

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY, 2013 01 22

CALL TO ORDER

Reeve W. Tweedle called the meeting to order at 9:00 am.

PRESENT

W. Tweedle, Reeve
R. Kitching, Councillor
P. Monteith, Councillor
D. Konelsky, Councillor
A. Heinrich, Councillor
S. Mahan, Councillor
K. Westerlund, Councillor
M. Schoeninger, Chief Administrative Officer
K. Robinson, Executive Assistant
R. Ennis, Director of Community Services
T. Thomson, Fire Chief
J. Evasiuk, Director of Public Works and Infrastructure
B. Christie, Director of Corporate Services

OTHERS

L. Allan, Western Review

PRESENTATION

Reeve W. Tweedle presented Robert Gates with a retirement gift for 20 years of dedicated service to Brazeau County.

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

01/13 Moved by P. Monteith to approve the agenda with the following additions:

7. Corporate Services

l) Bylaw 802-13 – Rocky Rapids Water Treatment Facility

8. Community Services

b) 4H Interclub Request for Equipment

10. General Matters

f) additional reports from RCMP

39. Meeting Dates

f) George Cuff Council Governance Orientation

g) 2013 Municipal Law Seminar

h) Agenda Items for Reeves/Mayors Meeting

41. In Private

a) Legal – Bellatrix Opinion

b) Council

- Community Foundation Agreement – move to Feb. 5, 2013 agenda

- Specialized Transportation – move to 8 c

CARRIED UNANIMOUSLY

**ADOPTION OF
MINUTES**

Adoption of Minutes

02/13 Moved by R. Kitching to approve the minutes of the December 17, 2012 Council Land Use Bylaw/Municipal Development Plan Review meeting as presented.

CARRIED UNANIMOUSLY

03/13 Moved by K. Westerlund to approve the minutes of the December 18, 2012 Council meeting as presented.

CARRIED UNANIMOUSLY

**BUSINESS
ARISING**

Business Arising

None

**URGENT
ITEMS**

Urgent Items

None

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

RCMP Quarterly Report

Staff Sgt. Brian Jones from the Drayton Valley RCMP Detachment and Cpl. Corey Kyle from the Thorsby RCMP Detachment attended the meeting to present their Quarterly Reports. Staff Sgt. Brian Jones introduced Ops NCO Sgt. Christian Delisle, who is a new member to the detachment.

**CORPORATE
SERVICES**

Corporate Services

Bank Reconciliation – TD Bank

Council reviewed the report presented.

04/13 Moved by K. Westerlund to receive the TD Bank Reconciliation as at November 30, 2012 as presented.

CARRIED UNANIMOUSLY

Bank Reconciliation – ATB

Council reviewed the report presented.

05/13 Moved by A. Heinrich to receive the ATB Bank Reconciliation as at November 30, 2012 as presented.

CARRIED UNANIMOUSLY

Bank Reconciliation – Drayton Valley & District Soccer Association

Council reviewed the report presented.

06/13 Moved by D. Konelsky to receive the Drayton Valley & District Soccer Association Bank Reconciliation as at November 30, 2012 as presented.

CARRIED UNANIMOUSLY

Investment Summary November and December 2012

Council reviewed the report presented.

07/13 Moved by R. Kitching to receive the Investment Summaries for November and December, 2012 as presented.

CARRIED UNANIMOUSLY

Statements of Financial Position

Council reviewed the report presented.

08/13 Moved by A. Heinrich to receive the Statements of Financial Position as at November 30, 2012 and (Interim) December 31, 2012 as presented.

CARRIED UNANIMOUSLY

Bylaw 802-13 – Rocky Rapids Water Treatment Facility Borrowing Bylaw

Council reviewed the report presented.

09/13 Moved by D. Konelsky to give first reading to Bylaw 802-13.

CARRIED UNANIMOUSLY

Bylaw 801-13 – 2013 Schedule of Fees Bylaw

Council reviewed the report presented.

10/13 Moved by P. Monteith to give first reading to Bylaw 801-13 as amended.

CARRIED UNANIMOUSLY

11/13 Moved by D. Konelsky to give second reading to Bylaw 801-13.

CARRIED UNANIMOUSLY

12/13 Moved by R. Kitching to give unanimous consent to proceed to third reading for Bylaw 801-13.

CARRIED UNANIMOUSLY

13/13 Moved by A. Heinrich to give third and final reading to Bylaw 801-13.

CARRIED UNANIMOUSLY

Setting Tax Recovery Auction Sale Date and Reserve Bids

Council reviewed the report presented.

14/13 Moved by A. Heinrich to set the Tax Recovery Auction date for March 28, 2013; approve conditions of sale and establish reserve bids.

CARRIED UNANIMOUSLY

FIN-3 Policy – Investments

Council reviewed the report presented.

15/13 Moved by P. Monteith to approve the FIN-3 Investment Policy as presented.

CARRIED UNANIMOUSLY

FIN-7 Policy – Cemetery Funding

Council reviewed the report presented.

16/13 Moved by K. Westerlund to approve the FIN-7 Cemetery Funding Policy as presented.

CARRIED UNANIMOUSLY

FIN-8 Policy – County Credit Cards

Council reviewed the report presented.

17/13 Moved by S. Mahan to approve the FIN-8 County Credit Card Policy as presented.

CARRIED UNANIMOUSLY

2012 Operating Budget vs Actual as at December 31, 2012

Council reviewed the report presented.

18/13 Moved by P. Monteith to approve the 2012 Operating Budget vs Actual as at December 31, 2012 as presented.

CARRIED UNANIMOUSLY

Reeve W. Tweedle called for a break at 10:45 am and the meeting resumed at 10:56 am.

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Ratepayer Concerns

None

**COMMUNITY
SERVICES**

Community Services

Village of Breton Repair to Ice Surface

Council reviewed the report presented.

19/13 Moved by A. Heinrich to add the asphalt overlay for the Breton ice surface to the fire hall paving tender.

CARRIED UNANIMOUSLY

20/13 Moved by P. Monteith to defer final approval of the repair to the Breton ice surface until additional information is received.

CARRIED UNANIMOUSLY

Drayton Valley 4-H Interclub Request

Council reviewed the report presented.

21/13 Moved by D. Konelsky to approve the request from the Drayton Valley 4-H Interclub for equipment and assistance with the Achievement Day Show and Sale.

CARRIED UNANIMOUSLY

Specialized Transportation

Councillor P. Monteith provided a verbal report.

22/13 Moved by A. Heinrich to terminate Brazeau County's involvement with the specialized transportation service.

IN FAVOUR: S. Mahan
A. Heinrich
D. Konelsky
W. Tweedle
K. Westerlund

OPPOSED: P. Monteith
R. Kitching

CARRIED

PUBLIC WORKS

Public Works and Infrastructure

Revised Equipment Trail Design and Estimate for Development of Township Road 474 between RR 52 and RR 55

Council reviewed the report presented.

23/13 Moved by D. Konelsky to add a design standard for a road with a 66 ft. right of way to be used in extenuating circumstances where it's not possible to construct a road with a 100 ft right of way.

CARRIED UNANIMOUSLY

**RECESS FOR
LUNCH****Recess for Lunch**

24/13 Moved by P. Monteith that the regular Council meeting of January 22, 2013 recess for lunch at 12:03 pm.

CARRIED UNANIMOUSLY**CALL TO ORDER**

Reeve W. Tweedle called the meeting to order at 1:00 pm.

PRESENT

W. Tweedle, Reeve
R. Kitching, Councillor
P. Monteith, Councillor
D. Konelsky, Councillor
A. Heinrich, Councillor
S. Mahan, Councillor
M. Schoeninger, Chief Administrative Officer
K. Robinson, Executive Assistant
R. Ennis, Director of Community Services
J. Evasiuk, Director of Public Works and Infrastructure
B. Christie, Director of Corporate Services

ABSENT

K. Westerlund, Councillor

OTHERS

L. Allan, Western Review

**GENERAL
MATTERS****General Matters****Council 1 – Council At-Large Remuneration Policy Amendments**

Council reviewed the report presented.

Councillor K. Westerlund arrived at the meeting at 1:05 pm.

25/13 Moved by D. Konelsky to approve the amendment to the Council 1 Policy as follows: *"The Brazeau County Agricultural Service Board recognized the importance of youth involvement in the Agriculture Industry and encourages their participation at Agriculture Conferences/Tours. Upon approval, Brazeau County Agricultural Services Board will pay for youth registrations, program enrolment and banquet tickets at Agricultural Conferences/Tours that offer a youth component in their program. This policy will apply to Agricultural Service Board members and members-at-large only."*

CARRIED UNANIMOUSLY

26/13 Moved by R. Kitching to approve the Council 1 Policy amendment to increase the per diem rates for Council and members-at-large as follows:

Time Working	Councillor
Up to 4 hours	Increase from \$142 to \$146
4 to 8 hours	Increase from \$225 to \$232
Over 8 hours (one meeting)	Increase from \$357 to \$368
Conference Rate (variable hours)	Increase from \$290 to \$299

Time Working	Reeve
Up to 4 hours	Increase from \$173 to \$178
4 to 8 hours	Increase from \$283 to \$291
Over 8 hours (one meeting)	Increase from \$400 to \$412
Conference Rate (variable hours)	Increase from \$340 to \$350

Additional Reeve Honorarium	Increase from \$273 to \$281
Additional Deputy Reeve Honorarium	Increase from \$53 to \$55

CARRIED UNANIMOUSLY

Council Expense Claims – Council 1 Policy Discussion

Council discussed the Council 1 Policy as it related to expense claims. There was a suggestion that the wording be changed to allow Councillors to charge a rate up to a maximum for per diem.

27/13 Moved by K. Westerlund to keep the same wording of "*shall be paid for attendance....*" and to amend the Council 1 Policy to include an additional clause that would require Councillor timesheets to be signed by the Councillor and the Reeve or Deputy Reeve before processing. Signed timesheets are to be submitted to Payroll by the 21st of each month. Any revisions or errors are to be addressed by the affected Councillor within 40 hours of notification in order to be considered for the current pay period. Any late submissions and adjustments will be processed the following pay period.

IN FAVOUR: S. Mahan
A. Heinrich
D. Konelsky
W. Tweedle
K. Westerlund

OPPOSED: P. Monteith
R. Kitching

CARRIED

Correspondence from the Village of Breton regarding their plans for the 2013 budget year

Council reviewed the correspondence received.

28/13 Moved by K. Westerlund to approve the request from the Village of Breton to utilize the unexpended funds from staffing for the repair of the outdoor skating rink.

DEFEATED UNANIMOUSLY

29/13 Moved by P. Monteith to defer to the 'in private' portion of the meeting, the request from the Village of Breton for the County to take over the RCMP ME position.

CARRIED UNANIMOUSLY

North Saskatchewan Watershed Alliance Request for Financial Support for 2013

Council reviewed the correspondence received.

30/13 Moved by K. Westerlund to receive the correspondence for information.

CARRIED UNANIMOUSLY

AAMDC Proposed Changes to the Local Road Bridge Program

Council reviewed the correspondence received.

31/13 Moved by P. Monteith to receive the correspondence for information.

CARRIED UNANIMOUSLY

Business Access Blockage

Council reviewed the correspondence received.

32/13 Moved by D. Konelsky to receive the correspondence for information and that Administration research the concerns.

CARRIED UNANIMOUSLY

**QUESTIONS FROM
THE MEDIA****Questions from the Media**

None

**CORRESPONDENCE
ITEMS****Correspondence/Items for Information**

- a) Correspondence from the Town of Drayton Valley regarding the Early Childhood Development Centre

33/13 Moved by P. Monteith to forward a response to the Town of Drayton Valley indicating that Brazeau County will not contribute to the capital investment of the Early Childhood Development Centre.

CARRIED UNANIMOUSLY

- b) Copy of correspondence to Baseline Geomatics Group Ltd. from a resident regarding their survey stakes
- c) Correspondence from Eagle Point-Blue Rapids Parks Council regarding the Willey West Campground Facility and Trail System

34/13 Moved by S. Mahan to receive the correspondence for information.

CARRIED UNANIMOUSLY

- d) Correspondence from the Town of Drayton Valley requesting cost sharing for the H.W. Pickup grounds development

35/13 Moved by K. Westerlund to receive the correspondence for information.

CARRIED UNANIMOUSLY**COUNCILLOR
REPORTS****Councillor Reports – November 16 – December 15, 2012**

Reeve W. Tweedle reported that he attended:

- Regular Council Meetings X 2
- Budget Meetings X 3
- Brazil Delegation Reception
- Land Stewardship Workshop
- West Central Airshed Society

Councillor S. Mahan reported that she attended:

- EPBR
- Regular Council Meetings X 2
- Budget Meetings X 3
- MPC X 2
- RPAP
- Brazil Delegation Reception
- Brazeau Library Board Meeting
- Interview Recreation Strategy
- PCS Remembrance
- FCSS Grant Meeting
- Joint Library Meeting

Councillor A. Heinrich reported that he attended:

- Regular Council Meetings X 2
- Budget Meetings X 3
- Warburg Seed Cleaning Plant
- Recreation interview
- PAS Energy
- Library County
- Library Joint with DV
- Breton Community Hall Meeting

Councillor R. Kitching reported that he attended:

- Aquatics Fund Development Committee
- Regular Council Meetings X 2
- Budget Meetings X 3
- MPC X 2
- Recreation Master Plan Interview
- Alta Stewardship Workshop
- Specialized Transportation Mtg
- Merrifield Funding announcement
- NSWA Executive Meeting

Councillor D. Konelsky reported that she attended:

- Regular Council Meetings X 2
- Budget Meetings X 3
- ASB
- Randall Conrad Interview
- Pembina Crisis Centre Commemoration
- DV & District Chamber of Commerce

Councillor P. Monteith reported that she attended:

- Regular Council Meetings X 2
- Budget Meetings X 3
- Interview with Recreation Consultant
- Brazilian Delegation
- Specialized Transportation Committee Meeting
- Breton Chamber of Commerce
- Breton Library Board Meeting

Councillor K. Westerlund reported that she attended:

- Aquatics Feasibility Funding Meeting
- DV Library Board Meeting
- Regular Council Meetings X 2
- Budget Meetings X 3
- MPC X 2
- Brazilian Delegation
- DV Library Board Meeting X 2

36/13 Moved by S. Mahan to receive the Councillor Reports as submitted.

CARRIED UNANIMOUSLY

REEVE'S REPORT

Reeve's Report

Reeve W. Tweedle reported that he did not attend any additional meetings.

37/13 Moved by D. Konelsky to receive the Reeve's report for information.

CARRIED UNANIMOUSLY

COMMITTEE REPORTS

Committee Reports

ASB Member's Report

Councillor D. Konelsky provided a report regarding the Agricultural Service Board.

MPC Chairman's Report

Councillor R. Kitching provided a report regarding the Municipal Planning Commission.

Drayton Valley Library Board

Councillor K. Westerlund provided a report regarding the Drayton Valley Library Board.

Eagle Point/Blue Rapids Parks Council

Councillor S. Mahan provided a report regarding the Parks Council.

Family and Community Support Services

Councillor S. Mahan provided a report regarding the FCSS committee meeting.

Family/School Liaison Advisory Board

Councillor K. Westerlund provided a report regarding the Family/School Liaison Advisory Board.

North Saskatchewan Watershed Alliance

Councillor R. Kitching provided a report regarding the North Saskatchewan Watershed Alliance.

Breton and District Library Board

Councillor P. Monteith provided a report regarding the Breton and District Library Board.

Municipal Library Board

Councillor A. Heinrich provided a report regarding the Municipal Library Board.

Drayton Valley & District Chamber of Commerce

Councillor D. Konelsky provided a report regarding the Drayton Valley Chamber of Commerce.

Breton & District Chamber of Commerce

Councillor P. Monteith provided a report regarding the Breton Chamber of Commerce.

Agricultural Complex Feasibility Committee

Reeve W. Tweedle provided a reported regarding the Agricultural Complex Feasibility Committee.

Councillor K. Westerlund left the meeting at 2:53 pm.

38/13 Moved by P. Monteith to receive the Councillor Reports for information.

CARRIED UNANIMOUSLY

MEETING
DATES

Meeting Dates

Well Drilling Equipment Tax Working Session – February 7, 2013

39/13 Moved by P. Monteith to approve Reeve W. Tweedle and CAO Marco Schoeninger's attendance at the Well Drilling Equipment Tax Working Session on February 7, 2013.

CARRIED UNANIMOUSLY

Councillor K. Westerlund returned at 2:56 pm.

FCSS Intergenerational Conference – February 27, 2013

For information

Meeting with RCMP at the AAMDC Spring Convention

No meeting required at this time.

10 Year Planning Meeting – February 26, 2013 – Open to Public

For information only

Ratify any Meetings Attended since December 18, 2012

40/13 Moved by K. Westerlund to ratify Councillor D. Konelsky's attendance at the Crime Prevention Meeting on January 21, 2013.

CARRIED UNANIMOUSLY

George Cuff – Council Governance Orientation

41/13 Moved by S. Mahan to approve the Council Governance Orientation with George Cuff for November 6, 2013.

CARRIED UNANIMOUSLY

2013 Annual Municipal Law Seminar

42/13 Moved by P. Monteith to receive the correspondence for information.

CARRIED UNANIMOUSLY

43/13 Moved by K. Westerlund to approve Council's attendance at the Municipal Law Seminar for those who wish to attend.

CARRIED UNANIMOUSLY

Agenda Items for Reeves/Mayors Meeting

There are no agenda items at this time.

Short Term Action Chart

44/13 Moved by P. Monteith to receive for information.

CARRIED UNANIMOUSLY

Reeve W. Tweedle called for a break at 3:15 pm and the meeting resumed at 3:26 pm.

In Private Session

45/13 Moved by P. Monteith that the regular Council Meeting of January 22, 2013 proceed into 'in private' at 3:26 pm for the purpose of discussing labour and legal issues.

CARRIED UNANIMOUSLY

Councillor D. Konelsky left the meeting at 4:27 pm.

46/13 Moved by K. Westerlund that the regular Council Meeting of January 22, 2013 come out of 'in private' at 4:39 pm.

CARRIED UNANIMOUSLY

47/13 Moved by R. Kitching to decline the request from the Village of Breton for the County to take over the RCMP ME position.

CARRIED UNANIMOUSLY

**SHORT TERM
ACTION CHART**


**IN PRIVATE
SESSION**

ADJOURNMENT

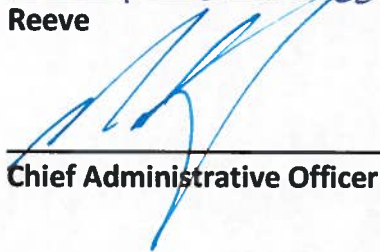
48/13

Moved by P. Monteith that the regular Council Meeting of January 22, 2013 adjourn at 4:40 pm.

CARRIED UNANIMOUSLY



Reeve



Chief Administrative Officer