

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY, 2013 12 03

CALL TO ORDER

Reeve P. Vos called the meeting to order at 9:00 am.

PRESENT

P. Vos, Reeve
R. Moir, Councillor
M. Thompson, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
S. Mahan, Councillor
K. Westerlund, Councillor
M. Schoeninger, Chief Administrative Officer
K. Robinson, Executive Assistant
T. Kwirant, Public Works and Infrastructure Administrative Assistant
R. Ennis, Director of Community Services
J. Evasiuk, Director of Public Works and Infrastructure
B. Christie, Director of Corporate Services

OTHERS

L. Allan, Western Review

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

1035/13 Moved by A. Heinrich to approve the agenda with the following additions:

8. Public Works and Infrastructure

- d) Bylaw 822-13 – Public Utility Lot Designation Bylaw
- e) Bylaw 823-13 – Public Utility Lot Designation Bylaw
- f) Town of Drayton Valley request to undertake snowplowing of the Ring Road (annexed area)

9. Planning and Development

- a) Bylaw 842-13 Amendment to Bylaw 429-2002 for Subdivision Authority **(This item is to be deleted)**

10. General Matters

- b) Request for Letter of Support from the Cancer Patient Navigation Program
- c) County Signs
- d) Recreation

12. Correspondence

- b) Bill 28, The Modernizing Regional Government Act
- c) Copy of correspondence from Thorhild County to Woodlands County in support for the reinstatement of provincial funding for bridge and culvert replacement, repair and maintenance
- d) Correspondence from St. Thomas Aquinas School Board regarding the results of the 2013 election
- e) Correspondence from Alberta International and Intergovernmental Relations regarding trade agreements

13. Councillor Reports

Councillor K. Westerlund's attendance at the Guitars and Denim and Santa Claus Parade DV should have been recorded as 'no charge'

40. Meeting Dates

- e) Completion of 2014 Budget Discussions
 - i) Summary of Changes approved by Council
 - ii) Resolution to Incorporate Section 11 pages 90-91 into the 10 year plan
 - iii) Update Capital Sheet (Section 8 in your binder)
 - iv) Updated Restricted Surplus & Debt Sheet (Section 9 in your binder)
 - v) Updated Budget Summary & Cash Flow (Section 20 in your binder)
 - vi) Adoption of the 2014 Budget
- f) Governance and Priority Session – January 14, 2013
9:00 am – 1:30 pm.

CARRIED UNANIMOUSLY**ADOPTION OF
MINUTES****Adoption of Minutes**

1036/13 Moved by R. Moir to approve the minutes of the November 19, 2013 Council meeting as presented.

CARRIED UNANIMOUSLY**BUSINESS
ARISING****Business Arising**

Review of Planning and Development policies.

1037/13 Moved by K. Westerlund to do a Planning and Development policy review at the December 17, 2013 regular Council meeting.

CARRIED UNANIMOUSLY

**URGENT
ITEMS****Urgent Items**

None

**CORPORATE
SERVICES****Corporate Services****Setting Tax Recovery Sale Date and Reserve Bids**

Council reviewed the report presented.

- 1038/13** Moved by K. Westerlund to set the date for the Tax Recovery Auction as February 25, 2014 and alternate dates of February 27 or March 6, 2014 with the sale to start at 9:00 a.m. and to approve conditions of sale and values as set out by the *Municipal Government Act*.

CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES****Community Services****Pathways 2 Sustainability Conference**

Council reviewed the report presented.

- 1039/13** Moved by A. Heinrich to add the Pathways 2 Sustainability Conference to the December 9, 2013 Joint Council meeting agenda for discussion with the Town of Drayton Valley Council.

CARRIED UNANIMOUSLY

Councillor R. Moir declared pecuniary interest under Section 170(1)(d) of the *Municipal Government Act* and left Council Chambers 9:33 a.m.

Special Olympics Alberta – Drayton Valley

Council reviewed the report presented.

- 1040/13** Moved by K. Westerlund to provide a \$500.00 donation to the Special Olympics with the funds to come out of Contingency.

CARRIED UNANIMOUSLY

1041/13 Moved by M. Thompson to amend motion (1040/13) for the funds not to come from Contingency, but rather from Fin 7 Policy, as it relates to the donation to the Drayton Valley Special Olympics.

CARRIED UNANIMOUSLY

Councillor R. Moir returned to Council Chambers at 9:36 a.m.

PUBLIC WORKS

Public Works and Infrastructure

Awarding of Contract to Build a Cold Storage Building

Council reviewed the report presented.

1042/13 Moved by M. Gressler to award the contract to build a cold storage building to Castle Rock Contracting Ltd. in the amount of \$424,153.00.

IN FAVOUR: S. Mahan
P. Vos
R. Moir
M. Gressler

OPPOSED: M. Thompson
K. Westerlund
A. Heinrich

CARRIED

DELEGATIONS/ APPOINTMENTS

Delegations/Appointments

Brazeau Regional Search and Rescue

Don Drebert and Rob Landers gave a presentation regarding the organization and made a request for Council to assist them to find housing and storage, including office and training space and covered storage of vehicles and equipment.

1043/13 Moved by K. Westerlund to approve the dedication of one office space, access to a training room and that Administration research outdoor storage for two trailers.

CARRIED UNANIMOUSLY

Reeve P. Vos thanked Mr. Drebert and Mr. Landers for their continued work and presentation.

Reeve P. Vos called for a break at 10:10 a.m. and the meeting resumed at 10:21 a.m.

PUBLIC WORKS

Public Works and Infrastructure

Lodgepole Hamlet Clean-Up

Council reviewed the report presented.

1044/13 Moved by K. Westerlund to defer the Lodgepole Hamlet Clean-Up to the December 17, 2013 Council meeting for discussion.

CARRIED UNANIMOUSLY

Bylaw 822-13 – Public Utility Lot Designation Bylaw

Council reviewed the report as presented.

1045/13 Moved by A. Heinrich to give 1st reading to Bylaw 822-13.

CARRIED UNANIMOUSLY

1046/13 Moved by M. Gressler to give 2nd reading to Bylaw 822-13.

CARRIED UNANIMOUSLY

1047/13 Moved by K. Westerlund to give unanimous consent to proceed to 3rd reading of Bylaw 822-13.

CARRIED UNANIMOUSLY

1048/13 Moved by R. Moir to give 3rd and final reading to Bylaw 822-13.

CARRIED UNANIMOUSLY

Bylaw 823-13 – Public Utility Lot Designation Bylaw

Council reviewed the report as presented.

1049/13 Moved by M. Gressler to give 1st reading to Bylaw 823-13.

CARRIED UNANIMOUSLY

1050/13 Moved by S. Mahan to give 2nd reading to Bylaw 823-13.

CARRIED UNANIMOUSLY

1051/13 Moved by R. Moir to give unanimous consent to proceed to 3rd reading of Bylaw 822-13.

CARRIED UNANIMOUSLY

1052/13 Moved by A. Heinrich to give 3rd and final reading to Bylaw 823-13.

CARRIED UNANIMOUSLY

Request from Town of Drayton Valley to Undertake Snowplowing In Annexed Area Specifically the Ring Road Area

Council reviewed the report as presented.

1053/13 Moved by S. Mahan to provide snow removal service on a portion of Range Road 73 (Ring Road) for the Town of Drayton Valley and to enter into a service agreement similar to that provided in 2012.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT**

Planning and Development

River Ravine Construction Approaches

Council reviewed the report presented.

1054/13 Moved by K. Westerlund to approve temporary construction of approaches for Lot 1 Block 5 Plan 122 1713 and Lot 5 Block 5 Plan 122 1713 in River Ravine Estates to allow the landowner access.

CARRIED UNANIMOUSLY

Re-Districting Application – H&E Vig and Lydell Group

Council reviewed the report presented.

1055/13 Moved by M. Thompson to table discussion regarding the re-districting application for H&E Vig and Lydell Group until the map is set up on the smart board.

CARRIED UNANIMOUSLY

**GENERAL
MATTERS****General Matters****Canadian Union of Postal Workers Request for Resolutions**

Council reviewed the correspondence.

1056/13 Moved by K. Westerlund to receive correspondence for information.

DEFEATED UNANIMOUSLY

1057/13 Moved by R. Moir that Council prepare the suggested resolutions and submit as requested by the Canadian Union of Postal Workers.

CARRIED UNANIMOUSLY**Request for Letter of Support from the Cancer Patient Navigation Program**

Council reviewed the correspondence.

1058/13 Moved by M. Gressler to forward a letter of support for the Cancer Patient Navigation Program.

CARRIED UNANIMOUSLY**County Signs & Recreation**

Councillor S. Mahan asked Council to consider further discussion of new county road signs and mentioned the lack of logo on our current signs. She suggested a slogan such as "gateway to the great outdoors". Councillor S. Mahan further suggested building great campsites that the County can become known for.

1059/13 Moved by R. Moir to move the discussion regarding County signs and recreation to agenda for discussion at the governance planning session January 14, 2014.

IN FAVOUR: M. Thompson
S. Mahan
P. Vos
R. Moir
K. Westerlund
M. Gressler

OPPOSED: A. Heinrich

CARRIED

PLANNING AND DEVELOPMENT

Planning and Development

Re-Districting Application – H&E Vig and Lydell Group (continued)

Council reviewed the report presented.

Reeve P. Vos indicated that it was 11:00 am and called for ratepayer concerns.

DELEGATIONS/ APPOINTMENTS

Delegations/Appointments

Ratepayer Concerns

Tyler Johnson attended the meeting and reported that he is trying to obtain a development permit to build a house on the NW 27-47-05-W5M. A requirement of the permit is that he conducts a geo tech study and he would like approval to develop without the study. He would rather remove the slope himself rather than get the geo tech report done. Mr. Johnson indicated that the land has been in family for 20 years with no flooding and that the building site is 8 -9 feet above creek.

B. Misener, Manager of Planning and Development replied that as the building site is within 30 meters of a slope the Land Use Bylaw requires him to conduct a geo tech study. The applicant is asking for a variance to the LUB to not do the geo tech report. Such variance would require an amendment to the LUB which would require three readings and a public hearing.

Reeve P. Vos thanked Tyler Johnson and requested that this item be added to the December 17, 2013 Council agenda and invited Tyler Johnson to attend the meeting.

PLANNING AND DEVELOPMENT

Planning and Development

Re-Districting Application – H&E Vig and Lydell Group (continued)

Council resumed their discussion regarding the re-districting application.

1060/13 Moved by A. Heinrich that Administration work with the applicant, H&E Vig and Lydell Group, to find a more appropriate location of their industrial operation in Brazeau County.

CARRIED UNANIMOUSLY

1061/13 Moved by M. Gressler that Administration develop an industrial land use strategy in conjunction with the Land Use Bylaw.

CARRIED UNANIMOUSLY

- 1062/13** Moved by A. Heinrich for Council to consider a revision the Municipal Development Plan to require applicants proposing to re-district (rezone) large holdings contrary to current plans, or the current Municipal Development Plan, Future Land Use Map, to concurrently produce an Area Structure Plan to justify and support the application.

CARRIED UNANIMOUSLY

**QUESTIONS FROM
THE MEDIA**

Questions from the Media

None

**CORRESPONDENCE
ITEMS**

Correspondence/Items for Information

- a) Correspondence from Northern Alberta Development Council regarding the *"Wisdom Gained: The Town of Slave Lake shares its reflections on recovery from the 2011 wildfire"* report.

- 1063/13** Moved by K. Westerlund to receive the correspondence for information.

CARRIED UNANIMOUSLY

- b) Bill 28, The Modernizing Regional Government Act

- 1064/13** Moved by M. Gressler to receive the correspondence for information.

CARRIED UNANIMOUSLY

- c) Copy of correspondence from Thorhild County to Woodlands County in support for the reinstatement of provincial funding for bridge and culvert replacement, repair and maintenance

- 1065/13** Moved to R. Moir to receive the correspondence for information.

CARRIED UNANIMOUSLY

- d) Correspondence from St. Thomas Aquinas School Board regarding the results of the 2013 election

- 1066/13** Moved by M. Thompson to receive the correspondence for information.

CARRIED UNANIMOUSLY

- e) Correspondence from Alberta International and Intergovernmental Relations regarding trade agreements

1067/13 Moved by K. Westerlund to receive the correspondence for information.

CARRIED UNANIMOUSLY

**COUNCILLOR
REPORTS**

Councillor Reports October 16 – November 15, 2013

Reeve W. Tweedle reported that he attended:

- DAB meeting
- Alberta High School Marathon
- Foster Parents Week

Councillor D. Konelsky reported that she attended:

- Agriculture Service Board Meeting
- Seniors Foundation (paid by Seniors Foundation)

Councillor S. Mahan reported that she attended:

- Alberta Congress Board Convention
- Organizational Meeting
- Team Building Meeting
- Orientation Meeting
- Council Meeting
- Municipal Planning Commission Meeting
- George Cuff Orientation
- AAMD&C Convention

Councillor K. Westerlund reported that she attended:

- Aquatic Feasibility Meeting
- DV Library Board Meeting
- Alberta Congress Board
- Guitars and Denim – Greetings on behalf of Council (no charge)
- Organizational Meeting
- Team Building Workshop
- Legal Orientation
- Regular Council Meeting
- Municipal Planning Commission Meeting
- George Cuff Orientation
- Housing Index Meeting
- AAMD&C Convention
- Santa Claus Parade (DV) (no charge)

Councillor A. Heinrich reported that he attended:

- Subdivision and Appeal Board
- PAS (Synergy) Meeting
- Organizational Meeting
- Council Team Building Meeting
- Orientation Meeting
- Council
- AAMD&C Convention

1068/13 Moved by M. Thompson to receive the Councillor Reports as submitted.

CARRIED UNANIMOUSLY

REEVE'S REPORT

Reeve's Report

Reeve P. Vos indicated that she had not attended any additional meetings.

1069/13 Moved by R. Moir to receive the Reeve's report for information.

CARRIED UNANIMOUSLY

**COMMITTEE
REPORTS**

Committee Reports

MPC Chairman's Report

Councillor K. Westerlund provided a report regarding the Municipal Planning Commission.

Brazeau Seniors Foundation Report

Councillor M. Gressler provided a report regarding the Brazeau Seniors Foundation.

Drayton Valley Library Board

Councillor A. Heinrich provided a report regarding the Drayton Valley Library Board.

Pembina Area Synergy Group

Councillor A. Heinrich provided a report regarding the Pembina Area Synergy Group.

West Central Airshed Society

Councillor M. Gressler provided a report regarding the West Central Airshed Society.

Warburg Seed Cleaning Plant

Councillor A. Heinrich provided a report regarding the Warburg Seed Cleaning Plant.

Breton and District Library Board

Councillor M. Thompson provided a report regarding the Breton and District Library Board.

Municipal Library Board

Councillor S. Mahan provided a report regarding the Municipal Library Board.

Breton & District Chamber of Commerce

Councillor M. Thompson provided a report regarding the Breton Chamber of Commerce.

Physician Recruitment and Retention Committee

Councillor M. Gressler provided a report regarding the Community Physician Recruitment and Retention Committee.

Breton Community Centre Fund Raising Committee

Councillor M. Thompson provided a report regarding the Breton Community Centre Fund Raising Committee.

1070/13 Moved by K. Westerlund to receive the Councillor Reports for information.

CARRIED UNANIMOUSLY

RECESS FOR LUNCH

1071/13 Moved by A. Heinrich that the regular Council meeting of December 3, 2013 recess for lunch at 12:07 p.m.

CARRIED UNANIMOUSLY

CALL TO ORDER

Reeve P. Vos called the meeting to order at 12:45 p.m.

PRESENT

P. Vos, Reeve
R. Moir, Councillor
M. Thompson, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
S. Mahan, Councillor
K. Westerlund, Councillor
M. Schoeninger, Chief Administrative Officer
K. Robinson, Executive Assistant
T. Kwirant, Public Works and Infrastructure Administrative Assistant
R. Ennis, Director of Community Services
J. Evasiuk, Director of Public Works and Infrastructure
B. Christie, Director of Corporate Services

OTHERS

L. Allan, Western Review

**MEETING
DATES****Meeting Dates**

Invitation to attend Diana McQueen's Christmas Open House December 20, 2013 from 10:00 a.m. to 2:00 p.m. in Drayton Valley.

Caribou Recovery Program Briefing December 11, 2013 - Deputy Reeve to attend.

Ratify any meetings attended since November 19, 2013 - none

Annual Divisional Meetings – March 2014 – Six Dates Required

1072/13 Moved by M. Gressler to have Annual Divisional Meeting dates set as Tuesday March 4, Thursday March 6, Tuesday March 11, Thursday March 13, Tuesday March 25, Thursday March 27 with times from 7:00 p.m. – 9:00 p.m.

CARRIED UNANIMOUSLY

Council chose the following locations to host their respective divisional meetings, provided the halls are available.

S. Mahan Division 1– Cynthia Hall
R. Moir Division 2 – Violet Grove Hall
M. Gressler Division 3 – Brazeau County Administrative Building
K. Westerlund Division 4 – Rocky Rapids Hall
A. Heinrich Division 5 – Lindale Hall
M. Thompson Division 6 – Buck Creek Community Center

Governance and Priority Session – January 14, 2014 – 9:00 am – 1:30 pm.

1073/13 Moved by S. Mahan to schedule a Special Council meeting on January 14, 2014 to discuss governance and priority items and that the meeting be open to the public.

IN FAVOUR: M. Thompson
S. Mahan
P. Vos
R. Moir
K. Westerlund
M. Gressler

OPPOSED: A. Heinrich

CARRIED

**SHORT TERM
ACTION CHART****Short Term Action Chart**

1074/13 Moved by A. Heinrich to receive the Short Term Action Chart for information.

CARRIED UNANIMOUSLY

**IN PRIVATE
SESSION****In Private Session**

1075/13 Moved by K. Westerlund that the regular Council Meeting of December 3, 2013 proceed into 'in private' at 1:02 p.m. for the purpose of discussing:

- a) Legal: Brazeau County "Willey West Campground"
- b) Personnel:
 - CAO/Council
 - Council

CARRIED UNANIMOUSLY

1076/13 Moved by M. Gressler that the regular Council Meeting of December 3, 2013 come out of 'in private' at 1:22 p.m.

CARRIED UNANIMOUSLY

Completion of 2014 Budget Discussions

Summary of Changes Approved by Council

FRIAA

1077/13 Moved by M. Gressler to revise the FRIAA grant application to adjust the location from the River Valley to a maintenance grant for Lodgepole/Cynthia.

CARRIED UNANIMOUSLY

EPAC

This item to be discussed at the Joint Council Meeting on December 9, 2013.

Request for Representation on the EPAC Council

Reeve P. Vos called for nominations for a representative for the EPAC Council.

M. Gressler nominated S. Mahan
R. Moir nominated K. Westerlund

Reeve P. Vos called a 2nd and 3rd time for nominations.

1078/13 Moved by A. Heinrich that nominations cease.

CARRIED UNANIMOUSLY

1079/13 Moved by K. Westerlund to appoint S. Mahan as the Council representative for the EPAC Council.

CARRIED UNANIMOUSLY

Reeve P. Vos called for nominations for the position of alternate member for the EPAC Council.

A. Heinrich nominated K. Westerlund

1080/13 Moved by A. Heinrich to appoint K. Westerlund for the position of alternate member for the EPAC Council.

CARRIED UNANIMOUSLY

RR 81 (Hwy 620 to TWP 484) proposed grading

1081/13 Moved by R. Moir to have administration bring an updated cost of RR 81 (Hwy 620 to TWP 484) proposed grading to January 21, 2014 meeting.

CARRIED UNANIMOUSLY

Twp 484 (RR 52 – 54) distance, grading, cost, year

1082/13 Moved by A. Heinrich to have administration bring and updated cost estimate of Twp 484 (RR 54 – 60) to the January 21, 2014 meeting.

CARRIED UNANIMOUSLY

Resolution to Incorporate Section 11 pages 90-91 into the ten-year plan

1083/13 Moved by A. Heinrich to place RR 53 (Hwy 616 to Hwy 39) – Pavement – on ten-year capital road plan 2018.

CARRIED UNANIMOUSLY

Councillor A. Heinrich declared pecuniary interest under Section 170(1)(d) of the *Municipal Government Act* and left Council Chambers at 1:55 p.m.

1084/13 Moved by K. Westerlund to place RR 42 (Hwy 616 to Hwy 39) – Pavement to ten-year capital road plan 2020.

IN FAVOUR: M. Thompson
S. Mahan
R. Moir
K. Westerlund
M. Gressler

OPPOSED: P. Vos

CARRIED

Councillor A. Heinrich returned to Council Chambers at 1:56 p.m.

Ring Road Moved from Non-Capital Asset to Capital for Future Planning in 2015

1085/13 Moved by M. Gressler to move the Ring Road from non-capital budget to the ten-year road plan 2015.

CARRIED UNANIMOUSLY

Twp. 494 (Hwy22 to RR80) - Grading

1086/13 Moved by M. Thompson that Administration prepare an updated cost estimate of grading Twp 494 (Hwy 22 to RR 80) and bring to Council on January 21, 2014.

CARRIED UNANIMOUSLY

SAS Facility - drying

1087/13 Moved by A. Heinrich to remove the SAS Facility drying beds from the 2014 budget.

CARRIED UNANIMOUSLY

TWP. 494 – Hwy. 22 Intersection

1088/13 Moved by R. Moir to move TWP 494 (Hwy 22 intersection) completion to operating budget, as it is a non-owned asset, in the amount of \$25,000.00.

CARRIED UNANIMOUSLY

1089/13 Moved by S. Mahan to accept the Summary of Budget Changes as amended.

CARRIED UNANIMOUSLY

Update Capital Sheet

1090/13 Moved by R. Moir to approve the 2014 Capital and Non-Capital Budget in the amount of \$25,281,792.00.

CARRIED UNANIMOUSLY

Reeve P. Vos called for a break at 2:20 p.m. and the meeting resumed at 2:30 p.m.

Updated Restricted Surplus & Debt Sheet

1091/13 Moved by A. Heinrich to accept the 2014 Budget Updated Restricted Surplus, Debt Sheets and Interest Schedule.

CARRIED UNANIMOUSLY

Adoption of the 2014 Budget

1092/13 Moved by M. Gressler to approve the 2014 Annual Budget as presented.

CARRIED UNANIMOUSLY

ADJOURNMENT

1093/13 Moved by A. Heinrich that the regular Council Meeting of December 3, 2013 adjourn at 3:27 p.m.

CARRIED UNANIMOUSLY



Reeve



Chief Administrative Officer