

**MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY, 2013 02 19**

**CALL TO ORDER**

Reeve W. Tweedle called the meeting to order at 9:00 am.

**PRESENT**

W. Tweedle, Reeve  
R. Kitching, Councillor  
P. Monteith, Councillor  
D. Konelsky, Councillor  
A. Heinrich, Councillor  
S. Mahan, Councillor  
K. Westerlund, Councillor  
M. Schoeninger, Chief Administrative Officer  
K. Robinson, Executive Assistant  
R. Ennis, Director of Community Services  
J. Evasiuk, Director of Public Works and Infrastructure  
B. Christie, Director of Corporate Services  
T. Thomson, Fire Chief

**OTHERS**

L. Allan, Western Review

**ADDITION TO AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**106/13** Moved by K. Westerlund to approve the agenda with the following additions:

- 10. General Matters
  - e) EI Delay/Trades Apprenticeship Program
  - f) Land Use Bylaw Review – continued
- 12. Correspondence/Items
  - g) Eastern Slopes Update – email
- 39. Meeting Dates
  - d) Meeting with Municipal Affairs at the AAMDC Convention

**CARRIED UNANIMOUSLY**

Reeve W. Tweedle presented Mike Kwirant with a long service award for his 15 years of service to Brazeau County.

**ADOPTION OF  
MINUTES**

**Adoption of Minutes**

**107/13** Moved by P. Monteith to approve the minutes of the February 5, 2013 Council meeting as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS  
ARISING**

**Business Arising**

None

**URGENT  
ITEMS**

**Urgent Items**

None

**CORPORATE  
SERVICES**

**Corporate Services**

**Amended Investment Summary Reports – December, 2012 and January, 2013**

Council reviewed the report presented.

**108/13** Moved by S. Mahan to receive the amended investment summary reports for December, 2012 and January, 2013 as presented.

**CARRIED UNANIMOUSLY**

**FIRE SERVICES**

**Fire Services**

**911 Dispatch/Radio Communications Update Report**

Council reviewed the report presented.

**109/13** Moved by D. Konelsky to receive the 911 Dispatch/Radio Communications Update report for information.

**CARRIED UNANIMOUSLY**

COMMUNITY  
SERVICESCommunity ServicesWilley West Campground Operation Contract

Council reviewed the report presented.

**110/13** Moved by D. Konelsky that the regular Council meeting go 'in private' at 9:23 am. for the purpose of discussing the Willey West Campground contract.

**IN FAVOUR:** S. Mahan  
A. Heinrich  
D. Konelsky  
K. Westerlund  
P. Monteith

**OPPOSED:** W. Tweedle  
R. Kitching

**CARRIED**

**111/13** Moved by S. Mahan that the regular Council meeting of February 19, 2013 come out of 'in private' at 10:04 am.

**CARRIED UNANIMOUSLY**

Reeve W. Tweedle called for a break at 10:05 am and the meeting resumed at 10: 12 am.

**112/13** Moved by R. Kitching to authorize the signing of the 25 year lease agreement with the Province for the Willey West campground.

**CARRIED UNANIMOUSLY**

**113/13** Moved by D. Konelsky to approve Option A to renew the operating contract with the current daily operating contractors with added terms and conditions.

**CARRIED UNANIMOUSLY**

**114/13** Moved by K. Westerlund to schedule a parks tour in early spring for Council.

**CARRIED UNANIMOUSLY**

**Joint Community Economic Development Plan**

Council reviewed the report presented.

**115/13** Moved by R. Kitching to approve the tourism section of the Joint Community Economic Development Plan.

**CARRIED UNANIMOUSLY**

**116/13** Moved by K. Westerlund to approve the housing section of the Joint Community Economic Development Plan.

**IN FAVOUR:** S. Mahan  
D. Konelsky  
W. Tweedle  
K. Westerlund  
R. Kitching

**OPPOSED:** A. Heinrich  
P. Monteith

**CARRIED**

**117/13** Moved by R. Kitching to remove the education and training section of the Joint Community Economic Development Plan.

**CARRIED UNANIMOUSLY**

**118/13** Moved by P. Monteith to remove the transportation & infrastructure section of the Joint Community Economic Development Plan.

**CARRIED UNANIMOUSLY**

**119/13** Moved by K. Westerlund to remove the retail section of the Joint Community Economic Development Plan.

**CARRIED UNANIMOUSLY**

**120/13** Moved by S. Mahan to approve the business retention section of the Joint Community Economic Development Plan.

**CARRIED UNANIMOUSLY**

**DELEGATIONS/  
APPOINTMENTS**

**Delegations/Appointments**

A delegation of 14 people attended the Council meeting to voice their concerns regarding Twp. Rd 474. They presented a map and comments in favour of the construction of the road.

Reeve W. Tweedle thanked the delegation for their comments.

**121/13** Moved by K. Westerlund to receive the written comments from the delegation for information.

**CARRIED UNANIMOUSLY**

**COMMUNITY  
SERVICES**

**Community Services**

**Joint Community Economic Development Plan**

**122/13** Moved by R. Kitching to approve the Joint Community Economic Development Plan as amended.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT**

**Planning and Development**

**Bylaw 803-13 to Establish Designated Officers**

Council reviewed the report presented.

**123/13** Moved by P. Monteith to give first reading to Bylaw 803-13.

**CARRIED UNANIMOUSLY**

**124/13** Moved by D. Konelsky to give 2<sup>nd</sup> reading to Bylaw 803-13.

**CARRIED UNANIMOUSLY**

**125/13** Moved by A. Heinrich to give unanimous consent to proceed to third and final reading for Bylaw 803-13.

**CARRIED UNANIMOUSLY**

**126/13** Moved by R. Kitching to give 3<sup>rd</sup> and final reading to Bylaw 803-13.

**CARRIED UNANIMOUSLY**

**GENERAL  
MATTERS****General Matters****Comprehensive Economic and Trade Agreement (CETA)**

Council reviewed the report presented.

- 127/13** Moved by A. Heinrich to receive the correspondence for information and that Administration research additional information from the MLA, Federation of Canadian Municipalities and the Alberta Association of Municipal Districts and Counties.

**CARRIED UNANIMOUSLY****Cost Sharing and/or Revenue Sharing**

Council reviewed the report presented.

- 128/13** Moved by P. Monteith to defer further discussion on cost/sharing and/or revenue sharing to the April 2, 2013 regular Council meeting.

**CARRIED UNANIMOUSLY****Cost Recovery for Fire Response Vehicles at Collision Scenes**

Council reviewed the report presented.

- 129/13** Moved by S. Mahan that Administration provide additional information at the April 2, 2013 regular Council meeting.

**CARRIED UNANIMOUSLY**

- RECESS FOR LUNCH 130/13** Moved by K. Westerlund that the regular Council meeting of February 19, 2013 recess for lunch at 12:01 pm.

**CARRIED UNANIMOUSLY**

**CALL TO ORDER**

Reeve W. Tweedle called the meeting to order at 12:59 pm.

**PRESENT**

W. Tweedle, Reeve  
R. Kitching, Councillor  
P. Monteith, Councillor  
D. Konelsky, Councillor  
A. Heinrich, Councillor  
S. Mahan, Councillor  
K. Westerlund, Councillor  
M. Schoeninger, Chief Administrative Officer  
K. Robinson, Executive Assistant  
R. Ennis, Director of Community Services  
J. Evasiuk, Director of Public Works and Infrastructure  
B. Christie, Director of Corporate Services

**OTHERS**

L. Allan, Western Review

**GENERAL MATTERS**

**General Matters**

**Plebiscite Motion Discussion**

Council reviewed the report presented.

**131/13** Moved by D. Konelsky to amend motion 557-10 to read "Moved by M. Schwab that prior to capital funding for a major recreation facility, the County hold a plebiscite to receive input from ratepayers and further that a major recreation facility be one where Brazeau County's contribution required is greater than \$1,000,000 dollars for any new facility."

**IN FAVOUR:** D. Konelsky  
S. Mahan  
A. Heinrich  
K. Westerlund

**OPPOSED:** W. Tweedle  
P. Monteith  
R. Kitching

**CARRIED**

El Delay/Trades Apprenticeship Program

Council reviewed the report presented.

**132/13** Moved by S. Mahan to forward a letter to the Minister of Education in support of an amendment to the Employment Insurance process with respect to the Trades/Apprenticeship Program and forward a copy to our AAMD&C Zone 3 group.

**CARRIED UNANIMOUSLY**

**QUESTIONS FROM  
THE MEDIA**

Questions from the Media

**CORRESPONDENCE  
ITEMS**

Correspondence/Items for Information

a) Correspondence from AltaLink regarding the Lodgepole Substation Upgrade project

**133/13** Moved by P. Monteith to receive for information.

**CARRIED UNANIMOUSLY**

b) Correspondence from the North Saskatchewan Watershed Alliance regarding the Vermilion River Water Shed Management Plan

**134/13** Moved by K. Westerlund to receive for information.

**CARRIED UNANIMOUSLY**

c) Correspondence from Lac La Biche County regarding support for medevac services

**135/13** Moved by R. Kitching to forward a letter of support.

**CARRIED UNANIMOUSLY**

d) Thank you letter from Brazeau Regional Tourism

**136/13** Moved by R. Kitching to receive for information.

**CARRIED UNANIMOUSLY**



e) ERCB Across the Board Newsletter

**137/13** Moved by P. Monteith to receive for information.

**CARRIED UNANIMOUSLY**

f) Correspondence from Alberta Environment and Sustainable Resource Development regarding the approval for \$9000 for the communities of Cynthia and Lodgepole for the 2012-13 FireSmart Community Grant Program

**138/13** Moved by P. Monteith to receive for information.

**CARRIED UNANIMOUSLY**

g) Eastern Slopes Update

**139/13** Moved by P. Monteith to receive for information.

**CARRIED UNANIMOUSLY**

**REEVE'S REPORT**

**Reeve's Report**

Reeve W. Tweedle reported that he attended a meeting with Town Mayor and CAO's and the Guns n Hoses Banquet.

**140/13** Moved by A. Heinrich to receive the Reeve's report for information.

**CARRIED UNANIMOUSLY**

**COMMITTEE  
REPORTS**

**Committee Reports**

**MPC Chairman's Report**

Councillor R. Kitching provided a report regarding the Municipal Planning Commission.

**Brazeau Seniors Foundation Report**

Councillor D. Konelsky provided a report regarding the Brazeau Seniors Foundation.

**Drayton Valley Library Board**

Councillor K. Westerlund provided a report regarding the Drayton Valley Library Board.

**BioMile/BioArc Committee**

Councillor R. Kitching provided a report regarding the BioMile/BioArc Committee.

**Eagle Point/Blue Rapids Parks Council**

Councillor S. Mahan provided a report regarding the Parks Council.

**North Saskatchewan Watershed Alliance**

Councillor R. Kitching provided a report regarding the North Saskatchewan Watershed Alliance.

**Warburg Seed Cleaning Plant**

Councillor A. Heinrich provided a report regarding the Warburg Seed Cleaning Plant.

**Agricultural Complex Feasibility Committee**

Reeve W. Tweedle provided a report regarding the Agricultural Complex Feasibility Committee.

**Aquatics Facility Fund Development Strategy Committee**

Councillor R. Kitching provided a report regarding the Aquatics Facility Feasibility Study Committee.

**141/13** Moved by K. Westerlund to bring the Terms of Reference for the Aquatics Facility Fund Development Strategy Committee to Council for review.

**CARRIED UNANIMOUSLY**

**Specialized Transportation Committee**

Councillor P. Monteith provided a report regarding the Specialized Transportation Committee.

**142/13** Moved by S. Mahan to receive the Councillor Reports for information.

**CARRIED UNANIMOUSLY**

**MEETING  
DATES**

**Meeting Dates**

**143/13** Moved by R. Kitching to ratify the purchase of the Reeve and CAO's tickets to the Guns n Hoses Banquet.

**CARRIED UNANIMOUSLY**

**144/13** Moved by P. Monteith to forward a response to the Wild Rose School Division indicating that Council does not have any issues to discuss at this time.

**CARRIED UNANIMOUSLY**

**145/13** Moved by P. Monteith to forward a response to Alberta Municipal Affairs indicating that Council did not require a meeting with them at the AAMDC Convention.

**CARRIED UNANIMOUSLY**

**SHORT TERM  
ACTION CHART**

**Short Term Action Chart**

**146/13** Moved by P. Monteith to receive the Short Term Action Chart for information.

**CARRIED UNANIMOUSLY**

Reeve W. Tweedle called for a break at 2:07 pm and the meeting resumed at 2:15 pm.

**Land Use Bylaw Review – Continued from February 15, 2013**

**Definitions**

**147/13** Moved by K. Westerlund to remove from the Land Use Bylaw Review report item (2) on page 22 which reads "a guest ranch shall not accommodate more than ten (10) guests at any one time".

**CARRIED UNANIMOUSLY**

**Items in Yards**

**148/13** Moved by D. Konelsky to add the wording "on lots of less than ½ acre" to the Land Use Bylaw Review report on page 31 item (vi) (3).

**CARRIED UNANIMOUSLY**

**149/13** Moved by P. Monteith that Administration research new wording for item (3) page 31 in the Land Use Bylaw Review report as it pertains to visiting and the ability for enforcement.

**CARRIED UNANIMOUSLY**

**150/13** Moved by P. Monteith that Administration research additional information with respect to workers living in recreation vehicles and bring a report to Council for review.

**CARRIED UNANIMOUSLY**

**151/13** Moved by K. Westerlund to amend the Land Use Bylaw Review report on page 31 item (6) to read "storage of no more than six recreational vehicles on a property with an established principal residential use for not more than 14 days in a 12 month period to accommodate non-permanent residents of the site on which it is parked".

**CARRIED UNANIMOUSLY**

**152/13** Moved by D. Konelsky that Administration research the wording in the Land Use Bylaw Review report on page 31 item 4.24 (1) and (2) with respect to the length of stay.

**CARRIED UNANIMOUSLY**

Councillor Dawn Konelsky left the meeting at 3:15 pm.

**153/13** Moved by P. Monteith to accept item (3) on page 32 of the Land Use Bylaw Review report with an amendment from 3 recreational vehicles to 6 recreational vehicles.

**CARRIED UNANIMOUSLY**

**154/13** Moved by R. Kitching to remove section 4.15 (2) page 32 in the Land Use Bylaw Review report.

**CARRIED UNANIMOUSLY**

**Sign Regulations**

**155/13** Moved by P. Monteith to accept the sign regulations as outlined in the Land Use Bylaw Review report pages 35 – 47.

**CARRIED UNANIMOUSLY**

**Rocky Rapids Area Structure Plan, South Rocky Rapids Area Structure Plan and Airport Overlay**

**156/13** Moved by S. Mahan that the single detached dwelling be removed as a permitted use in the Airport Vicinity District and that public and quasi-public use be added as a discretionary use; also that the land use districts in the Land Use Bylaw be updated to reflect the South Rocky Rapids Area Structure Plan as well as the Rocky Rapids Area Structure Plan and Municipal Development Plan as outlined in the report.

**CARRIED UNANIMOUSLY**

**Enforcement of the Land Use Bylaw**

**157/13** Moved by K. Westerlund to defer further discussion regarding the enforcement of the Land Use Bylaw to the March 12, 2013 Council meeting.

**CARRIED UNANIMOUSLY**

**Agriculture**

**158/13** Moved by R. Kitching to add the definition for Agriculture, General to the Land Use Bylaw and to add the Agriculture, General to the Agricultural District as a permitted use to read "Agriculture, General means the raising of crops or the rearing of livestock and animal husbandry, either separately or in conjunction with one another and includes buildings and other structures incidental to the operation. This excludes extensive agricultural development".

**CARRIED UNANIMOUSLY**

**159/13** Moved by K. Westerlund to amend the agricultural, retail definition by adding greenhouses as a use.

**IN FAVOUR:** K. Westerlund  
R. Kitching  
W. Tweedle  
D. Konelsky  
S. Mahan

**OPPOSED:** A. Heinrich  
P. Monteith

**CARRIED**

**160/13** Moved by S. Mahan that on page 55 of the Land Use Bylaw Review report item (3) (a) (iii) remain as is at 4.0 ha (10 ac) for an agricultural parcel.

**CARRIED UNANIMOUSLY**

Processing Timelines

**161/13** Moved by P. Monteith to accept the recommendation to amend Section 3.6 (4) in the Land Use Bylaw to read "Where a development permit for a discretionary use or a permitted use pursuant to Section 3.3 (6) is approved, the Development Authority may publish a notice in a newspaper circulating in the County and/or may cause a notice to be sent by mail to all assessed property owners who, in the opinion of the Development Authority, may be deemed affected".

**CARRIED UNANIMOUSLY**

Implementation of Changes to the Land Use Bylaw

**162/13** Moved by S. Mahan to proceed with the changes to the Land Use Bylaw and that \$20,000 be approved from reserves to complete the process.

**CARRIED UNANIMOUSLY**


**163/13** Moved by S. Mahan to reaffirm the current enforcement practices.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**164/13** Moved by P. Monteith that the regular Council Meeting of February 19, 2013 adjourn at 4:36 pm.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Chief Administrative Officer