

	<p>ORGANIZATIONAL MEETING OF THE MUNICIPAL DISTRICT OF BRAZEAU NO. 77 COUNCIL, HELD IN THE COUNCIL CHAMBERS AT THE M.D. ADMINISTRATION BUILDING, DRAYTON VALLEY, ON MONDAY, JULY 4, 1988 AT 10:00 a.m.</p>
Order	The meeting was called to order at 10:00 a.m.
Present	<p>H. Rondeau B. Booth N. Norton E. Briscoe S. Barager - Recording Secretary</p> <p>Special Guests - Hon. Shirley Cripps, M.L.A. Steve Fletcher, Western Review</p>
Official Oaths	<p>Hon. Shirley Cripps officiated oaths for the office of councillor as follows:</p> <p>Henry Rondeau - Division 1 Robert Booth - Division 2 Neil Norton - Division 3</p>
Election of Reeve	<p>E. Briscoe called for nominations for the position of Reeve</p> <p>B. Booth nominated H. Rondeau for Reeve of the M.D. of Brazeau NO. 77</p> <p>Second and third call for nominations, with no further nominations being made.</p> <p>1/88 N. Norton moved the nominations cease.</p> <p>Henry Rondeau elected as Reeve for the M.D. of Brazeau No. 77.</p>
Election of Deputy Reeve	<p>E. Briscoe called for nominations for the position of Deputy Reeve of the M.D. of Brazeau NO. 77.</p> <p>Second and third call for nominations, with no further nominations being made.</p> <p>2/88 H. Rondeau moved nominations cease.</p> <p>Bob Booth elected as Deputy Reeve for the M.D. of Brazeau No. 77.</p>
Adoption of Agenda	<p>3/88 B. Booth moved that the agenda be adopted as presented.</p> <p>CARRIED</p>
Signing Authority	<p>4/88 B. Booth moved that Council approve the signing authority for the M.D. of Brazeau NO. 77 as follows:</p> <p>1. All cheques must bear two signatures to be valid. 2. One Signature shall be that of the REEVE, or in his absence, that of the Deputy Reeve; the other shall be that of the Manager, or in his absence, the Municipal Treasurer.</p> <p>CARRIED</p>

Banking
Authority

5/88 N. Norton moved that the Council approve the use of the Provincial Treasury Branch in Drayton Valley as its bank and that authority be given to the appropriate signing officers to execute the required documents, relating thereto.

CARRIED

Short Term
Loan Authority

6/88 N. Norton moved that the Council authorize a maximum of \$100,000.00 to be committed by way of short term borrowing or overdraft allowance to meet the annual current operating needs of the municipality as may be required from time to time.

CARRIED

Council
Remuneration
Policies

7/88 B. Booth moved that Council Remuneration policies be deferred to a later time.

CARRIED

Appointment
of Interim
Manager, Sec-
retary/Trea-
surer

BY-LAW NO. 1-88 - To appoint an Interim Manager, Secretary/Treasurer, was presented to Council by E. Briscoe for consideration.

8/88 B. Booth moved first reading of By-Law NO. 1-88

CARRIED

9/88 N. Norton moved second reading of By-Law NO. 1-88

CARRIED

10/88 B. Booth moved unanimous consent be given to proceed with third reading.

CARRIED UNANIMOUSLY

11/88 N. Norton moved third reading of By-Law No. 1-88

CARRIED

Manager Con-
tract, E.J.
Briscoe &
Associates

12/88 B. Booth moved that the Management Service Contract presented by E.J. Briscoe be discussed in an "In Camera" session.

CARRIED

Regular
Meeting Dates

13/88 B. Booth moved that regular Council meetings be held on the 2nd and 4th Thursday of every month at the M.D. Administration building, at 5516 Industrial Road, Drayton Valley, in the Council Chambers, commencing at 10:00 a.m.

CARRIED

Employee
Benefit Pro-
gram.

BY-LAW NO. 2-88 - A By-Law to adopt an Employee Benefit Plan pursuant to Section 144 of the Municipal Government Act.

14/88 N. Norton moved first reading of By-Law NO. 2-88

CARRIED

15/88 B. Booth moved second reading of By-Law NO. 2-88

CARRIED



16/88 N. Norton moved unanimous consent to proceed with third reading.

CARRIED UNANIMOUSLY

17/88 B. Booth moved third reading of By-Law NO. 2-88

CARRIED

Court of Re-
vision Member-
ship

E. Briscoe reviewed the procedure for appealing the General Assessment, within the 30 day period. Assessments can first be appealed to the Court of Revision, and if required to the Alberta Assessment Board.

The Court of Revision can be made up of all members of Council, by resolution.

18/88 B. Booth moved that all Council members be appointed to the 1988 Court of Revision.

CARRIED

Municipal
Planning Com-
mission

E. Briscoe explained the function of the M.P.C., which would approve developments which the Development Officer could not.

BY-LAW NO. 3-88 - A By-Law to establish a M.P.C. and authorities thereto.

19/88 B. Booth moved first reading of By-Law No. 3-88

CARRIED

20/88 N. Norton moved second reading of By-Law No. 3-88

CARRIED

21/88 B. Booth moved unanimous consent be given to proceed with third reading.

CARRIED UNANIMOUSLY

22/88 N. Norton moved third reading of By-Law No. 3-88

CARRIED

23/88 B. Booth moved that H. Rondeau, N. Norton and B. Roos be appointed to the M.P.C., and that M.O. No. 157/88 be considered repealed by this motion.

CARRIED

Development
Appeal Board

24/88 N. Norton moved that D.A.B. appointments remain the same as M.O. No. 163/88 namely:

B. Booth, Chairman
A. Blais
A. Meir

CARRIED

Agriculture
Service Board

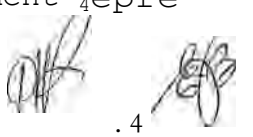
A suggestion was made that one member of the public from the East and West side of the North Saskatchewan River be appointed on the A.S.B.

25/88 B. Booth moved that administration take the necessary action to receive letter of interest from the public to serve on the A.S.B. with one member each from the East and West side of the river; with A.S.B. consisting of 5 members, 2 Councillors, 2 Public and 1 District Agriculturist.

CARRIED

26/88 B. Booth moved that representative of Council N. Norton and H. Rondeau be appointed to A.S.B. and that the Minister be requested to make the appointment of the Government representative.

CARRIED



July 4, 1988

A question was raised regarding the Agriculture Fieldman participation in the A.S.B. meetings. It was noted the Agriculture Fieldman serves as an Advisor to the A.S.B.

27/88 B. Booth moved that Council authorize 2 Council representatives plus the Agriculture Fieldman attend the A.S.B. Tour. Members would be H. Rondeau, N. Norton and R. Woloszyn.

CARRIED

Chairman recessed meeting at 11:15 a.m. to reconvene at 11:30 a.m. with all members previously listed in attendance.

Yellowhead
Regional
Planning Commission

Representative and Alternate

28/88 N. Norton moved that H. Rondeau be the delegate with B. Booth the alternate for Yellowhead Regional Planning Commission.

CARRIED

West Central
Health Unit

Representative and Alternate

29/88 B. Booth moved H. Rondeau be representative of the West Central Health Unit with N. Norton the Alternate.

CARRIED

Drayton Valley
Hospital

Representative

30/88 B. Booth moved H. Rondeau be Council representative with J. Starling representative from public to the Drayton Valley Hospital District No. 77 until January 1, 1989.

CARRIED

Drayton Valley
Regional Land-
fill Authority

Representative

31/88 B. Booth moved H. Rondeau remain the representative of the D.V. Regional Landfill Authority.

CARRIED

Drayton Valley
Ambulance
Authority

Representative

32/88 B. Booth moved that H. Rondeau remain the representative of the D.V. Ambulance Authority.

CARRIED

Fire Guardian
Appointments

33/88 B. Booth moved Fire Guardians to be as listed, with the same members at large.

Harold Smithinsky	Area 1
Vacant	Area 2
Renee Belva	Area 3
Lois Coward	Area 4
Jim Robb	Area 5
Pat Smestad	Area 6

At Large

Neil Norton, Henry Rondeau, Bob Booth, Earl Briscoe

CARRIED

Meridian
Foundation

Representative

34/88 B. Booth moved that H. Rondeau continue as representative of the Meridian Foundation.

CARRIED

35/88 N. Norton moved that B. Booth be the alternate representative of the Meridian Foundation.

CARRIED

Assessor Appointment

36/88 B. Booth moved that the Municipal District remain with the Assessor Appointment from Municipal Affairs.

CARRIED

Auditor Appointment

E. Briscoe noted an auditing firm with Municipal accounting background should be considered.

37/88 N. Norton moved that proposals be invited from auditing firms having municipal experience, for the position of Auditor for the Municipal District.

CARRIED

Legal Advisor
Appointment

38/88 B. Booth moved that the firm of Lucas, Bishop be appointed for Labour management negotiations.

CARRIED

39/88 N. Norton moved that Council authorize administration to choose Legal advisors to handle first level (basic or routine) counselling with Council to authorize second and subsequent levels of legal exposure.

CARRIED

Alberta Assoc.
Municipal
District and
Counties

40/88 N. Norton moved that the M.D. take out a membership with A.A.M.D. & C.

CARRIED

Insurance
Coverage

Jubilee Insurance Agency

41/88 B. Booth moved that insurance coverage remain with Jubilee Ins. Agencies.

CARRIED

Chairman adjourned the meeting for lunch, to reconvene at 1:30 p.m. in an "In Camera" session, with all members previously listed being present.

The meeting came out of Camera at 3:00 p.m.

Remuneration
Policies

42/88 B. Booth moved approval of Council Remuneration policies as follows:

COUNCILLOR REMUNERATION

1. Regular or special council meetings \$200.00 per day.
2. Regular or special committee meetings \$200.00 per day.
3. The Reeve shall receive 125% of the Councillor rate.
4. Meal allowance shall be:

Breakfast	\$ 8.00
Lunch	\$ 12.00
Supper	\$ 25.00
	\$ 45.00

5. Hosted meals shall be allowed as approved by the Reeve and/or Council, upon the production of a receipt.
6. Convention and conference expenses shall be paid at the rate of \$200.00 per day flat rate which will cover accommodation, meals and conincidental expenses. Councillor registrations will be paid by the Municipality. Spouse expenses shall be the responsibility of the councillor attending.
7. Vehicle expense shall be at the rate of .30 per km.
8. Councillors and the Reeve shall receive a flat rate of \$200.00 per month for divisional and ratepayer duties in addition per diem allowances.

PUBLIC MEMBERSHIP TO COMMITTEES, BOARDS, ETC.

1. Members of the public who are appointed to municipal boards, committees or commissions shall be entitled to:
 - 1.1 the same expense rate as Council
 - 1.2 an allowance of \$150.00 per day

NOTATION: Per diem allowance shall be based on:

4 hours or less	= 1/2 day
8 hours or less	= 1 day
over 8 hours	= 1 1/2 days

GENERAL POLICIES

1. A hospitality account shall be maintained by the Municipal District for use by the Reeve or his designate and the Manager or his designate. Others using this account must have prior approval of the Reeve in the case of Councillors or the Manager in the case of staff. Receipts must be produced for payment of this type of account.

CARRIED

Interim
Manager Con-
tract Agree-
ment

43/88 N. Norton moved that a Contract dated July 4, 1988 be entered into between the M.D. of Brazeau No. 77 and E.J. Briscoe and Associates Ltd. for the provision and supply of the management services of Earl J. Briscoe to the M.D. and that the contract be filed as priviledged information.

CARRIED

44/88 B. Booth moved approval that an offer of the position of manager be made to Mr. R. Badick as indicated in the letter dated June 30, 1988; said letter to be filed as priviledged information.

CARRIED

Early Retirement
Program

45/88 N. Norton moved that the memo dated July 4, 1988 from E.J. Briscoe to Council dealing with Early Retirement incentive proposals be approved and classified as priviledged information.

CARRIED

46/88 B. Booth moved that as a result of the lack of positions available for all staff at this time, the following termination/Lay-off notices be put into effect, effective July 4, 1988 at 4:00 p.m.

TERMINATIONS

Dave Rhine
Ken James
Lovetta Kjorlien
M. Spring

July 4, 1988

LAY-OFFS
Don Bailey
Ron Woloszyn
Ken Vanderleest
Lloyd Legas
Doug Still
B. Webster

Special Consideration - Ted Tucker is on sick leave and should be eligible for Long Term Disability under the County of Parkland No. 31.

Acknowledge that Eleanor Smith, pursuant to a letter dated June 30, 1988 has resigned as custodian of the Administration building.

CARRIED

Contract Road
Maintenance
Service

47/88 N. Norton moved that the following road maintenance contract be entered into and that the contract details be negotiated by the Reeve and Manager.

Jade Construction
Garry's Oilfield Service
George Bilky

CARRIED

Road Main-
tenance Equip.

48/88 B. Booth moved to enter into a 5 year lease purchase agreement with R. Angus, for the acquisition of 3 14G Cat Motor Graders as follows:

	Serial No.	Cost	Lease Payment	Payout
1.	96U07387	\$219,500		
2.	96U07206	\$205,900		
3.	96U27395	\$205,900		

CARRIED

Confirmation
of Continuance

I.D. #222 Policies, Regulations & By-Laws for M.D.

49/88 N. Norton moved that the M.D. confirm continuance of the I.D. #222 policies, regulations and by-laws as may be applicable.

CARRIED

Special
Meeting

50/88 B. Booth moved to hold a special meeting for Thursday July 7, 1988 at 10:00 a.m.

CARRIED

51/88 B. Booth moved to adjourn meeting at 3:15 p.m.

CARRIED

REEVE _____


MUN C P /72.61c.
SECRETARY