of the \$2,000,000 unrestricted surplus to tax rebates leaving a current balance of \$1,530,737.

BRAZEAU COUNTY

2016 PROJECTED RESTRICTED/UNRESTRICTED SURPLUS

RESTRICTED SURPLUS	GL ACCOUNT #	2016 OPENING	Additional Funds				2016 ADDITIONS	2016 EXPENDED	2016 INTEREST	2016 CLOSING
			2015 INTEREST	2015 SURPLUS	2016 INTEREST	2016 SURPLUS				
General Operating	04-00-00-711	2,135,847.49	3,145.77					-829,699.00	27,941.00	1,337,235.26
Deferred Projects (Note 1)	04-00-00-760	3,308,955.42		178,214.00				-2,018,236.00		1,468,933.42
Equipment Replacement Restricted Surplus (Note 2)	04-00-00-761	3,765,459.29	5,545.93	71,488.00		1,300,000.00		-1,036,520.00	83,965.00	4,189,938.22
Major Facility Capital Investment (Note 3)	04-00-00-762	7,509,336.12	11,060.08			2,066,000.00		-464,428.00	194,669.00	9,316,637.20
Coulter Road Restricted Surplus - transferred to Roads	04-00-00-763	0.00								0.00
Fire Equipment Restricted Surplus (Note 4)	04-00-00-764	1,113,958.35	1,640.69	23,829.00				-425,000.00	14,738.00	729,166.04
Parks (Cash-in-lieu) Restricted Surplus (Note 5)	04-00-00-766	252,160.98	371.39			21,908.00		-4,000.00	5,771.00	276,211.37
AB Water Wastewater Program Restricted Surplus	04-00-00-767	184,302.42	271.45					-136,217.00	1,032.00	49,388.87
Gravel Deposit Restricted Surplus - transferred to Roads	04-00-00-769	0.00								0.00
Resources Road Restricted Surplus (Note 6)	04-00-00-776	1,885,431.07	2,776.94	-1,888,208.01		884,277.00			18,871.00	903,148.00
Buildings	04-00-00-779	2,851,478.82	4,199.78	119,146.00				-123,802.00	60,942.00	2,911,964.60
Engineered Structures (Note 7)	04-00-00-781	1,946,972.66	2,867.59	71,488.00				-1,026,103.00	19,713.00	1,014,938.25
Road Restricted Surplus (Note 8)	04-00-00-782	9,860,546.68	14,523.05	2,346,216.01		400,000.00		-5,251,662.00	147,500.00	7,517,123.74
Cultural Facilities Restricted Surplus (Note 9)	04-00-00-784	338,256.13	498.20						7,229.00	345,983.33
Utility Servicing Restricted Surplus (Note 10)	04-00-00-785	199,024.87	293.13						4,254.00	203,572.00
Water Capital Replacement Surplus	04-00-00-786	55,283.01	81.42			14,640.00			1,494.00	71,498.43
Sewer Capital Replacement Surplus	04-00-00-787	132,880.01	195.71			36,600.00			3,621.00	173,296.72
AUS Restricted Surplus	04-00-00-788	102,043.36	150.29	23,829.00		100,000.00		-132,681.00		94,824.65
Alternate Energy Restricted Surplus	04-00-00-789	510,216.82	751.47	1,023,829.00		200,000.00			36,513.00	1,771,310.29
NEW - Offsite Leves (Water/Sewer)	04-00-00-790	33,347.04	49.11			25,813.00			1,264.00	60,473.15
TOTAL RESTRICTED SURPLUS		36,185,500.54	48,422.00	1,969,831.00		5,049,238.00		-11,448,348.00	631,000.00	32,435,643.54
UNRESTRICTED SURPLUS	04-00-00-901	\$4,029,267.00	-\$48,422.00	-\$1,980,845.00				-469,263.00		\$1,530,737.00

Note 1 Recreation Master Plan, Lodgepole Cemetery, Offsite Levy Review, Land Use Bylaw, Poplar Ridge Storm Study, Fringe Area Storm Study, Water Master Plan, Sewer Trunk Line, 2015 Unfinished Roads, RRS3, Poplar Ridge Land, NW Trail System, Fire Training Center, Cynthia Line Repairs

Note 2 As per long-term equipment replacement program

Note 3 Lindale Rink, DV Outdoor Rink, Lindale Hall, Whitby Hall, Funnell Hall, Lindale Rodeo Grounds-Lights & Chutes

Note 4 County Bush Truck, Town Rescue Pumper

Note 5 Park Land Purchase

Note 6 Annual contribution based on Council motion 231-04 - 0003 on non-residential assmt - based on 2016 assessment of 2,947,590,980

Note 7 Rocky Rapids Sewer Upgrade & Cynthia Sewer - Area 1

Note 8 Well drilling tax revenue to roads surplus as per FIN-4 policy.

Note 9 Designated for Breton Hall

Note 10 Unexpended annual funds will be added to this surplus

UPDATE

as projected May 17, 2016

BRAZEAU COUNTY
BANK RECONCILIATION
General Account - TD Bank

As of April 30 , 2016

		30-Apr-16	30-Apr-15
General Ledger Balance			
GL Account 03-12-00-120		\$ 6,602,513.81	\$ 5,602,181.32
ADD:	Pending GL Posting for Adjustment (Adjustment will be posted to GL on posting of bank rec)	\$ 5,901.92	\$ 8,993.42
LESS/Add	GL Posting in subsequent period and timing adjustment	\$ (188,138.06)	\$ 39,293.33
Less:	Adjustment entry		
Adjusted General Ledger Balance		<u><u>\$ 6,420,277.67</u></u>	<u><u>\$ 5,650,468.07</u></u>

Bank Statement Balance		\$ 6,411,621.76	\$ 6,168,490.97
ADD:	O/S Deposits	\$ 44,375.20	\$ 35,330.76
LESS:	O/S Cheques	\$ (35,719.29)	\$ (553,353.66)
	O/S Payroll Postings		
LESS:	Adjustment entry		
Adjusted Bank Statement Balance		<u><u>6,420,277.67</u></u>	<u><u>5,650,468.07</u></u>


Difference

-

Approved by:


 Brenda Christie
 Director of Corporate Services

Date:
 10/05/2016


 3:48 PM

System: 10/05/2016 3:54:26 PM
User Date: 10/05/2016

Brazeau County
RECONCILIATION EDIT LIST
Bank Reconciliation

Page: 1
User ID: NIRANJAN

Audit Trail Code:
Chequebook ID: TD BANK
Description: TD Bank - General

Bank Statement Ending Balance: \$6,411,621.76
Bank Statement Ending Date: 30/04/2016
Cutoff Date: 30/04/2016



Statement Ending Balance	\$6,411,621.76
Outstanding Cheques (-)	\$35,719.29
Deposits in Transit (+)	\$44,375.20

Adjusted Bank Balance	\$6,420,277.67

Chequebook Balance as of Cutoff	\$6,414,375.75
Adjustments	\$5,901.92

Adjusted Book Balance	\$6,420,277.67

Difference	\$0.00
	=====

BRAZEAU COUNTY			
REQUEST FOR COUNCIL DECISION			
SUBJECT:	Access to Private Lot via Public Utility Lot in River Ravine		
DATE TO COUNCIL:	May 17 th 2016		
SUBMITTED BY:	Benjamin Misener, Planning & Development Coordinator		
ENDORSED BY:	Martino Verhaeghe, Director of Planning & Development		
REVIEWED BY CAO:			
FILE NO:	16D-051/16M-005/11D-095		
Report/Document	Attached <input checked="" type="checkbox"/> x	Available <input type="checkbox"/>	Nil <input type="checkbox"/>

RECOMMENDED ACTIONS:

That Council refuse access to Lot 53 Block 4 Plan 082 1234 via Brazeau County's Public Utility Lot 6 PUL Block 4 Plan 082 1234.

1. TOPIC DEFINED

Executive Summary:

Administration is auditing older development permits to ensure conditions have been adhered to and receiving monthly reports on plumbing, gas, electrical, and septic permits issued in the County. Through these processes Administration identified an expiring License Agreement with a landowner accessing a private lot via a County Public Utility Lot (PUL). Administration, supported by legal counsel and the *Municipal Government Act (MGA)*, are recommending Council refuse renewing access to the private lot via the County's Public Utility Lot.

Key Issue(s)/Concepts Defined:

Lot 53 Block 4 Plan 082 1234 ("subject lands") was subdivided in 2008 as part of Phase 2 of River Ravine subdivision. The adjacent Public Utility Lot (Lot 6 PUL Block 4 Plan 082 1234) was provided for as a lift station for sewer within River Ravine. The developer of River Ravine retained the subject lands and constructed a garage on them in 2011 for which a development permit was applied for and issued.

In October of 2012, a complaint was filed with Planning & Development regarding access to the subject lands. It was reported that the landowner was utilizing the adjacent PUL driveway, rather than the approved approach installed as part of the Development Agreement for the Phase 2 subdivision, to access the garage on the subject lands. After following up with the landowner, a request was put forward to Brazeau County P&D and PWI asking for the continued use of the PUL for access to the subject lands. Subsequently a legal opinion was requested on the matter.

Legal counsel provided an opinion on the matter stating the County essentially had three options:

- 1) Enter into a License Agreement for the use of the PUL for a limited time.
- 2) Place a Restrictive Covenant on title regarding access.
- 3) Place an Easement on title to secure access.

Legal counsel noted although option 1 would be the most viable for the County, none of the recommendations should be pursued as they all have significant inherent liabilities. Options two and three were highlighted as by far the riskiest to enter into especially in the long term.

The landowner was informed in late October 2012 that Administration could not support continued access to the subject lands via the PUL. The landowner did not want to accept that response and was directed to take the issue to Council. On November 6, 2012, the matter was brought before Council; a motion was passed directing Administration to enter into a License Agreement with the landowner for access to the subject lands via the PUL.

The License Agreement was entered into for a period of three years, expiring on December 20, 2015. There was an annual license fee of \$25, which was only paid for the first year. Further a 5 million dollar liability insurance clause was included in the agreement, but proof of this was never provided to the County.

During recent development permit follow up and through monthly reports from Municipal Affairs, Administration noted the garage had subsequently been converted into a single detached dwelling with attached garage sometime between when the permit was issued and early 2016. Further it was noted that the License Agreement for access to the subject lands via the PUL had expired. The landowner was informed of this and Council has now directed Administration to bring a report back on the matter.

As per the original recommendation by Administration on access to the subject lands, supported by two legal opinions, the *Municipal Government Act, Subdivision and Development Regulation*, and policy PW-21, Administration recommends access through the PUL be discontinued and the landowner shall be required to use the approved, constructed approach to the subject lands. There are multiple reasons why access through the PUL should be discontinued:

- 1) Liability to the municipality has greatly increased now that there is residential occupancy on the site.
- 2) Continued License Agreements are difficult to maintain and enforce and can be argued to be maintained, even once they have expired.
- 3) Access to private lands via County property is strongly discouraged and if granted, appears to provide preferential treatment to a single landowner.
- 4) There is an approved, constructed approach to the lands. The size of the lot and placement of the dwelling ensures there is sufficient room to construct a driveway.
- 5) The PUL driveway is not maintained by the County during the winter and considering the adjacent ravine, can be precarious when snow and ice accumulate on it.

- 6) A landowner to the south was denied the ability to maintain and use the Municipal Reserve lot adjacent to their parcel based on an additional legal opinion. This position should be maintained for all County owned lands.
- 7) The *Municipal Government Act* does not expressly permit the use of a PUL as a public or private roadway and only contemplates its use for utilities as defined within the *Act*.
- 8) Policy PW-21 states that internal subdivision access is the responsibility of the developer and that all approaches shall be from an internal road system only.
- 9) As per the *Subdivision and Development Regulation*, subdivided parcels must have both legal and physical access. Currently the subject lands have both in the form of the legally installed approach from the internal road. Access through the PUL lot would not be deemed legal access.

Based on these supporting facts and outstanding concerns, Administration recommends that Council does not approve the continued use of the PUL for access to the subject lands.

Relevant Policy:

The *Municipal Government Act*, *Subdivision and Development Regulation*, and PW-21.

Strategic Relevance:

To ensure that legal and physical access is provided to subdivided parcels as per the *MGA*, *Subdivision and Development Regulation*, and PW-21. Providing access through a Public Utility Lot is not contemplated in the *Act* or *Regulations*, provides preferential treatment to the landowner, and significantly increases the liability for the County.

2. RESPONSE OPTIONS

Option	Analysis
a. That Council refuse access to Lot 53 Block 4 Plan 082 1234 via Brazeau County's Public Utility Lot 6 PUL Block 4 Plan 082 1234	<ul style="list-style-type: none"> - Decision is consistent with the <i>Act</i> and <i>Regulations</i> and supported by Council policy - Existing approach has been approved and contemplated as per subdivision and Development Agreement approval - Avoid preferential treatment of one land owner to detriment of rest of River Ravine - Absolved of liability issues - Supported by legal counsel
b. That Council permits access to Lot 53 Block 4 Plan 082 1234 via Brazeau County's Public Utility Lot 6 PUL Block 4 Plan 082 1234	<ul style="list-style-type: none"> - Will require landowner to enter into new License Agreement and provide adequate liability insurance - Is in contravention of legal opinion, supporting legislation and policy - Significantly increases liability of County - Provides preferential treatment to a single land owner

c. Council requires more information	- Defer/table request
--------------------------------------	-----------------------

Preferred Strategy/Outcome:

Option a. - That Council refuse access to Lot 53 Block 4 Plan 082 1234 via Brazeau County's Public Utility Lot 6 PUL Block 4 Plan 082 1234

3. IMPLICATIONS OF RECOMMENDATIONS

Organizational:

Council affirms legal opinions, County policy, and legislation.

Financial:

Prevents possible insurance and legal proceedings.

Appendices:

Appendix A – Development Permit 11D-095

Appendix B – License Agreement for access to Lot 53 Block 4 Plan 082 1234 via Brazeau County's Public Utility Lot 6 PUL Block 4 Plan 082 1234

Appendix A



For Office Use Only	
Fee Submitted:	\$750
Date of Receipt:	June 21, 2011
Permit No:	
Roll No:	

APPLICATION FOR A DEVELOPMENT PERMIT (CONSTRUCTION OF BUILDING)

I / We hereby make application under the Brazee County, Land Use Bylaw No. 474-04 for a Development Permit. The plans and information submitted herewith are for this application.

1. OWNER(S) Don & Myrtle Regenwetter Phone _____
 Address _____ Fax _____
 _____ Cell _____ FOIP: s.17 (4) (g)
 _____ Email _____

2. APPLICANT _____ Phone _____
 (if different from the Owner) _____ Fax _____
 _____ Cell _____
 _____ Email _____

3. APPLICANT'S INTEREST IF NOT THE REGISTERED OWNER _____

4. LEGAL DESCRIPTION / AREA OF THE PARCEL OF LAND TO BE DEVELOPED

a. All / Part of the _____ 1/4 of Section _____ Township _____ Range _____ W5M
 Lot 53 Block 4 Plan 082-1234 MUNICIPAL ADDRESS:
 b. Area of Parcel: .9 Acres / _____ Hectares 245-44 AVE
 c. Lot Size: _____ Meters / Feet by _____ Meters / Feet

5. EXISTING USE AND PURPOSE OF THE DEVELOPMENT

a. How is the land currently designated? COUNTRY RESIDENTIAL SUBURBAN
 (e.g. - Agriculture District, Hamlet Residential District)
 b. Existing use of the property: BARE LAND
 (e.g. - bare land, residential, haying / grazing)
 c. Purpose of the development applied for: 3 CAR GARAGE / STORAGE LOT
 Other (please specify): _____

d. If you are constructing a building, please provide:

Building dimensions: 978 square ~~metres~~ feet
 Building height: 27' 1"
 Estimated Cost of Project: \$ 75,000.00

6. PARTICULARS OF THE PROPERTY TO BE DEVELOPED

- a. Is the land adjacent to a municipal boundary? Yes _____ No ☒
If "yes", the adjoining municipality is: _____
- b. Is the land situated within 800-meters (0.5 miles) of a highway? Yes _____ No ☒
If "yes", the highway is: _____
- c. Are there currently any residences on the property? How many? _____ Yes _____ No ☒
- d. Is the land situated within 100 m (300 ft.) of a sour gas facility? Yes _____ No ☒
- e. Is the proposed development site within 100 m (300 ft.) of a gas or oil well? Yes _____ No ☒
- f. Is the proposed development site within 300 m (1000 ft.) of a waste water treatment facility (sewage lagoon)? Yes _____ No ☒
- g. Is the proposed development site within 300 m (1000 ft.) of a waste transfer station or within 450 m (1476 ft.) of the working area of a landfill? Yes ☒ No _____
- h. Is the proposed development within 300 m (1000 ft.) of an intensive livestock operation? (i.e. hog operation, feed lot) Yes _____ No ☒

7. REGISTERED OWNER

I/We DON & MYRTLE REGENWATER hereby certify that I/we am/are the registered owner(s) and that the information given on this form and site plan is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for development. I hereby authorize Brazeau County to enter my land for the purpose of a site inspection.

Date: JUNE 21/2011

FOIP: s.17 (4) (g)

(signature)

APPLICANT (if other than registered owner)

I/We _____ hereby certify that I am the agent authorized to act on the behalf of the registered owner(s) and that the information given on this form and site plan is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for development.

Date: _____

(signature)

(signature)



Brazeau County

5516 Industrial Road, P.O. Box 77, Drayton Valley, Alberta T7A-1R1

PHONE: (780) 542-7777 - FAX: (780) 542-7770

www.brazeau.ab.ca

June 22, 2011

FILE # - 11D-095

ROLL # - 010120

Don & Myrtle Regenwetter

FOIP: 8.17 (4) (g)

RE: Development Permit - Accessory Building (Garage/Storage Loft)
Land Use - Country Residential Suburban Estates (CRS)
Legal Land Desc. - Plan 082 1234, Block 4, Lot 53, within NW 10-49-7 W5M

Enclosed is your Development Permit 11D-095 for the Accessory Building (Garage/ Storage Loft)

This is a Brazeau County Development Permit only. You are still required to get your appropriate building, electrical, plumbing and heating permits. In this regard, we have enclosed a list of Agencies that are accredited by Alberta Municipal Affairs to issue these permits in our area.

Please note that you have 12 months to commence the development and 24 months to meet the conditions of the attached permit. If you do not meet these timelines, your permit is deemed expired and you must re-apply for your development.

If you have any questions or concerns regarding this Development Permit, please contact the Planning & Development Department at 780-542-7777.

Yours truly,

FOIP: 8.17 (4) (g)

Melissa Groening
Director of Planning & Development

MG/jb

Encl.

cc. Public Works
Accurate Assessment



DEVELOPMENT PERMIT

Permit No. 11D-095
Roll No. 010120

Pursuant to Land Use Bylaw 474-04, this Development Permit is **APPROVED** and issued to:

Don & Myrtle Regenwetter

FOIP: s.17 (4) (g)

LEGAL DESCRIPTION OF PROPERTY:

Plan 082 1234, Block 4, Lot 53, within NW 10-49-7 W5M

FOR DEVELOPMENT OF:

Accessory Bldg. (Garage/Storage)

**Zoning: CRS – Country Residential Suburban Estates
(As per attached Schedule “A”)**

SUBJECT TO THE FOLLOWING CONDITIONS:

1. Minimum Requirements:

(a) Front Yard:

10.0 m (33 ft.) where abutting an internal road; (west boundary)

(b) Rear Yard:

8.0 m (26 ft.); (east boundary)

(c) Side Yard:

6.0 m (20 ft); (north & south boundaries)

2. Maximum Height:

(a) 5.8 m (19 ft) for an accessory building;

(b) 2.0 m (6 ft.) for fencing within a rear or side yard.

(c) 1.0 m (3 ft.) for fencing within a front yard.

3. The applicant shall apply to Alberta Municipal Affairs for the pertinent building, electrical, gas and plumbing permits to ensure compliance with the Alberta Building, Electrical, Plumbing and Gas Standards and Regulations.
4. If the use of the development changes, the owners must apply for a development permit.
5. The applicant is responsible contact AB 1 Call 1-800-242-3447.
6. The applicant shall be responsible for the control of any weeds on the lands in accordance with the applicable provincial regulations.
7. The accessory building (garage/storage loft) shall not form part of or be used in conjunction with a business or home occupation unless the appropriate permit has been obtained from Brazeau County.
8. The accessory building (garage/storage loft) shall not be used as a dwelling unit.
9. The exterior of any permitted structure shall be finished to a reasonable standard that is consistent and compatible with neighboring developments and shall not be unsightly or untidy.
10. A developer shall not prevent, disrupt or redirect the flow of surface water on a lot without approval from the County and/or Alberta Environment and shown within a storm water management plan prepared by an Engineer. The developer shall contain additional surface drainage created by a development within the lot. Run off shall not be redirected to a County right-of-way or natural drainage course without approval from the County and/or Alberta Environment. Any changes required to be made to the lot must be carried out by the developer at the expense of the developer.
11. The approach to the residence may need to be upgraded, at the applicant's expense, to the standards and specifications of Brazeau County. The owner must contact the Public Works Department (542-7711) to arrange for an inspection prior to upgrading any approaches.
12. The applicant must ensure that the residence has a rural address. Please contact the Brazeau County office (542-7777) to obtain a rural address.
13. The proposed development must comply with the applicable E.R.C.B. setbacks unless a lesser distance is agreed to in writing by E.R.C.B.; and, E.R.C.B. must be contacted by the owner to ensure that no active or abandoned well sites are located on the subject lands. Appended is a brochure from the E.R.C.B.

This Permit becomes effective **July 06, 2011** provided no appeal is lodged. In the case of an appeal being lodged, the Permit is suspended until such time as the Subdivision and Development Appeal Board renders its decision.

DATE ISSUED: June 21, 2011

FOIP: 8.17 (4) (g)

Melissa Groening
Director of Planning & Development

IMPORTANT NOTES

1. Any development commenced prior to the approval of an Application for Development or prior to the expiry of the appeal period (if any) even though a Development Permit has been issued, is done solely at the risk of the Applicant.
2. This Development Permit is valid for a period of twelve (12) months from the date it was issued. If at the expiry of this period, the development has not been commenced, the development permit is deemed invalid. If commencement has occurred within the twelve (12) months but all conditions are not met and/or has not been completed within a twenty-four (24) month period, your development permit is deemed invalid.
3. A Development Permit is an authorization for development under the Brazeau County Land Use Bylaw. **THIS IS NOT A BUILDING, PLUMBING, GAS OR ELECTRICAL PERMIT.** Provincial legislation, not enforceable by the County exists and should be followed, including:
 - a) Compliance with Alberta Building Standards and Regulations (Building Permit).
 - b) Compliance with all regulations pertaining to the Electrical Protection Branch, the Plumbing Inspection Branch, and the Gas Protection Branch (Electrical, Plumbing and Gas Permits).

A list of accredited agencies from which the above permits may be obtained is attached.

4. The Applicant is reminded that compliance with this Permit requires compliance with all conditions forming a part thereof.

APPEALS

- (1) Pursuant to Section 685(3) of the Municipal Government Act, Statutes of Alberta, 1994, Chapter M-26.1, no appeal lies in respect of the issuance of a development permit for a permitted use unless the provisions of the Land Use Bylaw were relaxed, varied or misinterpreted.
- (2) A development appeal to the Subdivision & Development Appeal Board must be commenced within fourteen (14) days of the date that notice of the decision or issuance of the permit is given.
- (3) Written notice of an appeal of this Permit, containing reasons for the appeal, and \$250.00 appeal fee must be received by the Secretary to the Subdivision & Development Appeal Board, either by hand or registered mail, at the Offices of Brazeau County by 5:00 p.m., July 05, 2011

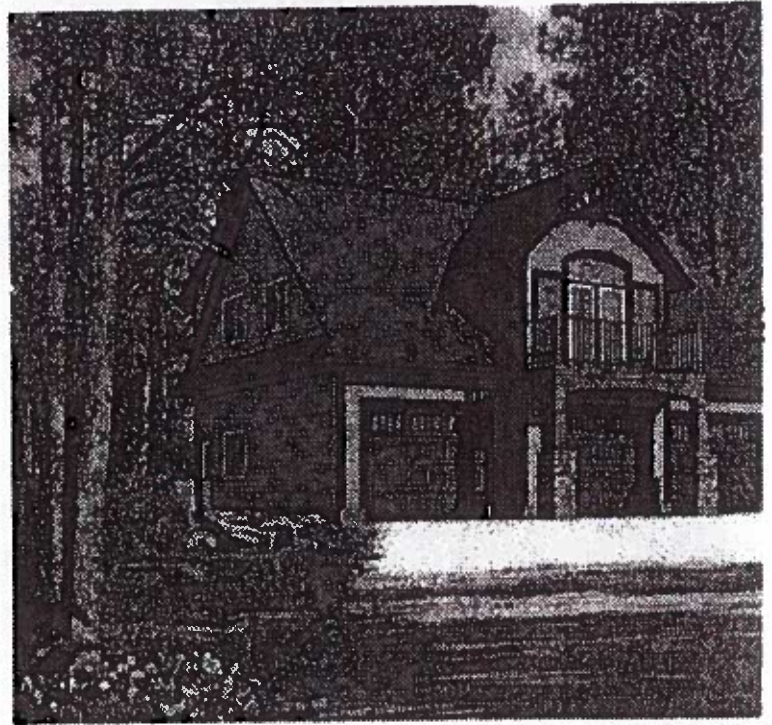
Model Information

Whistler II
2853802

42'-0" w x 34'-0" d
978 Sq. Ft.

[Login to See Pricing](#)

Media



3 CAR GARAGE w/
STORAGE LOFT.

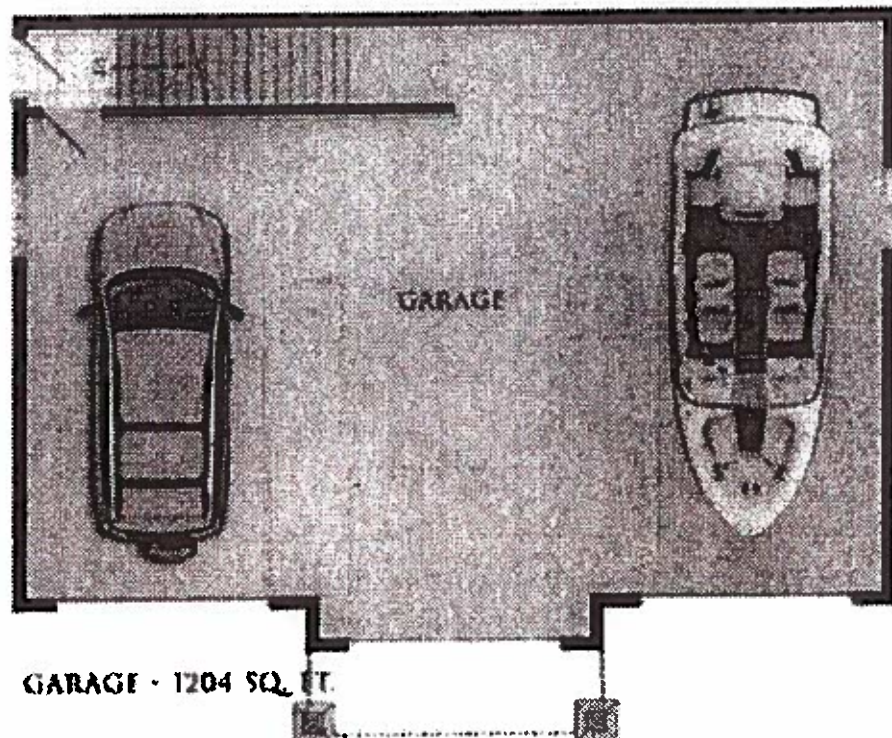
LOT 53 BLOCK 4
PLAN 082 1234

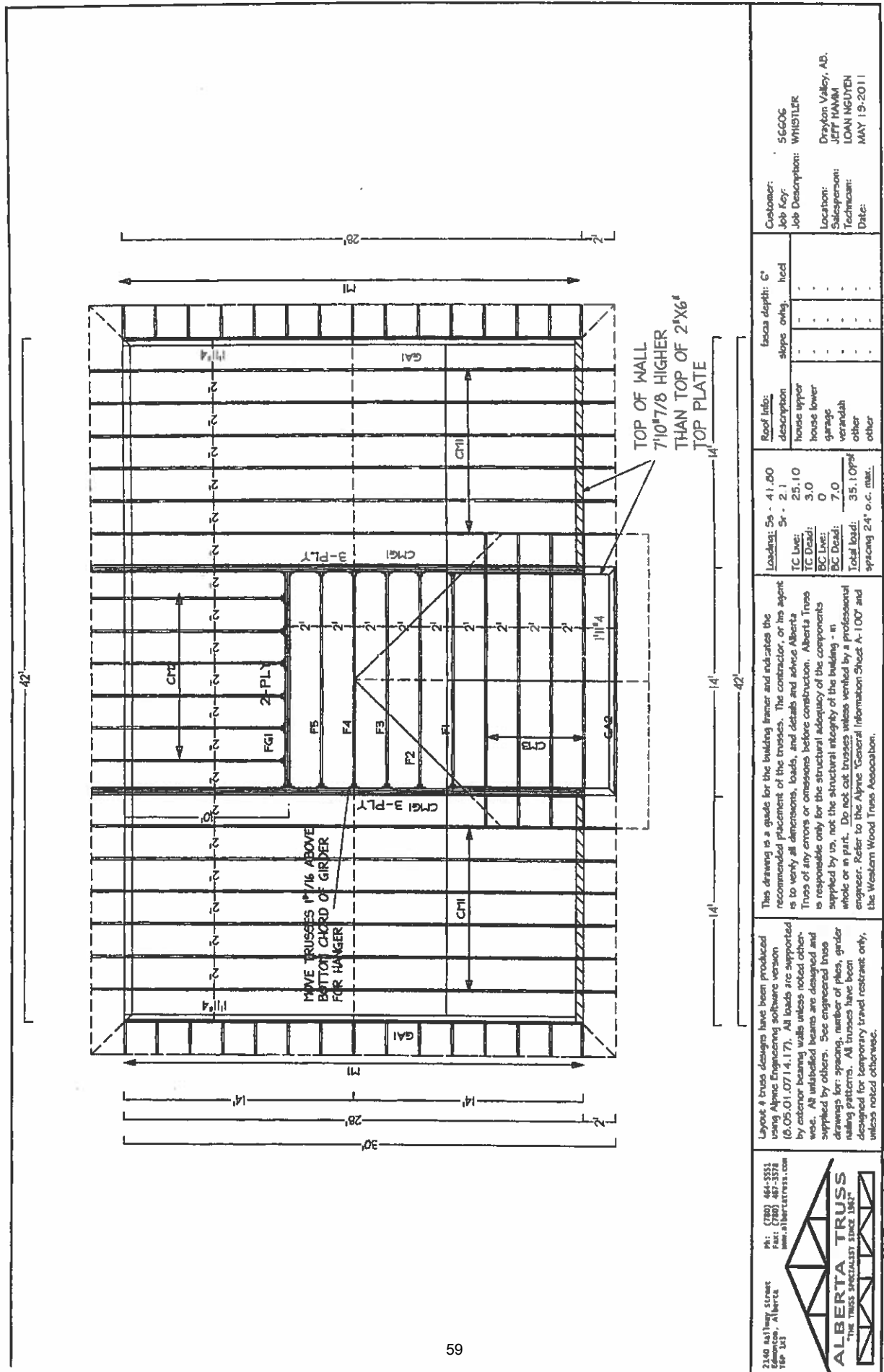
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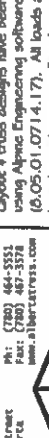
[Customize Your Home](#)

Floor Plan

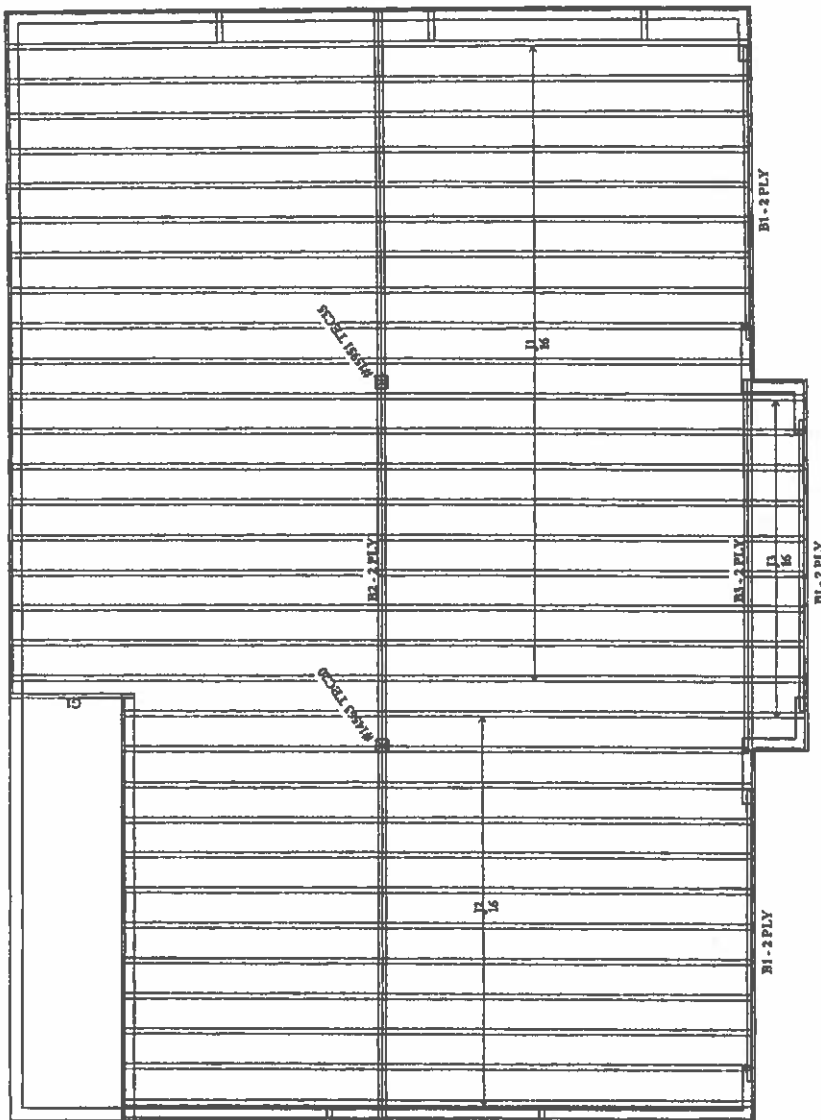
[Reversed](#)





<p>2140 railway street Edmonton, Alberta T6P 3J3</p> <p>PH: (780) 464-3551 FAX: (780) 467-3578 www.albertatruss.com</p>	<p>Layout & truss designs have been produced using Alpine Engineering software version (0.05.01.0714.17). All loads are supported by exterior bearing walls unless noted otherwise. All individual beams are designed and supplied by others. See engineered truss drawings for spacing, number of purlins, girder rafter patterns. All trusses have been designed for temporary travel restraint only, unless noted otherwise.</p>	<p>This drawing is a guide for the building owner and indicates the recommended placement of the trusses. The contractor, or his agent is to verify all dimensions, loads, and details and advise Alberta Truss of any errors or omissions before construction. Alberta Truss is responsible only for the structural adequacy of the components supplied by us, not the structural integrity of the building - in whole or in part. Do not cut trusses unless verified by a professional engineer. Refer to the Alpine General Information Sheet A-1007 and the Western Wood Truss Association.</p>	<p>Loadings: Ss - 41.80 Sr - 2.1 TC live: 25.10 TC Dead: 3.0 BC live: 0 BC Dead: 7.0 Total load: 35.10 kPa spacing 24" o.c. max.</p>	<p>Roof info: description house upper house lower garage verandah other other</p>	<p>Truss depth: C' heel slope orig. slope</p>	<p>Customer: 56606 Job Key: WHISTLER Job Description: Drayton Valley, AB. Location: JEFF KAMM Salesperson: LOAN NGUYEN Technician: MAY 19-2011 Date:</p>
						

START SPACING HERE

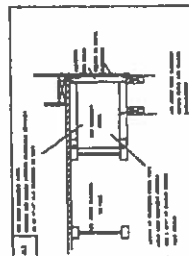
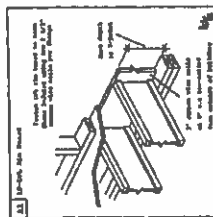


JOIST MATERIALS			
Type	Qty.	Length	Product
J1	19	28' 0"	9 1/2" LPI-20 Plus
J2	12	24' 0"	V
J3	10	4' 0"	V
G1	1	5' 0"	1 3/4" LP-LVL 9 1/2" 1.5E

DROP BEAMS			
Type	Qty.	Length	Product
B1	6	11' 0"	1 3/4" LP-LVL 9 1/2" 2.0E
B2	2	42' 0"	1 3/4" LP-LVL 11 7/8" 2.0E
B3	2	14' 0"	1 3/4" LP-LVL 11 7/8" 1.5E

RIMBOARD & RIMJOISTS			
Type	Qty.	Length	Product
R1	9	16' 0"	1-1/4" x 9-1/2" Rimboard

BLOCKING			
Type	Qty.	Length	Product
IKK	(8/L)	6' 0"	9 1/2" LPI-20 Plus



DESIGN ASSUMPTIONS

Loads: 10 psf 10 psf 10 psf 10 psf
 7/8" Deck 15 psf 15 psf 15 psf 15 psf
 Load Cases: Live
 Dead: 10 psf 10 psf 10 psf 10 psf
 Building Code: 1989 (Limit State Design)
 Building Type: Residential (Single Family)
 Design Assumptions: Internal bracing for deck edges.
 Decking: 7/8" OSB Deck and Nail
 Blocking: (None)
 Bracing: (None)

GENERAL NOTES: Rim board not supplied for deck opening.
 All unlabeled beams are designed and supplied by others. This drawing is a guide for the building framer and indicates the recommended placement of the joist. Adjust joist spacing as necessary to avoid plumbing device locations. Failure to do so may result in a storage of material. The contractor must verify all loads and details and advise Alberta Truss of any error or omissions before construction. Alberta Truss is responsible only for the structural adequacy of the components supplied by us, not the structural integrity of the building - in whole or in part. Consult installation guide before modifying plans.



2440 Railway Street
 Edmonton, Alberta
 T6P 1X3
 1-800-467-4847 (AB only)
 Tel: (780) 467-5551
 Fax: (780) 467-3578
 www.albertatruss.com



Customer: WHISTLER #2
 Job: UPPER LEVEL
 Drawing: NOT TO SCALE
 Scale: 1/8" = 1'-0"
 Date: 06/19/11
 Sales Rep: JEFF HAMM
 Technician: J.F.
 File:

Appendix B

LICENSE AGREEMENT

THIS LICENSE AGREEMENT dated the 21st day of December, 2012.

BETWEEN:

BRAZEAU COUNTY,
a municipal corporation in the Province of Alberta (the "County")

OF THE FIRST PART

And

DON REGENWETTER,
(the "Licensee")

OF THE SECOND PART

WHEREAS the County is the registered owner of the Public Utility Lot;

AND WHEREAS the Licensee wishes to use a portion of the Public Utility Lot to access his Private Residential Lot and the County has agreed to allow the Licensee to use a portion of the Public Utility Lot (the License Area) on the terms and conditions contained in this License Agreement;

IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties agree as follows:

Definitions

1. In this License Agreement, the following definitions apply:
 - a. "Term" means the term set out in article 2 of this Agreement;
 - b. "Public Utility Lot" means all that portion of land described as follows:

Lot 6 PUL
Block 4
Plan 082 1234
Excepting thereout all mines and minerals and the right to work the same.
 - c. "Private Residential Lot" means all that portion of land described as follows:

Lot 53
Block 4
Plan 082 1234
Excepting thereout all mines and minerals and the right to work the same.
 - d. "License Area" means the area outlined in blue in Schedule A to this License Agreement, which forms part of this License Agreement.

Granting of License and Location

2. The County grants the Licensee a non-exclusive, non-transferrable license of the License Area upon the terms and conditions as set out in this License Agreement.

Term and Renewal Term of License

3. The term of the license is for a period of 3 year(s) commencing December 21, 2012 and ending December 20, 2015 unless terminated earlier.
4. This License Agreement may be renewed for an additional 3 year(s) term on the same terms and conditions as contained in this Agreement unless either party should give notice of termination 30 days prior to the end of the initial term.

Licensee Fee

5. The Licensee shall pay the County a License Fee of \$25.50 ("License Fee").
6. The Licensee shall pay the County the License Fee on or before December 21, 2012.

Licensee Obligations

7. The Licensee shall:
 - a. use the License Area for the sole purpose of accessing the Private Residential Lot;
 - b. maintain the License Area, including but not limited to removing snow from the License Area;
 - c. not obstruct the License Area in any way including, but not limited to, storing or parking vehicles, including trailers and recreational vehicles, on the License Area or conducting repairs or maintenance of vehicles on the License Area.
8. The Licensee acknowledges that:
 - a. he is not granted access to the lift station located on the Public Utility Lot;
 - b. the County has no obligation to maintain the Public Utility Lot.

Indemnity and Insurance

9. The County shall not be liable or responsible in any way for:
 - a. any damage to any vehicle that is using or occupying the License Area; or
 - b. any injuries to any person or any damage to property arising from the use of the License Area.
10. The Licensee shall indemnify and save harmless the County, its councilors, officers, insurers, servants, employees, successors and permitted assigns from and against all damage, losses, costs, damages, injury or expense of every nature or kind whatsoever

resulting from or in any way attributable to the License Agreement including but not limited to claims for injury or death to persons, and damage to or loss of property by reason of any act, neglect or default on the part of the Licensee.

11. Without in any way limiting the liability of the Licensee under this License Agreement, the Licensee must, at its cost and expense, obtain and maintain in force during the Term General Liability Insurance coverage of at least \$5,000,000 per occurrence for personal injury and property damage and any other insurance that is required by the County.
12. The Licensee must, upon the request of the County, furnish written documentation satisfactory to the County, evidencing the required insurance coverage.

Cancellation and Termination

13. The County may terminate this License Agreement immediately if it determines that the Licensee is in breach of the terms of this License Agreement.
14. The Licensee may withdraw from this License Agreement on 30 days written notice to the County.
15. The County may terminate this License Agreement at its sole discretion upon 30 days written notice to the Licensee. If such notice is given during a period for which the License Fee has been paid, the County shall refund to the Licensee the part of the License Fee corresponding to the period covered by the License Fee but not enjoyed by the Licensee.

General

16. Nothing in the License Agreement shall be construed as creating a relationship between the parties other than that of County and Licensee.
17. This License Agreement is not assignable by either of the parties.
18. In this License Agreement, the word "may" shall be construed as permissive and empowering. The words "must" and "shall" are to be construed as imperative.
19. Article 9 shall survive the termination or expiry of this License Agreement.

FOIP: s.17 (4) (g)

FOIP: s.17 (4) (g)

John Evasiuk, Director of Public Works
& Infrastructure

(Signature of Witness)

Print name of WITNESS Nancy Chambers

Name of Licensee: Don P. [Signature]

FOIP: s.17 (4) (g)

SCHEDULE "A"

Public Utility Lot - Registered - Owned by Brazeau
County - Not for Public Access



AFFIDAVIT OF EXECUTION

CANADA)
PROVINCE OF ALBERTA)
TO WIT:)

I, Nancy Chambers
of the Brazeau County
in the Province of Alberta,
make oath and say that:

1. I was personally present and did see Don Regenwetter named in the within (or annexed) instrument who are personally known to me to be the person named therein, duly sign and execute the same for the purpose named therein.

2. The same was executed at Brazeau County, in the Province of Alberta, and that I am the subscribing witness thereto.

3. I know the said person and he/she is in my belief of the full age of eighteen years.

SWORN before me at Brazeau County)
in the Province of Alberta,)
this 21 day of Dec, 2012.)

FOIP: s.17 (4) (g)

FOIP: s.17 (4) (g)

A Commissioner for Oaths in and for
the Province of Alberta

My Commission Expires: _____

Christina Kwirant
My Commission Expires
January 6, 2013
#0691028

BRAZEAU COUNTY**REQUEST FOR COUNCIL DECISION**

SUBJECT:	Land Use Bylaw Amendment 16A-009 Bylaw 908-16: Redistrict a portion of the SE ¼ Section of 1-50-9-W5M from Agricultural District (AG) to Recreation District (R)		
DATE TO COUNCIL:	May 17, 2016		
SUBMITTED BY:	Kendra Raymond, Long Range Planning Officer <i>Kendra Raymond</i>		
ENDORSED BY:	Martino Verhaeghe, Director of Planning & Development <i>Martino Verhaeghe</i>		
REVIEWED BY CAO:	Marco Schoeninger, CAO <i>Marco Schoeninger</i>		
FILE NO:	16A-009		
Report/Document	Attached <input checked="" type="checkbox"/> X	Available <input type="checkbox"/>	Nil <input type="checkbox"/>

RECOMMENDED ACTIONS:

That Council give First Reading to Bylaw 908-16 proposing that a portion of the SE ¼ Section of 1-50-9-W5M be redistricted from Agricultural District (AG) to Recreation District (R) as shown on the attached Schedule A and that the Public Hearing for Bylaw 908-16 be scheduled for June 21, 2016 at 1:00 PM.

1. TOPIC DEFINED**Executive Summary:**

An application was received for redistricting the SE ¼ Section of 1-50-9-W5M from Agricultural District (AG) to Recreation District (R) in order to accommodate the development of a Recreation Vehicle (RV) Park and Campground.

Key Issue(s)/Concepts Defined:

The applicant is proposing to establish a new RV Park and campground along the Pembina River in the SE ¼ Section of 1-50-9-W5M, which is an extension of a previously submitted development permit application (15D-134) directly north of the subject lands on Lot 2, Block 1 Plan 132 1035. On April 21, 2016 the applicant requested that an additional 14.79 hectares (36.55 acres) of land be added to his existing proposal encompassing 15.7 hectares (38.8 acres) for a total development area of 30.49 hectares (75.34 acres) to provide him with the opportunity to expand the development from 25 RV sites to 40 RV sites, which is the maximum permitted under the applicant's existing Alberta Transportation Permit.

The subject lands are located directly adjacent along the north side of Highway 621 with the Pembina River running through the eastern portion of the site. A large portion of the subject lands is located within the 1:100 year flood plain as determined by WSP (Genivar) Engineering in 2012 and is depicted by the area coloured in blue on the map attached as Schedule C.

Although Section 4.9 of the Land Use Bylaw states that no permanent structures shall be permitted within the 1:100 year flood plain, temporary structures and recreational vehicles may be allowed. Recreational Vehicles Parks and Campgrounds are suitable uses for areas in which permanent structures are not permitted. The applicant will still need to adhere to the stipulations of the Restrictive Covenant & Environmental Reserve Easement registered on title as well as the Development Regulations in the Land Use Bylaw, particularly the minimum setbacks from Hazardous Areas.

If the redistricting is successful, the applicant will amend their current development permit application 15D-134 to include the subject lands.

Relevant Policy:

Municipal Development Plan and Land Use Bylaw

Strategic Relevance:

If successful, the redistricting will create additional recreation and tourism opportunities within Brazeau County.

2. RESPONSE OPTIONS

Option	Analysis
a. Council approves First Reading	Public Hearing and Second and Third Reading scheduled for June 21, 2016 at 1:00 PM
b. Council defeats First Reading	No further action required
c. Council requires more information	Defer/table request

Preferred Strategy/Outcome:

Option A - Council approves First Reading and schedules the Public Hearing for June 21, 2016 at 1:00 PM.

3. IMPLICATIONS OF RECOMMENDATIONS

Organizational:

n/a

Financial:

n/a

Attachments:

Appendix A: Location Map

Appendix B: Aerial Photograph

Appendix C: 1:100 Year Flood Plain Map

Appendix D: Bylaw 908-16

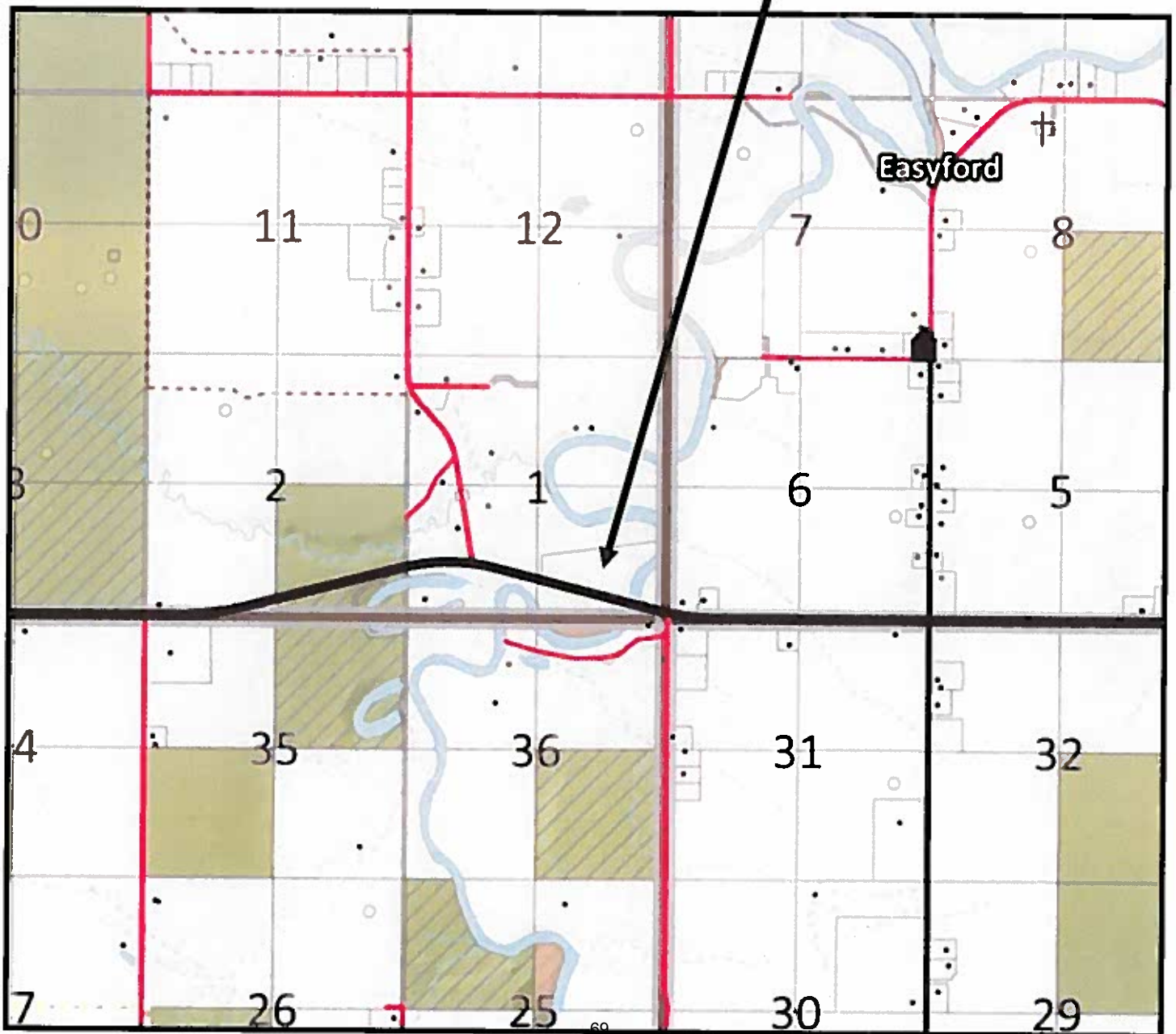
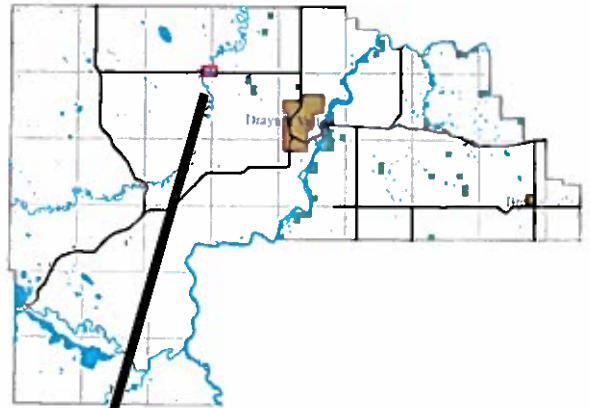
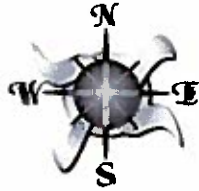
Appendix E: Recreation (R) District

Appendix F: Application for Redesignation

Land Location Map

Municipal Address: to be determined

Pt. SE 1-50-9-W5M



2015 IMAGERY

Aerial

Municipal Address: to be determined
Pt. SE 1-50-9-W5M



Current Zoning: **AG**



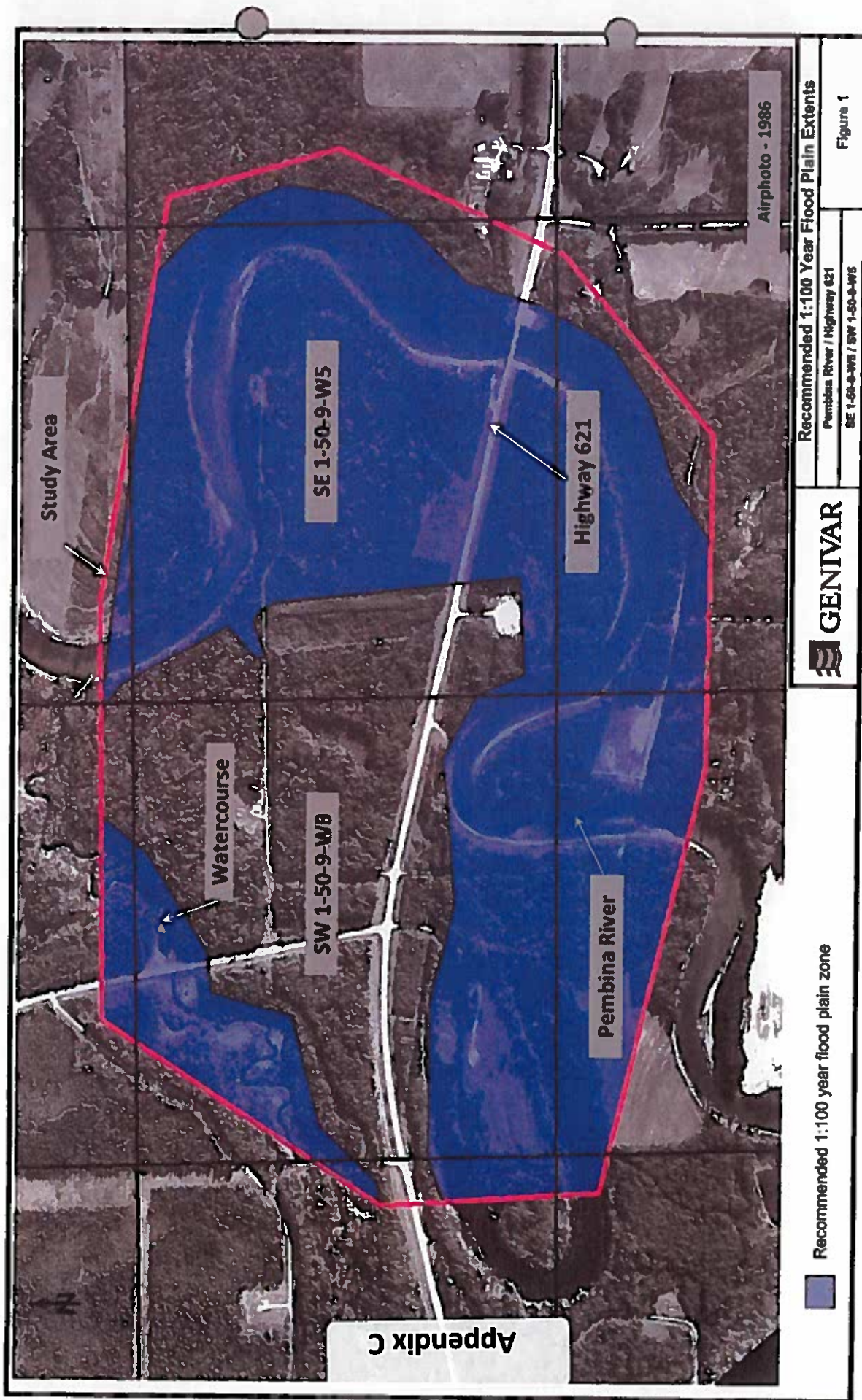
Hwy 621

Rge Rd 90

Rge Rd 91

Appendix B

N



Appendix D

BRAZEAU COUNTY

BYLAW NO: 908-16

BEING A BYLAW OF BRAZEAU COUNTY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW NO. 782-12 (OR NEWLY ADOPTED LAND USE BYLAW NO. 905-16), AS AMENDED

WHEREAS, Council of Brazeau County deems it expedient and proper, under the authority of and in accordance with the *Municipal Government Act*, RSA 2000, Chapter M-26 and amendments thereto, to make certain amendments to Land Use Bylaw No. 782-12 (or newly adopted Land Use Bylaw No. 905-16), as amended; and

WHEREAS, the public participation requirements of Section 692 of the *Municipal Government Act*, RSA 2000, Chapter M-26, have been complied with;

NOW THEREFORE, the Council of Brazeau County, duly assembled, enacts as follows:

1. That, Pt. SE 1-50-9-W5M be re-designated from Agricultural (AG) to Recreation (R), as shown on attached Schedule 'A' ("the Lands"), and
2. That this Bylaw shall take effect upon the final passing thereof.

READ a first time this ____ day of _____, 2016

READ a second time this ____ day of _____, 2016

READ a third time and finally passed this ____ day of _____, 2016

Reeve

Chief Administrative Officer

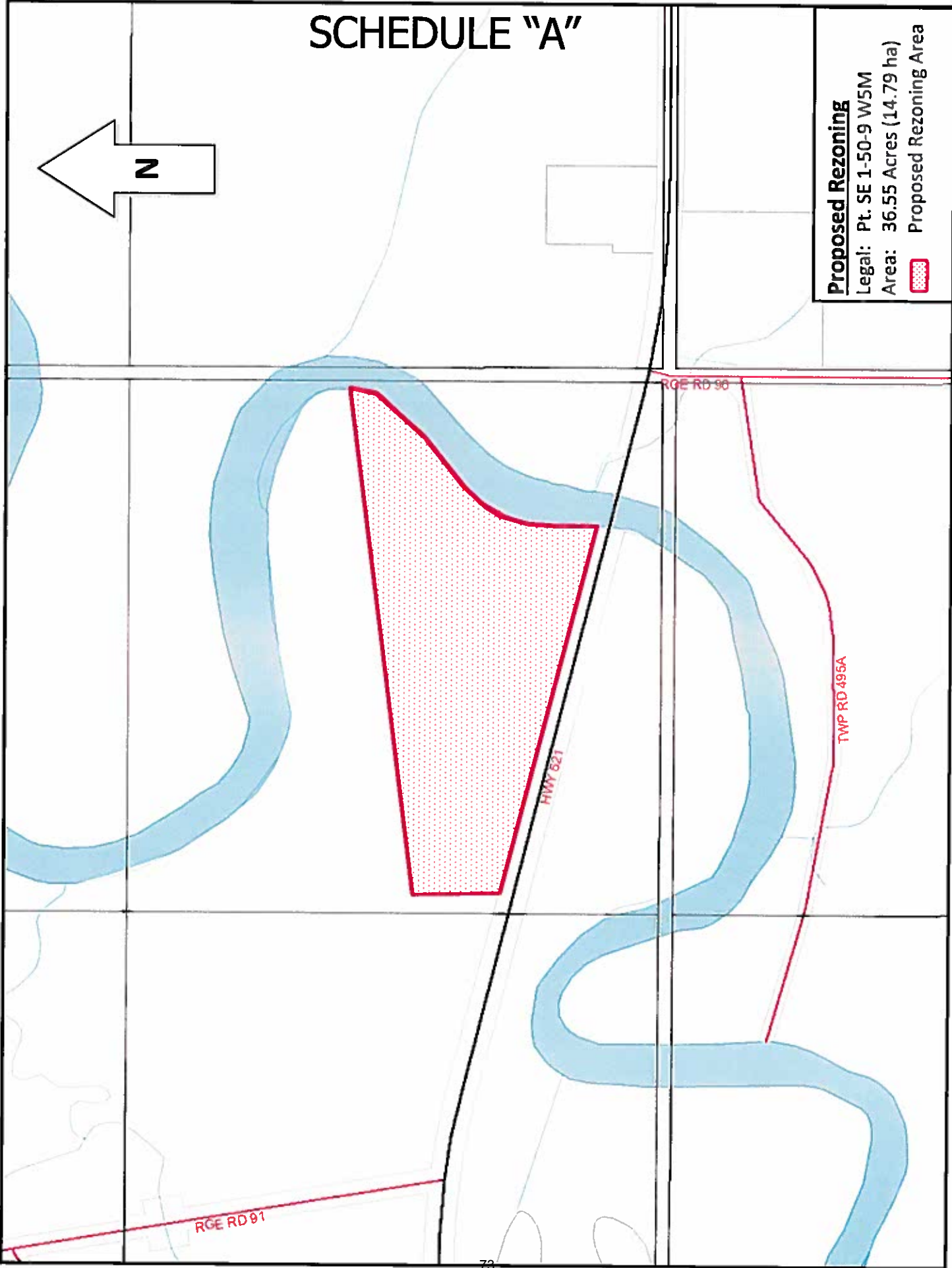
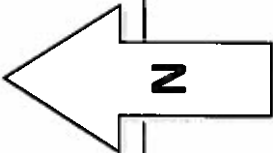
SCHEDULE "A"

Proposed Rezoning

Legal: Pt. SE 1-50-9 W5M

Area: 36.55 Acres (14.79 ha)

 Proposed Rezoning Area



Appendix "E"

9 EXCLUSIVE LAND USE DISTRICTS

9.1 Recreation District (R)

- (1) Purpose
 - (a) To accommodate a range of public and private rural recreational uses.
- (2) District Characteristics
 - (a) The following uses shall be permitted or discretionary with or without conditions provided the application complies with the regulations of this district and this Bylaw.

Permitted Uses	Discretionary Uses
Accessory	Drinking establishment
Agricultural, retail	Hotel/motel
Amusement centre, indoor	Private club
Amusement centre, outdoor	Restaurant
Campground	Retail establishment
Commercial tourist development	Spectator sports facility
Convenience store	
Golf course	
Guest ranch	
Public utility facility	
Public and quasi-public use	
Recreation service, indoor	
Recreation service, outdoor	
Recreation vehicle park	
Resort cottages	
Surveillance suite	

- (3) Minimum Requirements
 - (a) Parcel Area:
 - (i) 0.4 ha (1 ac).
 - (b) Parcel Width:
 - (i) 30.5 m (100 ft);
 - (ii) 20 m (66 ft) for a panhandle/flag lot.
 - (c) Front Yard:
 - (i) 40.0 m (131 ft) where abutting a County road where road widening has not been dedicated;

- (ii) 25.0 m (82 ft) where abutting a County road where road widening has been dedicated;
 - (iii) 10.0 m (33 ft) where abutting an internal road;
 - (iv) 40.0 m (131 ft) where abutting a highway.
 - (d) Rear Yard:
 - (i) 8.0 m (26 ft);
 - (ii) 40.0 m (131 ft) where abutting a County road where road widening has not been dedicated;
 - (iii) 25.0 m (82 ft) where abutting a County road where road widening has been dedicated;
 - (iv) 10.0 m (33 ft) where abutting an internal road;
 - (v) 40.0 m (131 ft) where abutting a highway.
 - (e) Side Yard:
 - (i) 6.0 m (20 ft);
 - (ii) 40.0 m (131 ft) where abutting a County road where road widening has not been dedicated;
 - (iii) 25.0 m (82 ft) where abutting a County road where road widening has been dedicated;
 - (iv) 10.0 m (33 ft) where abutting an internal road;
 - (v) 40.0 m (131 ft) where abutting a highway.
- (4) Maximum Limits
 - (a) Site Coverage:
 - (i) Thirty (30%) percent.
 - (b) Height:
 - (i) 7.5 m (25 ft) or two (2) storeys - the lesser thereof;
 - (ii) 2.0 m (6 ft) for fencing, unless otherwise approved by the Development Authority.
- (5) Landscaping Requirements
 - (a) Refer to section 4.12 under Development Regulations.
- (6) Parking Requirements
 - (a) Refer to section 4.3 under Development Regulations.
- (7) Sign Requirements
 - (a) In addition to section 4.22 under Development Regulations, no freestanding sign shall exceed the height of the principal building.

Appendix F



APPLICATION FOR REDESIGNATION

Roll # 002604

For office use only	
Date of receipt	File number
Apr. 21/16	16A-009
Fee submitted	Accepted by
\$1015.00	JL

If you are ready to complete and submit this redesignation application form, you must have had at least one pre-application meeting with the Planning and Development Department. If you still need to have this meeting, please call 780-542-2667 to make the necessary arrangements for the meeting.

This form should be completed in full by the registered owner(s) of the land that is the subject of the application or by a person authorized to act on the registered owner's behalf and handed in at the front counter or mailed to the Brazeau County office together with the following documents:

- A copy of the Certificate of Title – not older than two weeks, at the time the application is submitted.
- A Tentative Plan – with sufficient measurements of the portion of land subject to redesignation, the proposed accesses, physical features and developments on the subject land and other relevant information registered on the title.
- The application fee – as per current Schedule of Fees
- A letter of authorization - if the applicant is not the landowner, or if a numbered company is involved, to prove that the person signing on behalf of the landowner or the company has the signing authority.

If you want to submit any additional information other than the mentioned documents, please feel free to do so, by adding a letter or sketch, etc.

1. Name and mailing address of the applicant

1230079ALtd

Email:

Phone:

Cell:

Fax:

FOIP: s.17 (4) (g)

FOIP: s.17 (4) (g)

P/C

FOIP: s.17 (4) (g)

2. Name and mailing address of the owner (if not the applicant)

P/C

Phone:

Cell:

Fax:

3. Legal description and area of land to be redesignated

All/part of

the SE ¼ Section 1 Township 50 Range 9 W5M

Being all/parts of lot

Block

Plan

Remainder

4. Existing and proposed land uses

Existing use of the land/buildings:

Agricultural

Proposed use of the land/buildings:

Recreation

Existing land use designation (as prescribed in the Land Use Bylaw):

Agricultural

Proposed land use designation:

Recreational

Existing means of providing water and sewage services:

NONE

If subdivision is considered, describe the proposed means of providing water and sewage services to the portion of land subject to redesignation:

5. Reason for amendment: Adjoining parcel is Designated Recreation.
This parcel is required to complete RV Park planned
for property. Insufficient acreage to complete development
so this parcel should be added.
Plan to consolidate the two parcels with Alberta Land Titles.

6. Registered owner or person acting on their behalf

I/we (full name in
print)

Ron Schulte

hereby certify that:

Charlene Schulte



I/we am/are the registered owner/owners of the subject land



I/we am/are authorized to act on the owner's behalf

And that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for redesignation.

Date: April 21/16

FOIP: s.17 (4) (g)

APPLICANT (if other than registered owner)

I/We _____ hereby certify that I am the agent authorized to act on the behalf of the registered owner(s) and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for development.

Date: _____

(signature)

(signature)

7. Right of entry

I hereby authorize Brazeau County to enter my land for the purpose of a site inspection

Owner's signature: _____

FOIP: s.17 (4) (g)

****The information on this form is being collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* and will be used solely for the purpose of Land Use Bylaw Amendments. If you have questions about this collection or require further information please contact the Director of Planning and Development, Brazeau County, Box 77, Drayton Valley, Alberta, T7A 1R1 or telephone 780.542.7777.****



BRAZEAU COUNTY
UPDATE REPORT TO COUNCIL

SUBJECT: 16A-008 - Council Motions on Zoning of Parcels

DATE TO COUNCIL: May 17th 2016

PREPARED BY: Benjamin Misener, Planning & Development Coordinator

UPDATE INFORMATION: As per Motion 646/16 at the May 3rd 2016 Council meeting, Administration is supplying Council with a complete list of all Council motions made in regards to parcel zoning within the draft Land Use Bylaw.

Item #9.1.5

75/16 Moved by S. Mahan should land owners who indicate that they do not wish to have their parcel re-designated in accordance with the bylaw and their current designation still exists; we can deal with them on a case by case basis.

CARRIED UNANIMOUSLY

Item 3 a) Specific Zoning Requests

B. Guyon, Reeve declared a pecuniary interest and left the meeting at 1:16 p.m.

K. Westerlund, Deputy Reeve took the chair.

164/16 Moved by M. Thompson to approve the list on page 187.

CARRIED UNANIMOUSLY

B. Guyon returned to the meeting at 1:20 p.m. and resumed as chair.

320/16 Moved by R. Moir to authorize administration to allow people to keep their current zoning if it exists in the new bylaw.

CARRIED UNANIMOUSLY

Agenda Item #3

K. Westerlund entered the meeting at 9:11 a.m.

57/16 Moved by M. Gressler that Country Residential be 2 - 3.99 Acre's or higher than 3.99 acres at the discretion of the development authority in a named subdivision.

CARRIED UNANIMOUSLY

AGAINST REZONING

LONG LEGAL	SHORT LEGAL	PARCEL SIZE	ZONING SHORT	ZONING LONG	Now Zoning	RZ Short	Comments
SW 14-50-5-S		54.2 Acres	NR-P	Natural Res Extraction/Proc	Agricultural	AG	Requests keeping district as per Dylaw 474-04
NE 19-47-7-S		160 Acres	NRE-P	Natural Res Extraction/Proc	Agricultural	AG	Does not want a change in district
NW 19-47-7-S			NRE-P	Natural Res Extraction/Proc	Agricultural	AG	Does not want a change in district
NE 31-49-6-S		159.9 Acres	NRE-P	Natural Res Extraction/Proc	Agricultural	AG	Does not want a change in district
NW 31-49-6-S			NRE-P	Natural Res Extraction/Proc	Agricultural	AG	Does not want a change in district
SW 31-49-6-S			NRE-P	Natural Res Extraction/Proc	Agricultural	AG	Does not want a change in district
SE 6-50-6-S			NRE-P	Natural Res Extraction/Proc	Agricultural	AG	Does not want a change in district
SE 4-49-7-S		1.22 Acres	CRS	Countryside Residential Suburban	Compact Country Residential	CCR	Not in Favor
NW 13-50-8-S		4.84 Acres	AG	Agriculture	AGH/CR		No change
NW 13-50-8-S		4.84 Acres	AG	Agriculture	AGH/CR		No change
NE 27-47-7-S		4.77 Acres	AG	Agriculture	AGH/CR		No change
NW 35-49-5-S		4.99 Acres	AG	Agriculture	AGH/CR		No change
SE 6-50-7-S		1.44 Acres	AG	Agriculture	Compact Country Residential	CCR	No Change Wanted
SW 27-49-7-S		68.47 Acres	CRS	Countryside Residential Suburban	Agricultural	AG	No Change Wanted Is currently developing land
SW 24-50-7-S		14.6 Acres	AG	Agriculture	Agricultural Holdings	AGH	Does not want a change in district



Brazeau County

7401 – Twp Rd 494, P.O. Box 77, Drayton Valley, Alberta T7A-1R1
PHONE: (780) 542-7777 - FAX: (780) 542-7770
www.brazeau.ab.ca

May 9, 2016

Brazeau County
P.O. Box 77,
Drayton Valley, Alberta T7A 1R1

Attention: Reeve and Council

Re: Declaration on Petition Sufficiency and Effectiveness

On April 25, 2016, Brazeau County received a petition, on behalf of the electorate, with the following statement of purpose:

"The undersigned persons, being landowners in the County of Brazeau, in the Province of Alberta, in the area of NE 31-49-6 W5M, SE 5-50-6 W5M and travel routes OPPOSE the DEVELOPMENT PERMIT APPLICATION by Allan Vogel and Taverner Partners Inc. dated March 15, 2016. The major areas of concern;

1. The intersection of Hwy 22, Hwy 39 and Range Road 65, this intersection suffers from a substandard configuration and high traffic volumes;
2. Poor visibility and numerous road concerns on proposed route;
3. School bus/child safety issues;
4. Personal travel safety;
5. Increased noise to local housing; and
6. Decreased property value.

It is recommended that the Brazeau County Planning and Development Department consider initiating a refinement study to further explore alternatives and engage the local landowners in a discussion of the problems and potential improvement options."

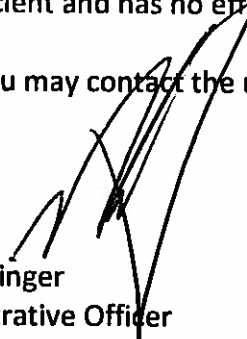
I have conducted a review of the number of signatures in accordance of Section 225 of the *Municipal Government Act*, RSA 2000, c.M-26. The total number of signatures on the petition is 25. The current population of Brazeau County is 7,201. In order to be a sufficient petition, the petition must contain 720 signatures. Therefore, the number of signatures does not meet the requirement of Section 225.

Further, Section 232(2) states that a petition requesting the amendment or repeal of a bylaw or resolution made under Part 8, 9, 10 and 17 has no effect.

I have examined Part 8 of the MGA (budgeting) and the petition. The petition's purpose requests the amendment of a resolution under Part 8. Based upon my review, I have concluded that the petition is both not sufficient and has no effect under Section 232(2) of the MGA.

If you wish, you may contact the undersigned at your earliest convenience.

Yours truly,



Marco Schoeninger
Chief Administrative Officer

Enclosure (Excerpt from MGA)

Appendix A

Report on sufficiency of petition

226(1) Within 30 days after the date on which a petition is filed, the chief administrative officer must make a declaration to the council or the Minister on whether the petition is sufficient or insufficient.

(2) Repealed 1995 c24 s26.

(3) If a petition is not sufficient, the council or the Minister is not required to take any notice of it.

1994 cM-26.1 s226;1995 c24 s26

Petition for bylaw

232(1) Electors may petition for

(a) a new bylaw, or

(b) a bylaw to amend or repeal a bylaw or resolution

on any matter within the jurisdiction of the council under this or another enactment.

(2) A petition requesting a new bylaw under Part 8, 9, 10 or 17 or an amendment or repeal of a bylaw or resolution made under Part 8, 9, 10 or 17 has no effect.

1994 cM-26.1 s232;1995 c24 s29;1996 c30 s12

Council's duty on receiving certain petition

233(1) Except to the extent provided for in section 234, this section does not apply to a petition under section 232 requesting an amendment or repeal of a bylaw that council was required to pass as a result of a vote of the electors.

(2) A petition under section 232 requesting an amendment or repeal of a bylaw or resolution is not sufficient unless it is filed with the chief administrative officer within 60 days after the day on which that bylaw or resolution was passed.

(3) Within 30 days after the day on which the chief administrative officer declares a petition submitted under section 232 to be sufficient, the council must give first reading to a bylaw dealing with the subject-matter of the petition and any other related matters the council considers necessary.

(4) If the bylaw is not required to be advertised under this or another enactment, the council must

(a) within 30 days after the bylaw receiving first reading pass the bylaw, or

(b) fix a date that is within 90 days after the bylaw receives first reading for a vote of the electors on the bylaw.

(5) If the bylaw is required to be advertised under this or another enactment, the council must

(a) ensure that the bylaw is advertised, or

(b) fix a date that is within 90 days after the bylaw receives first reading for a vote of the electors on the bylaw.

(6) If the bylaw is advertised and a sufficient petition is not received under section 231, the council must

(a) pass the bylaw within 30 days after the relevant time period set out in section 231(3) or (4), or

- (b) fix a date that is within 90 days after the relevant time period set out in section 231(3) or (4) for a vote of the electors on the bylaw.
- (7) If the bylaw is advertised and a sufficient petition is received under section 231, the council must either
- (a) decide not to proceed with the proposed bylaw, or
 - (b) decide to proceed with the proposed bylaw and submit the bylaw to a vote of the electors within 90 days after the chief administrative officer declares the petition to be sufficient.

1994 cM-26.1 s233;1995 c24 s30

Petitions respecting public vote bylaws

234(1) In this section, “public vote bylaw” means a bylaw that council was required to pass as a result of a vote of the electors.

(2) A petition under section 232 requesting an amendment or repeal of a public vote bylaw has no effect unless one year has passed from the date that the public vote bylaw was passed.

(3) If a council receives a sufficient petition under section 232 requesting an amendment or repeal of a public vote bylaw and only one to 3 years have passed from the date that the public vote bylaw was passed, the council must, within 30 days after the day on which the chief administrative officer declares the petition to be sufficient,

- (a) give first reading to a bylaw dealing with the subject-matter of the petition and any other related matters the council considers necessary, and
- (b) fix a date that is within 90 days after the bylaw receives first reading for a vote of the electors on the bylaw.

(4) If council receives a sufficient petition under section 232 requesting an amendment or repeal of a public vote bylaw and more than 3 years but less than 10 years have passed from the date that the public vote bylaw was passed,

- (a) the amendment or repeal must be treated as a bylaw that is required to be advertised, and
- (b) section 233(3), (5), (6) and (7) apply.



(5) If council receives a sufficient petition under section 232 requesting an amendment or repeal of a public vote bylaw and 10 or more years have passed from the date that the public vote bylaw was passed, section 233(3) to (7) apply.

1994 cM-26.1 s234;1995 c24 s31

BRAZEAU COUNTY

REQUEST FOR COUNCIL DECISION



SUBJECT:	Manpower and Equipment Assistance for the Municipality of Wood Buffalo		
DATE TO COUNCIL:	May 17, 2016		
SUBMITTED BY:	Winston Rossouw, Director of Public Works & Infrastructure 		
ENDORSED BY:			
REVIEWED BY CAO:	Marco Schoeninger, CAO 		
FILE NO:			
Report/Document	Attached <input checked="" type="checkbox"/> x	Available <input type="checkbox"/>	Nil <input type="checkbox"/>

RECOMMENDED ACTIONS:

That Council approve option "a," the deployment of manpower and equipment assistance to the Regional Municipality of Wood Buffalo, if requested, during their current state of emergency and in future while rebuilding their community.

1. TOPIC DEFINED

Brazeau County supports the position of the APWA (Alberta Public Works Association) to pledge to support public works officials and other first responders to provide relief and mutual aid during this emergent time.

We require Council's consent to provide mutual aid outside of our jurisdiction.

2. RESPONSE OPTIONS

Option	Analysis
a. Council approves staff recommendation	- Mutual aid is provided to the Regional Municipality of Wood Buffalo to assist with the catastrophe of the fire.
b. Council rejects the request as submitted	- Recommendation/Direction from Council
c. Council requires more information	- Defer/table request

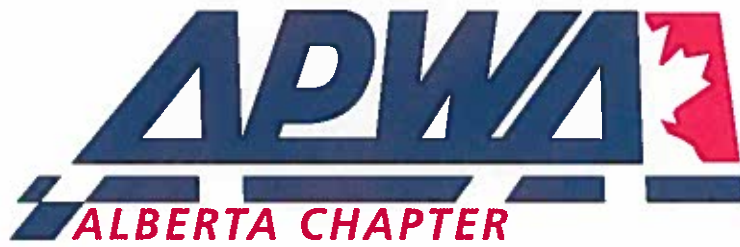
3. IMPLICATIONS OF RECOMMENDATIONS

Organizational:

Public Works supervisors will coordinate and restructure workloads to balance our operations dependent upon what type of manpower and/or equipment is requested.

Financial:

Expenses will be tracked and submitted under the Fort McMurray Emergency Relief Fund, if applicable.



Peter McDowell
President

May 4, 2016

Joline McFarlane
President Elect

Dean Berrecloth
Past President

Patty Podoborzny
APWA Delegate

Darwin Durnie
CPWA Delegate

Dave Rarog
Director, Sustainability

Chris Dechkhoff
Director, Allied Members

Gary Webster
Director, Outreach

John Allen
Director, Idea Group Leader

APWA Alberta Chapter Members,

Re: Fort McMurray Fire
APWA Offers Emergency Management Expertise and Assistance

This natural disaster is a stark reminder of how important public works and infrastructure systems are to the day-to-day survival of people and our communities. We recognize and are saddened by the scope of this catastrophe and pledge to support public works officials and other first responders to provide information and coordinate relief in an effective, unified manner. The public works community in Alberta is no stranger to mutual aid during emergent times. The Alberta Public Works Association will assist with the coordination of the public works volunteers throughout the province.

Provincial and Local Emergency Management Assistance

While many APWA members would like to volunteer their help, it is important to recognize that provincial and local agencies are in a response and assessment mode at this time. If you or your agency would like to volunteer for deployment to the area to assist, it is important that you contact our association to determine if your resource has been requested by Fort McMurray/Wood Buffalo. If your resources haven't been requested yet, we will keep your resources in our database, in case they are needed at a later time. For those members who are interested and willing to share your expertise and help your colleagues, you can volunteer and add your name, background and contact information to the database by contacting us. Any member interested in offering his/her expertise and assistance and/or work in the POC please let us know your availability and response time required by contacting us at 2016APWArelief@gmail.com

The recovery effort in the Fort McMurray region will be a long and difficult one. On behalf of the Board of Directors and our members, I commend all of the emergency responders for their work thus far, and pledge our continued support!

Sincerely,

Jeannette
Executive Director
APWA - Alberta Chapter
p: 403-990-APWA (2792)
admin@publicworks.ca


Peter McDowell
President



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Lesser Slave Lake

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AR84399

APR 20 2016

Reeve Bart Guyon
Brazeau County
7401 Twp Rd 494
PO Box 77
Drayton Valley AB T7A 1R1

May 17, 2016 Council
AGENDA

Dear Reeve Guyon,

Thank you for your letter of March 21, 2016 identifying the strong regional collaboration between Brazeau County and its urban neighbours, and your concerns regarding linear property assessment revenue.

The regional sharing and partnerships between the county and its neighbours is a strong model that our government would like to encourage in other regions across Alberta. While the *Municipal Government Act (MGA)* Review is still in the policy development stage, I assure you that the intent of any proposed amendments will be to promote relationships such as those in your region, rather than to damage them and create viability issues.

Draft legislation amending the *MGA* will be introduced this spring so Albertans can see intended changes. Over the summer, I will also be touring the province to hear what others think of the draft legislation; the legislation will be reintroduced in the fall for final consideration. I look forward to hearing the thoughts of the county on the proposed changes.

Thank you again for writing and sharing a real life example of municipalities working together to make a better Alberta.

Sincerely,

Hon. Danielle Larivee
Minister of Municipal Affairs

Royal Canadian Mounted Police

Commanding Officer
"K" Division



Gendarmerie royale du Canada

Commandant
de la division "K"

April 28, 2016

Reeve Bart Guyon
Reeve of Brazeau County
PO Box 77
Drayton Valley, AB T7A 1R1

Dear Reeve Guyon:

RE: 2016 Alberta Association of Municipal Districts and Counties (AAMDC) Spring Convention

I would like to thank you, your Chief Administrative Officer, and your council member(s) for taking the time out of your busy schedule to meet with my Alberta Royal Canadian Mounted Police Senior Management group, with representatives of the Government of Alberta and myself as Commanding Officer.

Although our sessions are brief, they provide me with an invaluable opportunity to speak with our partners and better understand the real issues that impact Alberta communities.

My other purpose in writing today is to recap our discussion and provide next steps for the items we discussed.

In preparation for our meeting on March 15, 2016 you identified the following issues for discussion:

- staffing levels at Breton
- request for school resource officer funding increase
- lobbying for more officers
- statistics for Breton area - high crime rate

We learned during our discussion that Cheryl Beck indicated the province has lifted the moratorium on enhanced policing positions.

I am confident that we have already taken steps on many of these items but to refresh our memories these items were identified for follow up on:

Brazeau County

- application for enhanced positions should be routed through the detachment commander from the county to the province.

Corporate and Client Services

- provide overview of crime trends - analysis of current files

② RECEIVED MAY 05 2016
③ PLEASE PLACE ON MAY 17/16
HOLANDA TR. 1. Canada

The primary contact for follow-up on these issues will be firstly, the Detachment Commander and secondly, the District Officer for your area.

My goal as Commanding Officer of the Alberta Royal Canadian Mounted Police is to continue to enhance the services we provide to Albertans. The valuable information we shared at the AAMDC Convention is part of the ongoing work we are doing together to provide public safety in our community.

Yours truly,



M.C. (Marianne) Ryan, M.O.M.
Deputy Commissioner
Commanding Officer "K" Division

11140 – 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445

Cc: Superintendent Glen Siegersma, Officer in Charge, Corporate and Client Services
Chief Superintendent Jerry Scott, District Commander, Central Alberta District, Contract Policing
Chief Superintendent Brenda Lucki, Officer in Charge, Western Alberta District
Sergeant Corey Kyle, Non Commissioned Officer in Charge, Detachment Commander,
Thorsby/Breton Detachment
Staff Sergeant Malcom Callihoo, Detachment Commander, Drayton Valley Detachment

RECEIVED APR 28 2016

Alberta Human Services

Alberta Advanced Education

Alberta Labour

April 25, 2016

② PLEASE PLACE
ON MAY 17/2016
COUNCIL AGENDA

Dear Training Provider:

To improve government services provided to Albertans, the Ministries of Human Services, Labour and Advanced Education, completed a joint review of employment, learning and training programs. As a result of the review, a number of services have been transferred between the three ministries:

- Human Services will remain the first point of contact for individual career counselling services and financial supports.
- Labour will provide employer supports for labour issues, training and employment programs.
- Advanced Education will become responsible for programs that support Alberta's adult learners in foundational learning opportunities, such as academic upgrading.

Accountability and funding for employment and training programs was officially transferred on April 1, 2016. The three ministries will continue to work together to support the transfer of staff members on July 4, 2016.

While reporting relationships within government will change, this change will not affect the delivery of programs and services to Albertans. In an effort to make the transition as smooth as possible and to avoid disruption in services, training and service providers should continue to work with their current Alberta Works contacts. If you have any questions, or would like to discuss the transition further, please contact your respective Alberta Works Regional Director. Further information and communication will be provided as the transition progresses.

We recognize you as a valued Government of Alberta partner who provides employment and training opportunities for Albertans, and we are committed to maintaining the excellent working relationship your organization has developed with Human Services. We are confident this relationship will continue with the Ministries of Advanced Education and Labour.

We will share more details with you shortly on how we will work together throughout this transition. Thank you in advance for your cooperation and your dedicated service to Albertans.

Sincerely,



David Morhart
Deputy Minister
Human Services



Rod Skura
Deputy Minister
Advanced Education



Jeff Parr
Deputy Minister
Labour

Attachments:

- 1) Frequently Asked Questions for Training Providers
- 2) Mandate Alignment Summary Program and Ministry Table

Mandate Alignment – Frequently Asked Questions for Training Providers

What has changed?

As of April 1, 2016, training program funding and accountability for employment, learning and training programs have been transferred from the Ministry of Human Services to the Ministries of Advanced Education and Labour. Attached is a chart that provides a high level summary of the program movements included in this transfer.

How have GoA staff been impacted?

There will be no job loss as a result of this transfer. The movement of employment, learning and training programs will require that an appropriate number of skilled and knowledgeable staff move from Human Services to Advanced Education and Labour to support the mandate alignment. Staff transferring will maintain their existing roles and continue to work with training and service providers. Management structure will also transition to support program policy and delivery, and help to ensure a successful transfer to these ministries.

When will changes occur?

Accountability and funding for employment and training programs was officially transferred on April 1, 2016. The Ministries of Human Services, Advanced Education and Labour are working together to determine the staffing requirements needed to support the mandate alignment. The staffing transfer is expected to be finalized on July 4, 2016.

Training and service providers will receive official notice of staffing changes as they occur.

What does this mean to me, an employment, learning and training provider?

For the time being, service providers will continue to work with Human Services staff. Effective July 4, 2016, service providers will work with Advanced Education and/or Labour to provide learning and training to Albertans. Going forward, Advanced Education and Labour will continue to utilize the Mobius information system to administer learning and training programs for Albertans. This will ensure adherence to program objectives and policies, and a smooth transition overall.

Are existing agreements, contracts and procurement processes changing?

Existing agreements, contracts and procurement processes will be honoured and transferred to the appropriate ministry as part of the transition. Amendments to existing contracts or agreements may be required to ensure alignment with the mandates of the ministry the programs will reside in.

Who should we contact for more information or clarification?

Training and service providers should continue to work with the same staff within Human Services until they receive formal notification of a change.

Additional communications

The three ministries will provide further information and communications as the transition progresses.

	Human Services	Labour	Advanced Education
as of April 12, 2016			
Programs and Services			
Income Support to Learners			
Career Development Services			
Skills Investment General Contracts			
Career & Employment Information Services			
Job Placement			
Targeted Initiative for Older Workers			
Basic Skills and Academic Upgrading			
English as a Second Language			
Work Foundations - Tuition			
Work Foundations - Tuition Part time			
Work Foundations - Contracts			
Disability Related Employment Supports			
PWD Demo Projects			
Disability Related Employment Supports			
Training for Work			
Alberta Job Corps			
Transition to Employment Service			
Integrated Training Contract			
Immigrant Bridging Contract			
Self Employment Program			
Workplace Training			
Integrated Training Tuition			
Immigrant Bridging Tuition			
Occupational Training Tuition			
Occupational Training Contract			
Integrated Training TVP Tuition			
Workforce Partnerships			
Workforce Attraction & Retention Partnership			
Workplace Essential Skills Training Program			
Labour Market Partnerships Program			
First Nations Training to Employment			
Aboriginal Training to Employment			

HEARTS + HANDS QUILTER'S GUILD

Bruceau County.

Thankyou so much for the donation our guild received to go towards our recent Quilt Show. We were successful in attracting over 800 people to our community & received many positive comments.

Sincerely
Show Committee/
AOCORRAN.



CANADA DAY ORGANIZING COMMITTEE

Box 6837

Drayton Valley, AB T7A 1A1

Phone: (780) 514 - 2223

May 9, 2016

Reeve Bart Guyon
Box 77
7401 Twp Rd 494
Drayton Valley AB T7A-1R1

Dear Reeve Guyon:

On behalf of the Canada Day Committee of Drayton Valley, we would like to extend a personal invitation for you and your family to attend the annual Canada celebrations on Friday July 1, 2016. The event will take place behind the Omniplex.

The event is a celebration of children and families. We would like to invite you to speak at the opening Ceremonies on July 1, 2016 at approximately 11:00am. Please indicate your ability to speak at the event by contacting Cassandra Freier. We look forward to the celebration and seeing you there.

Best regards,

Cassandra Freier

Stage Performance Lead
780-621-8657
clfreier@gmail.com



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Lesser Slave Lake

AR83784

MAY 02 2016

Reeve Bart Guyon
Reeve
Brazeau County
PO Box 77
Drayton Valley AB T7A 1R1

Dear Reeve Guyon,

As you are aware, the Government of Alberta is currently conducting a comprehensive review of the *Municipal Government Act* (MGA). With the MGA defining how municipalities function, the types of services they provide, and how funds are raised it is critical that we hear from Albertans from all walks of life on how to strengthen this critical piece of legislation.

Over the last two years, my ministry has consulted and heard from many Albertans on how to improve and strengthen the MGA. We have received more than 1,200 written submissions and held 77 in-person sessions in 11 communities over 15 months of intensive policy discussions with municipal and industry associations. We have listened and are excited to introduce the Bill to the Legislature this spring. However, we want to hear more.

In June and July I will be touring the province to discuss with Albertans the impacts and implications of the proposed amendments. Once the tour has concluded, we will gather and analyze all the feedback and make any necessary adjustments prior to passing the Bill in fall 2016.

During my tour, I will be travelling to several communities across Alberta to host a series of public open houses. I am also scheduling some time prior to each open house to become more acquainted with elected officials from municipalities in the region and it would be my pleasure to personally greet you and your council members during this pre-session time. A listing of communities I will be visiting is attached for your reference.

.../2

Each session will be three hours in length (including the “meet and greet” time) and will be structured along the following lines:

- Meet and Greet Pre-Session for Elected Officials (30 minutes)
- Opening Remarks and Presentation on MGA Review (30 minutes)
- Question and Answer Period (30 minutes)
- Open House (90 minutes)

Should you and your council wish to join me for the elected officials’ pre-session and/or for the public open house, please register by visiting mgareview.alberta.ca/get-involved and sign up for the session closest to you. As the pre-sessions are limited to elected officials, you and any of your municipality’s council members who wish to attend the pre-session will need to enter the access code “**MunicipalAffairs2016**” into the promotional code box to view and register for a pre-session. To do so, please select the location closest to you from the options provided on the website, then click on the “Register to Join this Conversation” link. This will take you to our registration page where you will find the promotion code link, simply click on this link and enter in the aforementioned promo code and all pre-sessions will appear. Please note that online registration will close two weeks prior to each pre-session for logistical planning purposes.

If you are unable to attend in person, please visit our website at mgareview.alberta.ca to learn of other ways in which to share your thoughts. You can also stay in touch with us by signing up for email notifications at the site.

Please feel free to spread the word so others can attend the public sessions and share their ideas for the improved MGA. Everyone is welcome to attend the public sessions, so no password is needed to register.

Thank you for your involvement and support as we bring forward a modern and responsive piece of legislation to help build better, more sustainable communities in our province. I hope to see you in the summer.

Sincerely,



Hon. Danielle Larivee
Minister of Municipal Affairs

Attachment: Listing of Tour Communities

Listing of Tour Communities**Two Hills: June 1, 2016**

Elected Officials Pre-session (7:00 – 7:30 p.m.)

Open House Session (7:30 – 10 p.m.)

Lac La Biche: June 2, 2016

Elected Officials Pre-session (7:00 – 7:30 p.m.)

Open House Session (7:30 – 10 p.m.)

Athabasca: June 3, 2016

Elected Officials Pre-session (8:30 – 9:00 a.m.)

Open House Session (9 – 11:30 a.m.)

Rocky Mountain House: June 6, 2016

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

Chestermere: June 7, 2016

Elected Officials Pre-session (1:30 – 2:00 p.m.)

Open House Session (2:00 – 4:30 p.m.)

Cochrane: June 9, 2016

Elected Officials Pre-session (1:30 – 2:00 p.m.)

Open House Session (2:00 – 4:30 p.m.)

Canmore: June 10, 2016

Elected Officials Pre-session (8:30 – 9:00 a.m.)

Open House Session (9 – 11:30 a.m.)

Edmonton: June 13, 2016

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

Hardisty: June 14, 2016

Elected Officials Pre-session (8:30 – 9:00 a.m.)

Open House Session (9 – 11:30 a.m.)

Hanna: June 15, 2016

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

Red Deer: June 16, 2016

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

High Prairie: June 21, 2016

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

Peace River: June 22, 2016

Elected Officials Pre-session (8:30 – 9:00 a.m.)

Open House Session (9 – 11:30 a.m.)

Grande Prairie: June 23, 2016

Elected Officials Pre-session (8:30 – 9:00 a.m.)

Open House Session (9 – 11:30 a.m.)

Hinton: June 27, 2016

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

Whitecourt: June 28, 2016

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

Brooks: July 13, 2016

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

Medicine Hat: July 14, 2016

Elected Officials Pre-session (8:30 – 9:00 a.m.)

Open House Session (9 – 11:30 a.m.)

Lethbridge: July 15, 2016

Elected Officials Pre-session (8:00 – 8:30 a.m.)

Open House Session (8:30 – 11:00 a.m.)