

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY, 2013 08 20

CALL TO ORDER

Reeve W. Tweedle called the meeting to order at 9:00 am.

PRESENT

W. Tweedle, Reeve
R. Kitching, Councillor
P. Monteith, Councillor
D. Konelsky, Councillor
A. Heinrich, Councillor
S. Mahan, Councillor
M. Schoeninger, Chief Administrative Officer
K. Robinson, Executive Assistant
R. Ennis, Director of Community Services
J. Evasiuk, Director of Public Works and Infrastructure
B. Christie, Director of Corporate Services

ABSENT

K. Westerlund, Councillor

OTHERS

C. Whalen, Western Review

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

618/13 Moved by P. Monteith to approve the agenda with the following additions:

8. Public Works and Infrastructure
 - d) Old Shop Usage Request

12. Correspondence
 - b) Correspondence from the Town of Drayton Valley regarding Branding and Marketing – Tourism
 - c) Correspondence from Alberta Culture regarding the 2013 Stars of Alberta Volunteer Awards – Call for Nominations
 - d) Correspondence from AltaLink regarding the Buck Lake Substation Upgrade
 - e) Correspondence from Jennifer and Cliff Smith regarding a major home occupation development permit file number 13DF-116
 - f) Correspondence from Municipal Affairs Minister Doug Griffiths regarding the Well Drilling Equipment Tax
 - g) Copy of email correspondence letter of concern and also copy of background correspondence

CARRIED UNANIMOUSLY

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**ADOPTION OF
MINUTES**

Adoption of Minutes

619/13 Moved by D. Konelsky to approve the minutes of the August 6, 2013 Council meeting as presented.

CARRIED UNANIMOUSLY

**BUSINESS
ARISING**

Business Arising

Councillor P. Monteith requested an update regarding Reeve Wes Tweedle's telephone call to Mayor Moe Hamdon regarding the Tourism and Marketing Strategy by the VIBE group.

Councillor P. Monteith requested an update regarding Reeve W. Tweedle's telephone call to Wild Rose School Chairman.

620/13 Moved by P. Monteith to forward a letter of apology to the Wild Rose School Board.

CARRIED UNANIMOUSLY

**URGENT
ITEMS**

Urgent Items

None

**CORPORATE
SERVICES**

Corporate Services

Bank Reconciliation – TD Bank as at July 31, 2013

Council reviewed the report presented.

621/13 Moved by S. Mahan to approve the Bank Reconciliation – TD Bank as at July 31, 2013 as presented.

CARRIED UNANIMOUSLY

Investment Summary as at July 31, 2013

Council reviewed the report presented.

622/13 Moved by P. Monteith to approve the Investment Summary as at July 31, 2013 as presented.

CARRIED UNANIMOUSLY

Statement of Financial Position as at July 31, 2013

Council reviewed the report presented.

623/13 Moved by A. Heinrich to approve the Statement of Financial Position as at July 31, 2013 as presented.

CARRIED UNANIMOUSLY

Quarterly Budget vs Actuals – up to July 30, 2013

Council reviewed the report presented.

624/13 Moved by P. Monteith to approve the Quarterly Budget vs Actuals report up to July 30, 2013 as presented.

CARRIED UNANIMOUSLY

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Drayton Valley Library

Gayle Sacuta presented a request for capital funding from the County for renovations to the library. She indicated that the library needs a new circulation desk as the current desk is falling apart, the flooring is disintegrating and the entry into the library is restrictive and dingy. The cost of the renovations is \$79,850 and Ms. Sacuta is requesting 50% from the County.

625/13 Moved by S. Mahan to receive the presentation for information.

CARRIED UNANIMOUSLY

Reeve W. Tweedle thanked Ms. Sacuta for her presentation.

Eagle Point/Blue Rapids Park

Ryan Edwards attended the meeting to provide Council with a closure report on the Willey West day-use and boat launch area.

626/13 Moved by P. Monteith to receive the presentation for information.

CARRIED UNANIMOUSLY

Reeve W. Tweedle thanked Mr. Edwards for his presentation.

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CORPORATE SERVICES

Corporate Services

ADM-15 Customer Service Standards Policy

Council reviewed the report presented.

627/13 Moved by S. Mahan to approve the ADM-15 Customer Service Standards Policy as presented.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES

Community Services

Aquatic Facility Fund Development Strategy Committee

628/13 Moved by S. Mahan to table the discussion on the Aquatic Facility Fund Development Strategy Committee until after Annette Driessen's presentation.

CARRIED UNANIMOUSLY

Communities in Bloom Request for Funds

Council reviewed the report.

629/13 Moved by A. Heinrich to decline the request for funding from the Communities in Bloom Committee.

IN FAVOUR: A. Heinrich
D. Konelsky
W. Tweedle
P. Monteith
R. Kitching

OPPOSED: S. Mahan

CARRIED

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PUBLIC WORKS

Public Works and Infrastructure

Lease Road and Private Road Access Policy

Council reviewed the report presented.

630/13 Moved by A. Heinrich to approve policy PW-24 – Lease Road and Private Road Use for Development, as presented.

IN FAVOUR: A. Heinrich
D. Konelsky
W. Tweedle
P. Monteith
R. Kitching

OPPOSED: S. Mahan

CARRIED

Ring Road/26th Avenue Construction

Council reviewed the report presented.

630/13 Moved by D. Konelsky to assign the Ring Road/26th Avenue construction discussion to the joint meeting with the Town of Drayton Valley regarding Revenue Sharing.

CARRIED UNANIMOUSLY

631/13 Moved by R. Kitching that the County carry forward with the upgrades to the Ring Road to arterial standards as budgeted.

CARRIED UNANIMOUSLY

Request from the Town of Drayton Valley to Store Equipment in the Old Brazeau County Public Works Shop

Council reviewed the report presented.

632/13 Moved by R. Kitching to table the discussion regarding the use of the old Brazeau County Public Works shop until later in the meeting.

CARRIED UNANIMOUSLY

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Reeve W. Tweedle called for a break at 10:05 am and the meeting resumed at 10:16 am.

**PLANNING &
DEVELOPMENT**

Planning and Development

Update on Birchwood Village Greens from the August 6, 2013 Council Meeting

Benjamin Misener provided Council with an update regarding the process for cleanup action on the property.

633/13 Moved by P. Monteith to receive for information.

CARRIED UNANIMOUSLY

Development Permit Application 13D-103

Applicant/Owner: Lance & Jo-Anne Schultz/Matthew Schultz

Proposed Development: Accessory – Water Storage Tank (2000 barrel volume, 24' wide x 20' high)

Council reviewed the report presented.

634/13 Moved by S. Mahan that the Development Permit for an Accessory – Water Storage Tank (2000 barrel volume, 24' wide x 26' high) on part of SW 23-48-8-W5M be accepted with the following conditions:

1. Approval is granted based on the information provided by the applicant/owner for the proposed Accessory – Water Storage Tank (2000 barrel volume, 24' side x 26' high) only and no other development.
2. The Accessory – Water Storage Tank (2000 barrel volume, 24' wide x 26' high) shall be located as shown on the site plan provided by the applicant/owner and identified as Schedule 'A' attached hereto.
3. The applicant/owner shall contact Alberta Transportation to ensure that Roadside Development Permit No. 2511/116/11 is still relevant once the Accessory – Water Storage Tank (2000 barrel volume, 24' wide x 26' high) is installed and if necessary apply for a new Roadside Development Permit.
4. The applicant/owner shall ensure that they are still meeting the requirements of their license to divert water issued by Alberta Environment.

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5. Any storage and disposal of oils, fluids or other hazardous substances shall be in accordance with provincial regulations and requirements.
6. The development shall not cause any adverse drainage impact on adjacent properties or flooding of nearby ditches in excess of their capabilities.
7. The applicant/owner shall ensure the development is not located within or over a Right of Way or Easement.
8. The applicant/owner is responsible for obtaining all required provincial and federal permits and submitted evidence of approvals to Brazeau County.
9. The applicant/owner shall ensure that the Accessory – Water Storage Tank (2000 barrel volume, 24' wide x 26' high) meets the setback requirement of ERCB Directive 079. The setbacks shall consist of a minimum 20 m (66 ft.) by 35 m (115 ft.) work area surrounding the abandoned well. The setback boundaries shall be established so that the well is no less than 5.0 m (16 ft.) from the setback boundary. A minimum 8.0 m (27 ft.) width access to this setback area shall be maintained. The applicant/owner should contact the Alberta Energy Regulator for more information 1-855-8311.

CARRIED UNANIMOUSLY**DELEGATIONS/
APPOINTMENTS****Delegations/Appointments****Community Investment Plan**

Annette Driessen attended the meeting to make a presentation to Council regarding the Community Investment Plan.

Reeve W. Tweedle thanked Ms. Driessen for her presentation.

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635/13 Moved by D. Konelsky to approve the brochure with the name of Drayton Valley & Brazeau County Community Investment Plan that will be a handout to Corporate Alberta.

IN FAVOUR: S. Mahan
A. Heinrich
D. Konelsky
W. Tweedle
R. Kitching

OPPOSED: P. Monteith

CARRIED

Ratepayer Concerns

Nancy McClure indicated that the Wild Rose School Board was looking for a response to the questions in their letter and not a letter of apology. She also spoke about the importance of good conduct.

A couple of Cynthia residents attended the meeting indicating their concern with the increase in water rates and requested that Council take another look at the rate increases.

Bart Guyon attended the meeting and indicated his concern with splitting the mill rate and the Community Investment Plan. He stated that the County should not be taxing linear and passing it on to the Town.

Reeve W. Tweedle thanked everyone for their comments.

GENERAL MATTERS

General Matters
Council Remuneration Part "B"

Council reviewed the report presented.

635/13 Moved by P. Monteith to leave this issue for the next Council and no further research be done.

IN FAVOUR: S. Mahan
A. Heinrich
D. Konelsky
W. Tweedle
P. Monteith

OPPOSED: R. Kitching

CARRIED

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**QUESTIONS FROM
THE MEDIA**Questions from the Media

None

**CORRESPONDENCE
ITEMS**Correspondence/Items for Information

- a) Newspaper article titled: "Former Reeve Doesn't Like What he Sees in Municipality" (requested by Councillor P. Monteith) Incorrect title, not a newspaper article and should read "Letter to the Editor"
- b) Correspondence from the Town of Drayton Valley regarding Branding and Marketing – Tourism

636/13 Moved by A. Heinrich to cease any further work on the project until the County receives collaboration with the Town of Drayton Valley.

CARRIED UNANIMOUSLY

- c) Correspondence from Alberta Culture regarding the 2013 Stars of Alberta Volunteer Awards – Call for Nominations
- d) Correspondence from AltaLink regarding the Buck Lake Substation Upgrade
- e) Correspondence from Jennifer and Cliff Smith regarding a major home occupation development permit file number 13DF-116.
- f) Correspondence from Municipal Affairs Minister Doug Griffiths regarding the Well Drilling Equipment Tax
- g) Copy of email correspondence letter of concern and also a copy of background correspondence

637/13 Moved by P. Monteith to receive the correspondence items for information with the exception of item (b), which was dealt with separately.

CARRIED UNANIMOUSLY**REEVE'S REPORT**Reeve's Report

Reeve W. Tweedle reported that he had not attended any meetings or functions since the August 6, 2013 Council meeting.

638/13 Moved by P. Monteith to receive the Reeve's report for information.

CARRIED UNANIMOUSLY

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Committee Reports

ASB Member's Report

Councillor D. Konelsky provided a report regarding the Agricultural Service Board.

MPC Chairman's Report

Councillor R. Kitching provided a report regarding the Municipal Planning Commission.

BioMile/BioArc Committee

Councillor R. Kitching provided a report regarding the BioArc Committee.

Family and Community Support Services

Councillor S. Mahan provided a report regarding the FCSS committee meeting.

Pembina Area Synergy Group

Councillor A. Heinrich provided a report regarding the Pembina Area Synergy Group.

North Saskatchewan Watershed Alliance

Councillor R. Kitching provided a report regarding the North Saskatchewan Watershed Alliance.

Agricultural Complex Feasibility Committee

Councillor R. Kitching provided a report regarding the Agricultural Complex Feasibility Committee.

Physician Recruitment and Retention Committee

Councillor S. Mahan provided a report regarding the Community Physician Recruitment and Retention Committee.

Breton Community Hall Steering Committee

Councillor A. Heinrich provided a report regarding the Breton Community Hall Steering Committee.

Aquatics Facility Fund Development Strategy Committee

Councillor R. Kitching provided a report regarding the Aquatics Facility Feasibility Study Committee.

Ad-hoc Housing Condition Index Committee

Councillor A. Heinrich/Councillor K. Westerlund provided a report regarding the Ad-hoc Housing Condition Index Committee

639/13 Moved by P. Monteith to receive the Councillor Reports for information.

CARRIED UNANIMOUSLY

MEETING DATES

Meeting Dates

Councillor P. Monteith indicated that she would not be attending the September 3, 2013 Council meeting.

SHORT TERM ACTION CHART

Short Term Action Chart

640/13 Moved by A. Heinrich to receive for information.

CARRIED UNANIMOUSLY

Reeve W. Tweedle called for a break at 11:57 am and the meeting resumed at 12:01 pm.

IN PRIVATE SESSION

In Private Session

641/13 Moved by R. Kitching that the regular Council Meeting of August 20, 2013 proceed into 'in private' at 12:02 pm for the purpose of discussing the Old Public Works Facility and Revenue Sharing.

CARRIED UNANIMOUSLY

642/13 Moved by P. Monteith that the regular Council Meeting of August 20, 2013 come out of 'in private' at 12:25 pm.

CARRIED UNANIMOUSLY

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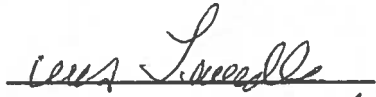
643/13 Moved by S. Mahan to respectfully decline the Town of Drayton Valley's request for equipment storage at the old public works shop in order to enable the completion of the environmental assessment and reclamation project first.

CARRIED UNANIMOUSLY

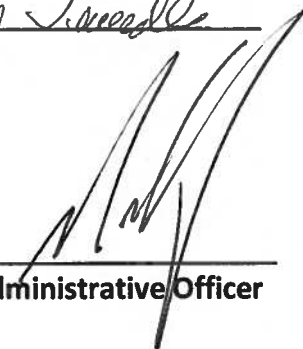
ADJOURNMENT

644/13 Moved by A. Heinrich that the regular Council Meeting of August 20, 2013 adjourn at 12:26 pm.

CARRIED UNANIMOUSLY



Reeve



Chief Administrative Officer