

MINUTES OF THE COUNCIL POLICY REVIEW MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON MONDAY, 2014 06 23

CALL TO ORDER

Reeve P. Vos called the meeting to order at 9:00 am.

PRESENT

P. Vos, Reeve
R. Moir, Councillor
M. Thompson, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
M. Schoeninger, Chief Administrative Officer
K. Robinson, Executive Assistant
R. Ennis, Director of Community Services
J. Evasiuk, Director of Public Works and Infrastructure
B. Christie, Director of Corporate Services

ABSENT

S. Mahan, Councillor

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

752/14 Moved by R. Moir to approve the agenda as presented.

CARRIED UNANIMOUSLY

Policy Review

753/14 Moved by M. Thompson to add a line at the bottom of each policy to indicate the policy has been reviewed.

CARRIED UNANIMOUSLY

Council-1 – Council and at Large Appointee Remuneration

No change

Council-2 – Council Guidelines for Declarations

No change

Council-3 – Communications Policy

- 754/14** Moved by M. Thompson to amend policy Council-3 as follows:
Page 1 – second bullet under Policy heading will read “...., as approved as a minimum on an annual basis”
- Page 1 - second bullet under Guiding Principles heading will be deleted
- last bullet will read “Communication will be open” and delete “and will be seen to be open by ratepayers and residents”
- Page 2- under the heading Responsibilities #4 will read:
“Communications Coordinator (full time)”

CARRIED UNANIMOUSLY

- 755/14** Moved by A. Heinrich that the signature line appear on every page of a policy.

CARRIED UNANIMOUSLY

Council-4 – Presentation of Item of Recognition by Brazeau County Councillors

- 756/14** Moved by K. Westerlund to double the amounts for items of recognition in the Council-4 policy.

IN FAVOUR: K. Westerlund
R. Moir
P. Vos
M. Thompson
M. Gressler

OPPOSED: A. Heinrich

CARRIED

- 757/14** Moved by M. Thompson that prior to purchasing an item of recognition, that staff consult with the Councillor to find a suitable gift for the resident.

CARRIED UNANIMOUSLY

- 758/14** Moved by M. Thompson to increase the amounts for items of recognition in the Council-4 policy according to the cost of living (COLA).

CARRIED UNANIMOUSLY

PER-4 – Employee Long Service Awards

759/14 Moved by M. Gressler to double the amounts for the employee long service awards and increase amounts according to the cost of living (COLA).

760/14 Moved by M. Gressler to request Council's permission to withdraw Motion 759/14.

CARRIED UNANIMOUSLY

761/14 Moved by M. Gressler to delete the work "ratepayer" from all documents and replace with the word "resident".

CARRIED UNANIMOUSLY

Council-5 – Council Conference/Meeting/Courses/Social Functions Policy

762/14 Moved by A. Heinrich to remove the 5th bullet as follows: "All members of Council can attend the annual Federation of Canadian Municipalities. A written report will be provided by those Councillors attending such conferences"; and to amend the 4th bullet as follows: "Out of province conferences can be attended by a maximum of two members of Council. Such attendance should be rotated among Council members. A written report will be provided by those Councillors attending such conferences."

IN FAVOUR: K. Westerlund
R. Moir
P. Vos
A. Heinrich
M. Thompson

OPPOSED: M. Gressler

CARRIED

Reeve P. Vos called for a break at 10:13 am and the meeting resumed at 10:25 am.

Council-6 – Councillor Code of Ethics Policy

No change

Council-7 – Naming of Roads that are Adjacent to Designated Historical Sites within the County

No change

Council-10 – Public Relations Promotional Items

763/14 Moved by K. Westerlund to double the amounts in the Public Relations Promotional Items policy; to increase the inventory to \$10,000 and to increase the amounts according to the cost of living (COLA).

CARRIED UNANIMOUSLY

Council -12 – Division Meetings

No change

ADM-1 – Smoking Policy

No change

ADM-2 – Water and/or Sewer Line Extension Capital Cost Repayment

No change

ADM-3 – Partnering

No change

ADM-4 – Letters of Response

No change

ADM-5 – Community Group Insurance

No change

ADM-6 – Occupational Health and Safety Policy

No change

ADM-7 – Written Confirmation of Non-Objection Policy

No change

ADM-8 – Risk Control Policy Statement

No change

ADM-9 – Sour Oil and Gas Applications

No change with the exception of the acronyms – Alberta Energy Regulator and Alberta Utilities Commission

ADM-10 – Visual Standards Policy

No change

ADM-11 – Advertising for Local Municipal Conferences or Seminars

764/14 Moved by M. Gressler to increase the amount for the ADM-11 Advertising for Local Municipal Conferences or Seminars to \$1000.00.

CARRIED UNANIMOUSLY

ADM-12 – Privacy Protection Policy

No change

ADM-13 – Corporate Seal Policy

No change

ADM-14 – Website Standards Policy

No change

ADM-15 – Customer Service Standards Policy

No change

AG-1 – Beaver Control Policy

No change

AG-2 – ASB Equipment Rental

765/14 Moved by M. Thompson to amend the AG-2 ASB Equipment Rental policy under (j) to read: “.....Brazeau County reserves the right to refuse future rental of equipment to that leasee”.

CARRIED UNANIMOUSLY

AG-4 – Predator Control Policy

No change

AG-5 – Animal Welfare Concerns Policy

No change

AG-6 – Roadside Seeding

No change

AG-7 – Hamlet/Subdivision/Roadside Mowing Policy

No change

AG-8 – Weed Control Policy

No change

AG-9 – Soil Sampling Policy

No change

NEXT MEETING

766/14 Moved by R. Moir to schedule Policy Review meetings for July 14, 2014 1:00 – 4:00 pm; July 28, 2014 9:00 am – 1:00 pm; and August 18, 2014 1:00 – 4:00 pm.

CARRIED UNANIMOUSLY

RECESS FOR LUNCH

767/14 Moved by M. Gressler that the Council Policy Review meeting of June 23, 2014 recess for lunch at 11:55 pm.

CARRIED UNANIMOUSLY

CALL TO ORDER

Reeve P. Vos called the meeting to order at 1:03 pm.

PRESENT

P. Vos, Reeve
R. Moir, Councillor
M. Thompson, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
M. Schoeninger, Chief Administrative Officer

ABSENT

S. Mahan, Councillor

IN PRIVATE SESSION

In Private Session

768/14 Moved by R. Moir that the Council Policy Review Meeting of June 23, 2014 proceed into 'in private' at 1:03 pm for the purpose of discussing: Service Capacity – Preliminary Report Findings and CAO/Council Relationship/Performance Building.

CARRIED UNANIMOUSLY

769/14 Moved by A. Heinrich that the Council Policy Review Meeting of June 23, 2014 come out of 'in private' at 4:25 pm.

CARRIED UNANIMOUSLY

ADJOURNMENT

770/14 Moved by M. Gressler that the Council Policy Review Meeting of June 23, 2014 adjourn at 4:26 pm.

CARRIED UNANIMOUSLY



Reeve



Chief Administrative Officer