

**MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY, 2013 11 05**

**CALL TO ORDER**

Reeve P. Vos called the meeting to order at 9:00 am.

**PRESENT**

P. Vos, Reeve  
R. Moir, Councillor  
M. Thompson, Councillor  
M. Gressler, Councillor  
A. Heinrich, Councillor  
S. Mahan, Councillor  
K. Westerlund, Councillor  
M. Schoeninger, Chief Administrative Officer  
K. Robinson, Executive Assistant  
W. Compton, Economic Development and Communications Manager  
J. Evasiuk, Director of Public Works and Infrastructure  
B. Christie, Director of Corporate Services  
M. Galavan, Deputy Fire Chief

**OTHERS**

C. Whalen, Western Review

**ADDITION TO AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**881/13** Moved by M. Gressler to approve the agenda with the following additions:

**10. General Matters**

- e) Email request from the Breton Community Centre Fund Raising Committee
- f) Council Seating Arrangement
- g) Sustainable Communities Conference and Trade Show
- h) Updated Spreadsheet regarding Council committee appointments

**12. Correspondence**

- c) Email correspondence from Rick Stuckenberg regarding gravel trucks
- d) News Release: Premier Redford Welcomes Municipal Input on Bill 28
- e) Correspondence from Greg Pasychny, Mayor for the Town of Edson

**42. In Private**

- a) Administration Building Update
- b) Legal - RCMP

**CARRIED UNANIMOUSLY**

**ADOPTION OF  
MINUTES**

**Adoption of Minutes**

**882/13** Moved by S. Mahan to approve the minutes of the October 15, 2013 Council meeting as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS  
ARISING**

**Business Arising**

None

**URGENT  
ITEMS**

**Urgent Items**

None

**DELEGATIONS/  
APPOINTMENTS**

**Delegations/Appointments**

**Aquatic Facility Presentation**

Brandy Fredrickson attended the meeting to present to Council an update regarding the Aquatic Facility.

Reeve P. Vos thanked Mrs. Fredrickson for her presentation.

**883/13** Moved by R. Moir to receive the Aquatic Facility Presentation for information.

**CARRIED UNANIMOUSLY**

**Rene Lemay – Access Road Requirements**

Rene Lemay attended the meeting to support his letter in the Council agenda regarding Alberta Transportations requirements for his property.

Reeve P. Vos thanked Mr. Lemay for his presentation.

**CORPORATE SERVICES**

**Corporate Services**

**FIN-12 Policy – Signing Authorization**

Council reviewed the report presented.

**884/13** Moved by K. Westerlund to amend the FIN-12 Policy for signing authorization to include the Director of Community Services, and to allow for the use of electronic funds transfer for vendor payments.

**CARRIED UNANIMOUSLY**

**COMMUNITY SERVICES**

**Community Services**

**Production of Brazeau County Historical School Signs**

Council reviewed the report presented.

**885/13** Moved by S. Mahan to approve the additional costs of \$1,944.46 associated with the original quote for the design and production of the remaining 17 historical school signs within Brazeau County.

**CARRIED UNANIMOUSLY**

**886/13** Moved by A. Heinrich that a historical school sign not be installed on Twp. Rd. 501 between RR 54 and RR 53 as requested by the landowner.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS**

**Public Works and Infrastructure**

**Bylaw 822-13 and Bylaw 823-13: To Subdivide Two Parcels of Land for Public Utility Lots to Accommodate the Rocky Rapids Water Treatment Plant**

Council reviewed the report presented.

**887/13** Moved by S. Mahan to give first reading to Bylaw 822-13.

**CARRIED UNANIMOUSLY**

**888/13** Moved by K. Westerlund to give second reading to Bylaw 822-13.

**CARRIED UNANIMOUSLY**

888/13 Moved by R. Moir to give unanimous consent to proceed to third reading for Bylaw 822-13.

CARRIED UNANIMOUSLY

889/13 Moved by A. Heinrich to give third and final reading to Bylaw 822-13.

CARRIED UNANIMOUSLY

890/13 Moved by M. Gressler to give first reading to Bylaw 823-13

CARRIED UNANIMOUSLY

891/13 Moved by K. Westerlund to give second reading to Bylaw 823-13.

CARRIED UNANIMOUSLY

892/13 Moved by S. Mahan to give unanimous consent to proceed to third reading for Bylaw 823-13.

CARRIED UNANIMOUSLY

893/13 Moved by R. Moir to give third and final reading to Bylaw 823-13.

CARRIED UNANIMOUSLY

PLANNING & DEVELOPMENT

Planning and Development

Land Use Bylaw Review

Council reviewed the report received.

894/13 Moved by S. Mahan to schedule January 13, 2014 for a Council orientation session regarding the Land Use Bylaw.

CARRIED UNANIMOUSLY

**GENERAL  
MATTERS****General Matters****Council-1 Policy: Council and at Large Appointee Remuneration**

Council reviewed the report presented.

**895/13** Moved by K. Westerlund to amend the Council-1 Policy by removing the following clause: "Council encourages spousal participation at conferences and as such will pay for spousal registrations; spousal programs and banquet tickets."

**CARRIED UNANIMOUSLY**

**896/13** Moved by M. Thompson to amend the Council-1 Policy to require Councillor timesheets to have two signatures of approval: Reeve or Deputy Reeve and another Councillor. Councillors cannot approve their own timesheets.

**CARRIED UNANIMOUSLY**

**897/13** Moved by M. Thompson to amend the Council-1 Policy to change the pay period for Council to monthly beginning at the first of the month ending with the last day of the month. Signed timesheets are to be submitted to Payroll by the 6<sup>th</sup> of each month for payment on the 10<sup>th</sup> of each month. Any revisions or errors are to be addressed by the affected Councillor within 48 hours of notification in order to be considered for the current pay period. Any late submissions and adjustments will be processed the following pay period.

**IN FAVOUR:** S. Mahan  
A. Heinrich  
M. Gressler  
K. Westerlund  
M. Thompson  
R. Moir

**OPPOSED:** P. Vos

**CARRIED**

**898/13** Moved by K. Westerlund to defer the discussion regarding the payment for youth at the Agricultural Service Board conferences/tours to the November 19, 2013 Council meeting.

**IN FAVOUR:** S. Mahan  
P. Vos  
M. Gressler  
K. Westerlund  
M. Thompson  
R. Moir

**OPPOSED:** A. Heinrich

**CARRIED**

**Planning Session**

Council discussed the option of holding planning sessions prior to regular scheduled Council meetings for the purpose of discussion of specific issues. No decisions would be made at these meetings. Council also discussed the option of amending the regular Council meetings to the third Tuesday of each month.

**899/13** Moved by S. Mahan that Administration research a proposed meeting schedule and planning meeting schedule.

**900/13** Moved by A. Heinrich to table further discussion on motion 899/13 until Council has the opportunity to receive public input at the Divisional meetings.

**IN FAVOUR:** S. Mahan  
A. Heinrich  
M. Gressler  
K. Westerlund  
M. Thompson  
R. Moir

**OPPOSED:** P. Vos

**CARRIED**

**Airport Committee**

**901/13** Moved by S. Mahan to add the Airport Agreement to the December 2, 2013 joint Council meeting agenda.

**CARRIED UNANIMOUSLY**

**Council Meeting Schedule**

Council reviewed the current Council Meeting schedule submitted.

**902/13** Moved by A. Heinrich to receive for information.

**CARRIED UNANIMOUSLY**

**Breton Community Centre Fund Raising Committee**

Council reviewed the correspondence received from the Village of Breton.

**903/13** Moved by K. Westerlund to change the name of the committee from the Breton Community Centre Steering Committee to the Breton Community Centre Fund Raising Committee.

**CARRIED UNANIMOUSLY**

**Council Seating Arrangements**

**904/13** Moved by K. Westerlund that Council seating rotates.

**IN FAVOUR:** S. Mahan  
P. Vos  
M. Gressler  
K. Westerlund  
M. Thompson  
R. Moir

**OPPOSED:** A. Heinrich

**CARRIED**

**Sustainable Communities Conference and Trade Show**

**905/13** Moved by K. Westerlund to approve Councillor R. Moir's attendance at the FCM Sustainable Communities Conference and Trade Show in Charlottetown, PEI February 11 – 13, 2014 and Councillors M. Gressler and M. Thompson's attendance at the FCM Conference in Niagara Falls, May 30 – June 2, 2014.

**IN FAVOUR:** S. Mahan  
P. Vos  
M. Gressler  
K. Westerlund  
M. Thompson  
R. Moir

**OPPOSED:** A. Heinrich

**CARRIED**

Reeve P. Vos called for a break at 10:29 am and the meeting resumed at 10:40 am.

**Updated Spreadsheets regarding Council Committees**

Council reviewed the spreadsheet presented.

**906/13** Moved by M. Gressler to put the spreadsheet on the website and update when necessary.

**CARRIED UNANIMOUSLY**

**QUESTIONS FROM  
THE MEDIA**

**Questions from the Media**

C. Whalen did not have any questions.

**CORRESPONDENCE  
ITEMS**

**Correspondence/Items for Information**

a) Correspondence from Woodlands County regarding the Bridge Program

**907/13** Moved by S. Mahan to forward a letter of support to Woodlands County regarding the Bridge Program.

**CARRIED UNANIMOUSLY**



- b) Correspondence from Minister Dave Hancock regarding Human Services Transformation

**908/13** Moved by R. Moir to receive for information.

**CARRIED UNANIMOUSLY**

- c) Email correspondence from Rick Stuckenberg regarding gravel trucks

**909/13** Moved by S. Mahan to receive for information.

**CARRIED UNANIMOUSLY**

- d) News Release: Premier Redford Welcomes Municipal Input on Bill 28

**910/13** Moved by A. Heinrich to receive for information.

**CARRIED UNANIMOUSLY**

- e) Correspondence from Greg Pasychny, Mayor for the Town of Edson

**911/13** Moved by A. Heinrich to receive for information.

**CARRIED UNANIMOUSLY**

**COUNCILLOR  
REPORTS**

**Councillor Reports – September 16, 2013 – October 15, 2013**

Reeve W. Tweedle reported that he attended:

- Joint Council Meeting with DV
- Regular Council Meeting X 3
- Community Investment Open House
- Mayor's Gala – no charge
- Mayor/Reeve/CAO Meeting
- Quarterly Report Meeting
- West Central Airshed
- County 25<sup>th</sup> Anniversary Celebration – no charge
- AAMDC Zone Meeting in Edmonton

Councillor A. Heinrich reported that he attended:

- Community Investment
- County Library Board Meeting
- Regular Council Meetings X 2

**Councillor R. Kitching reported that he attended:**

- Joint Meeting with Town of Drayton Valley
- Community Investment Plan presentation
- Regular Council Meetings X 3
- NSW BoD Meeting
- Seniors funding announcement – no charge
- Aquatic Facility presentation Lodgepole
- MPC
- Quarterly Reporting Meeting
- Lodgepole Fire Dept. Open House – no charge
- Aquatic Facility Public presentation Lodgepole
- NSW BoD meeting
- Aquatic Fund Development Committee

**Councillor D. Konelsky reported that she attended:**

- Joint Meeting with Town of DV
- Community Investment Reception
- Regular Council Meetings x 3
- ASB
- Seniors Foundation Funding Announcement
- Senior's Foundation Meeting – paid by SF
- Quarterly Report

**Councillor S. Mahan reported that she attended:**

- Joint Council Meeting
- EPBR Mtg
- Regular Council meetings X 3
- PYP
- MPC
- Quarterly Report
- Brazeau Library Board
- Homelessness & Poverty Mtg
- FCSS
- Pembina Zone Meeting
- Meeting with Breton Library Board
- Promoting Youth Potential

Councillor P. Monteith reported that she attended:

- Joint Council mtg with Town of DV – Town Office
- Regular Council Meetings X 3
- Breton Library Board mtg
- Funding Announcement for Brazeau Seniors Foundation – no charge
- Administration's Quarterly Report to Council
- Breton Chamber of Commerce mtg – no charge
- Breton Library Budget mtg
- Pembina District Zone mtg – Edmonton
- Breton Fire Hall Open House – no charge

Councillor K. Westerlund reported that she attended:

- Joint Council Meeting
- Community Investment gathering
- Regular Council Meetings X 3
- DV Library Board Meeting
- Mayor's Gala – no charge
- Aquatic Community Meeting – no charge
- SCI Gala – no charge
- MPC
- Reeve's Gala – no charge
- Family Wellness Advisory Committee
- AAMDC Zone meeting in Edmonton
- DV Library Board Meeting

**912/13** Moved by K. Westerlund to receive the Councillor Reports as submitted.

**CARRIED UNANIMOUSLY**

## **REEVE'S REPORT**

### **Reeve's Report**

Reeve P. Vos reported that she attended: Organization Meeting and an Orientation Meeting.

**913/13** Moved by A. Heinrich to receive the Reeve's report for information.

**CARRIED UNANIMOUSLY**

**DELEGATIONS/  
APPOINTMENTS****Delegations/Appointments****Ratepayer Concerns**

Bart Guyon distributed a handout to Council outlining the concerns and issues he heard on the campaign trail.

**914/13** Moved by A. Heinrich to receive the handout for information.

**CARRIED UNANIMOUSLY**

Danny and Janice Kos requested a variance with regard to their application for subdivision on SW 19-48-07-W5M located on Highway 620.

**915/13** Moved by A. Heinrich to approve the variance and accept the road as is for the subdivision on SW 19-48-07-W5M located on Highway 620.

**CARRIED UNANIMOUSLY**

Shawna McGinn voiced her concerns with regard to Jason Kennedy's appointment to the Subdivision and Development Appeal Board.

Garry Mastre congratulated Council on their election and voiced his concerns with Councillors travelling out of province.

Cliff Whitelock voiced his concerns with the use of potable water by industry and requested the water well consumption report compiled by the County be updated and printed in the newsletter.

**916/13** Moved by A. Heinrich that Administration update the water well consumption report and include it in the January newsletter.

**CARRIED UNANIMOUSLY**

Dino Wylie asked for clarification regarding the proposed planning sessions.

Jo Stuckenberg voiced her concerns with the appointment of Jason Kennedy to the Subdivision and Development Appeal Board and requested clarification regarding the appointment of Robert Kitching to the North Saskatchewan Watershed Alliance.

Phyllis Schmidt voiced her concerns with Councillors attending conferences out of province and the lack of reporting afterwards. She also requested that any reports received following a conference be put on the website and the newsletters.

Shawna McGinn asked for clarity regarding the nomination and appointment of Francine Fairfield.

Jason Huber voiced his concern regarding a proposed gravel extraction operation east of Rocky Rapids approximately ¼ mile away from his property.

Lori Clark voiced her concerns with the appointment of Jason Kennedy to the Subdivision and Development Appeal Board as well as the appointments to the Agricultural Service Board.

Shaun Loates voiced his concerns with the problems he has experienced at the Cynthia Hotel.

**917/13** Moved by S. Mahan to receive the ratepayer concerns for information.

**CARRIED UNANIMOUSLY**

**RECESS FOR LUNCH**

**918/13** Moved by A. Heinrich that the regular Council meeting of November 5, 2013 recess for lunch at 12:29 pm.

**CARRIED UNANIMOUSLY**

**CALL TO ORDER**

Reeve P. Vos called the meeting to order at 1:07 pm.

**PRESENT**

- P. Vos, Reeve
- R. Moir, Councillor
- M. Thompson, Councillor
- M. Gressler, Councillor
- A. Heinrich, Councillor
- S. Mahan, Councillor
- K. Westerlund, Councillor
- M. Schoeninger, Chief Administrative Officer
- K. Robinson, Executive Assistant
- W. Compton, Economic Development and Communications Manager
- J. Evasiuk, Director of Public Works and Infrastructure
- B. Christie, Director of Corporate Services

COMMITTEE  
REPORTSCommittee ReportsYellowhead Regional Library board

Councillor M. Thompson provided a report regarding the Yellowhead Regional Library Board.

919/13 Moved by A. Heinrich to receive the Councillor Reports for information.

CARRIED UNANIMOUSLY

MEETING  
DATESMeeting DatesNovember 14, 2013 @ 10:00 am in Salon 15 with Alberta Environment and Sustainable Resource Development

Topics to be discussed are: a) Brazeau Node  
b) Lodgepole Cemetery

November 14, 2013 @ 11:30 am in Salon 16 with Alberta Transportation

Topics to be discussed are: a) North Saskatchewan River Bridge  
(copy of letter to Minister attached)  
b) Excessive approach standard – Rene Lemay

Mayors & Reeves Liaison Committee Meeting – Tuesday, November 12, 2013

5:00 – 6:00 pm in Salon 4 – Shaw Conference Centre

Road Tour – Water Treatment Facilities/Solar Aquatics etc – Nov. 25, 2013

920/13 Moved by S. Mahan to approve the scheduling of a road tour on November 25, 2013 and to include a lunch at Mitch's in Cynthia.

CARRIED UNANIMOUSLY

Ratify any meetings attended since October 15, 2013

**921/13** Moved by K. Westerlund to approve Council's attendance at the 'meet and greet' October 22<sup>nd</sup> and the 'team building' October 31<sup>st</sup>.

**IN FAVOUR:** S. Mahan  
K. Westerlund

**OPPOSED:** M. Gressler  
P. Vos  
M. Thompson  
R. Moir  
A. Heinrich

**DEFEATED**

**922/13** Moved by M. Gressler to approve Council's attendance at the 'team building' on October 31, 2013.

**CARRIED UNANIMOUSLY**

**SHORT TERM  
ACTION CHART**

Short Term Action Chart

**923/13** Moved by M. Gressler to receive for information.

**CARRIED UNANIMOUSLY**

**IN PRIVATE  
SESSION**

In Private Session

**924/13** Moved by S. Mahan that the regular Council Meeting of November 5, 2013 proceed into 'in private' at 1:26 pm for the purpose of discussing: Administration Building Update and RCMP.

**CARRIED UNANIMOUSLY**

**925/13** Moved by S. Mahan that the regular Council Meeting of November 5, 2013 come out of 'in private' at 1:42 pm.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**926/13**

Moved by A. Heinrich that the regular Council Meeting of November 5, 2013 adjourn at 1:42 pm.

**CARRIED UNANIMOUSLY**



\_\_\_\_\_  
Reeve



\_\_\_\_\_  
Chief Administrative Officer