

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY, 2014 04 15

CALL TO ORDER

Reeve P. Vos called the meeting to order at 9:00 am.

PRESENT

P. Vos, Reeve
R. Moir, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
M. Schoeninger, Chief Administrative Officer
K. Robinson, Executive Assistant
T. Thomson, Fire Chief
R. Ennis, Director of Community Services
J. Evasiuk, Director of Public Works and Infrastructure
B. Christie, Director of Corporate Services

ABSENT

M. Thompson, Councillor
S. Mahan, Councillor

OTHERS

L. Allan, Western Review

Reeve P. Vos welcomed the two Grade Six classes from Aurora School.

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

417/14 Moved by K. Westerlund to approve the agenda with the following additions:

6. Urgent Items
 - Host lunch for visiting doctors April 23, 2014
7. Delegations
 - Auditors letter and financial statement
 - EPAC Financial Report
 - Whitby Community League correspondence
 - email correspondence regarding RV's

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Adoption of Minutes

418/14 Moved by R. Moir to approve the minutes of the March 4, 2014 Council meeting as presented.

CARRIED UNANIMOUSLY

419/14 Moved by M. Gressler to approve the minutes of the March 25, 2014 Land Use Bylaw Review meeting amended as follows:

Page 25 – motion 331/14 amending the research options for setbacks and replace with “how we are allowed or how it is best that we can handle in the Land Use Bylaw the direction Council wishes to give the NRCB when they approve an operation for a Confined Feeding Operation and really it deals with setbacks, but what we were trying to accomplish is setting them back from lakes and water bodies, that kind of thing, so it’s more of an outlook on how other municipalities are offering their advice in this regard and for us to get ideas from them.”

CARRIED UNANIMOUSLY

420/14 Moved by K. Westerlund to approve the minutes of the April 1, 2014 Council meeting amended as follows:

Pages 30 and 37 - Record Councillor M. Thompson as absent
Pages 35 and 36 – under ‘ratepayer concerns’ change ‘mediator’ to ‘moderator’
Page 42 – motion 387-14 Land Use Bylaw 828-13 should read Land Use Bylaw 782-12

CARRIED UNANIMOUSLY

**BUSINESS
ARISING**

Business Arising

None

**URGENT
ITEMS**

Urgent Items

Host lunch for Doctors

421/14 Moved by M. Gressler to host a lunch on April 23rd for two prospective physicians visiting the community.

CARRIED UNANIMOUSLY

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

RCMP Quarterly Report

S/Sgt. Christian Delisle from the Drayton Valley Detachment and Sgt. Corey Kyle from the Thorsby/Breton Detachment presented their respective RCMP Detachment Quarterly Reports.

422/14 Moved by M. Gressler to receive the report for information.

CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES**

Community Services

Lodgepole Recreation Society

Council reviewed the report presented.

423/14 Moved by R. Moir to approve the request from the Lodgepole Recreation Society for \$10,000 for repairs to their boiler system.

CARRIED UNANIMOUSLY

Resource Officer/Dare Program

Council reviewed the report presented.

424/14 Moved by K. Westerlund that Administration work with Town Administration research the resource officer/Dare program and the County support the position for 1/3 of the cost of the officer.

CARRIED UNANIMOUSLY

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Hawkings Epp Dumont

Phil Dirks from Hawkings Epp Dumont presented the 2013 Financial Statements.

Reeve P. Vos called for a break at 9:56 am at which time the Grade 6 students left the meeting and the meeting resumed at 10:00 am.

425/14 Moved by M. Gressler to receive the 2013 audit letter for information.

CARRIED UNANIMOUSLY

426/14 Moved by K. Westerlund to approve the 2013 Financial Statements presented.

CARRIED UNANIMOUSLY

Reeve P. Vos called for a break at 10:18 am and the meeting resumed at 10:22 am.

Accurate Assessment

Sean Barrett and Jessie Nelson from Accurate Assessment presented the highlights of the County's assessment summary for this past year.

427/14 Moved by R. Moir to receive the report for information.

CARRIED UNANIMOUSLY

Breton FCSS – Deanne Young

Deanne Young presented the 2013 Annual Report for the Breton FCSS.

428/14 Moved by K. Westerlund to receive the report for information.

CARRIED UNANIMOUSLY

Ratepayer Concerns

Allan Taylor's concerns were as follows

- questions asked at Divisional meetings – when are the answers coming
- why did council call a special meeting in Edmonton to stop divisional meetings
- stray horse program –Council should be asking for financial reports from the group
- LUB – in favour of RV's - affordable housing for people temporarily

Garry Mastre's concerns were as follows:

- Still concerned with the towers we are building for internet – how many people are actually using them compared to the funding the County is putting into it

Dallas Ekstrom and Rachel Ekstrom and delegates concerns were as follows:

- Requesting completion of Twp. 474 between RR 52 and RR 55

Heidi Swan's concerns were as follows:

- ATV issue – rescind previous motions and allow residents to operate ATV's outside their own land

Cliff Whitelock's concerns were as follows:

- ATV's – the problem isn't the people who ride responsibly, the problem is those who speed
- Interested in seeing how many people the RCMP have arrested

Scott Robertson's concerns were as follows:

- Member of the ATV club
- Uses ATV to plough his driveway and his neighbours and this means he is breaking the law as he rides on the road to get to his neighbours
- Urges County to rescind the bylaw, but have strict rules and penalties for unsafe operation

EPAC – Annette Driessen

Annette Driessen presented a financial report regarding the Phase I and Phase II proposed projected budgets for the Eleanor Pickup Arts Centre.

429/14 Moved by K. Westerlund to receive the report for information.

CARRIED UNANIMOUSLY

Whitby Community League – Shawna McGinn

S. McGinn presented a request from the Whitby Community League for a grant of \$6,374.20 to replace the hall floor.

430/14 Moved by M. Gressler to approve a funding request from Whitby Community League for \$6,374.20 to replace the hall floor; funds to come from unrestricted surplus.

CARRIED UNANIMOUSLY

431/14 Moved by K. Westerlund to donate a BBQ set for the Whitby Community League fundraising event.

CARRIED UNANIMOUSLY

432/14 Moved by K. Westerlund to direct Administration to research the sloping of the parking lot at the Whitby Community Hall and report back to Council.

**COMMUNITY
SERVICES**

Community Services

Drayton Valley Horse Club

Council reviewed the report presented.

- 433/14** Moved by K. Westerlund to approve the request from the Drayton Valley Horse Club for \$10,000 to purchase and install two new outdoor facilities for the users and for the environment, funding to come from FIN-7.

CARRIED UNANIMOUSLY

2014 Draft Communication Plan

Council reviewed the report presented.

- 434/14** Moved by R. Moir to approve the 2014 Draft Communication Plan with amendments.

CARRIED UNANIMOUSLY

**RECESS FOR
LUNCH**

- 435/14** Moved by K. Westerlund that the regular Council meeting of April 15, 2014 recess for lunch at 12:05 pm.

CARRIED UNANIMOUSLY

**CALL TO
ORDER**

Reeve P. Vos called the meeting to order at 1:00 Pm.

PRESENT

P. Vos, Reeve
R. Moir, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
M. Schoeninger, Chief Administrative Officer
K. Robinson, Executive Assistant
T. Thomson, Fire Chief
R. Ennis, Director of Community Services
J. Evasiuk, Director of Public Works and Infrastructure
B. Christie, Director of Corporate Services

ABSENT

M. Thompson, Councillor
S. Mahan, Councillor

OTHERS

L. Allan, Western Review

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Paul Radchenko- Alberta Tourism
Alberta Tourism Framework

Paul Radchenko from Alberta Tourism presented information regarding Alberta's Tourism Framework. The Alberta Tourism Framework is about trading industry competition for collaboration – unifying and focusing efforts to meet the needs of travelers seeking authentic experiences.

436/14 Moved by K. Westerlund to receive the presentation for information.

CARRIED UNANIMOUSLY

437/14 Moved by A. Heinrich to forward a letter to Alberta Tourism Parks and Recreation regarding the Brazeau Node.

CARRIED UNANIMOUSLY

**CORPORATE
SERVICES**

Corporate Services

2014 Budget Amendment – Tax Revenue & Capital

Council reviewed the report presented.

438/14 Moved by R. Moir to amend the 2014 Annual Budget to reflect the 2014 tax revenue and capital adjustments as presented.

CARRIED UNANIMOUSLY

2014 Tax Rate Bylaw 831-14

Council reviewed the report presented.

439/14 Moved by K. Westerlund to give first reading to Bylaw 831-14.

CARRIED UNANIMOUSLY

440/14 Moved by A. Heinrich to give second reading to Bylaw 831-14.

CARRIED UNANIMOUSLY

441/14 Moved by R. Moir to give unanimous consent to proceed to third reading for Bylaw 831-14.

CARRIED UNANIMOUSLY

442/14 Moved by M. Gressler to give third and final reading to Bylaw 831-14.

Reeve P. Vos called for a break at 2:20 pm and the meeting resumed at 2:28 pm.

PUBLIC WORKS

Public Works and Infrastructure

Request for Road Upgrade Twp. Rd. 481 from RR 50 to RR 50A

Council reviewed the report presented.

443/14 Moved by A. Heinrich to add Twp. Rd. 481 from RR 50 to RR 50A to the 10 year road plan.

CARRIED UNANIMOUSLY

"A" Estimates for Grading Projects: RR 44 from Hwy. 616 to Twp. Rd. 481 (#31 in road plan) and Twp. Rd. 484 from RR53 to RR60

Council reviewed the report presented.

444/14 Moved by A. Heinrich to add the "A" Estimates for Grading Projects: RR44 from Hwy. 616 to Twp. Rd. 481 and Twp. Rd 484 from RR 54 to RR 60 to the April 30, 2014 agenda.

CARRIED UNANIMOUSLY

2013 Airport Cost Sharing

Council reviewed the report presented.

445/14 Moved by M. Gressler to approve the additional \$11,701.54 for the 2013 budget to meet the requirements of the cost sharing agreement with the Town of Drayton Valley for the airport.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT**

Planning and Development

Bylaw 832-14: Municipal Planning Commission and Development Officer Bylaw

Council reviewed the report presented.

446/14 Moved by M. Gressler to give first reading to Bylaw 832-14 as amended.

CARRIED UNANIMOUSLY

447/14 Moved by K. Westerlund to give second reading to Bylaw 832-14.

CARRIED UNANIMOUSLY

448/14 Moved by A. Heinrich to give unanimous consent to proceed to third reading of Bylaw 832-14.

CARRIED UNANIMOUSLY

449/14 Moved by R. Moir to give third and final reading to Bylaw 832-14.

CARRIED UNANIMOUSLY

PW-17 – Road Dedication and Subdivision Surveying

Council reviewed the report presented.

450/14 Moved by A. Heinrich to approve Public Works Policy PW-17 as revised. The revised policy will require all subdivisions to be done by plan of survey and road widening to be conducted by plan of survey or road plan. Surveying costs for the proposed lot(s), remnant parcel and road widening on the proposed lot(s) (as requested) shall be the responsibility of the developer. Surveying costs and compensation of land for road widening on the remnant parcel shall be reimbursed by Brazeau County upon registration of the subdivision at the Land Titles Office.

CARRIED UNANIMOUSLY

**GENERAL
MATTERS**

General Matters

Council-1 and Council-5 Policies

Council reviewed the report presented.

451/14 Moved by A. Heinrich to approve Council-1 and Council-5 policies as amended.

CARRIED UNANIMOUSLY

Off Highway Vehicle Bylaw 693-09

Council reviewed the bylaw presented.

452/14 Moved by A. Heinrich that Administration research with other municipalities a bylaw that would allow for the use of ATV's on road right-of-ways and bring back a draft bylaw to allow this for the June 17, 2014 Council meeting.

CARRIED UNANIMOUSLY

Email Correspondence Received from Lachance Regarding RV's

453/14 Moved by K. Westerlund to receive for information.

CARRIED UNANIMOUSLY

**QUESTIONS FROM
THE MEDIA**

Questions from the Media

None

**CORRESPONDENCE
ITEMS**

Correspondence/Items for Information

- a) Correspondence from Alberta Municipal Affairs regarding the 2014 Minister's Awards for Municipal Excellence

454/14 Moved by R. Moir to receive for information.

CARRIED UNANIMOUSLY

- b) Email correspondence from the AAMDC regarding the North Saskatchewan Regional Plan Regional Advisory Council

455/14 Moved by K. Westerlund to receive for information.

CARRIED UNANIMOUSLY

- c) Correspondence from Alberta Health Services regarding a notice of relocation for AHS Addiction Services

456/14 Moved by A. Heinrich to receive for information.

CARRIED UNANIMOUSLY

- d) Correspondence from the Stollery Children's Hospital Foundation regarding their 2012-2013 Report to the Community

457/14 Moved by R. Moir to receive for information.

CARRIED UNANIMOUSLY

**COUNCILLOR
REPORTS**

Councillor Reports – March, 2014

Reeve P. Vos reported that she attended:

- Meeting with Penn West
- Regular Council Meeting
- Division 3 Meeting
- Council Education
- Multi/Agriplex Meeting
- Division 1 Meeting
- LUB Review Meeting X 3
- Climate Resilience for AB Municipalities
- Division 6 Meeting
- Council Quarterly Report Meeting
- Meeting with Rob Merrifield
- Joint Council Meeting with Town
- Division 5 Meeting
- Emergency Operations Training
- EOEP Municipal Finance
- Mayors and Reeves Meeting AAMDC
- AAMDC X 2
- Division 4 Meeting
- Attend and Speak on behalf of Brazeau County Evergreen Gas Co-op AGM

Councillor M. Thompson reported that she attended:

- YRL Meeting – Spruce Grove
- Regular Council Meeting
- Division 3 Meeting
- Council Education
- Division 1 Meeting
- LUB Review X 3
- Breton Chamber Meeting
- Division 6 Meeting – Buck Creek
- Quarterly Report Meeting
- Meeting with Rob Merrifield – no charge
- Joint Council Meeting
- Division 5 Meeting
- AAMDC Conference – Edmonton X 3
- PSAM Meeting
- SDAB Hearing
- Division 4 Meeting
- Division 2 Meeting

Councillor K. Westerlund reported that she attended:

- Aquatic Meeting
- Regular Council Meeting
- Division 3 Meeting
- Team Building Meeting
- Agriplex Community Meeting
- Division 1 Meeting
- Land Use Bylaw Meetings X 3
- Division 6 Meeting
- Quarterly Update Meeting
- Joint Council Meeting with MP Rob Merrifield
- Division 5 Meeting
- Elected Official Emergency Training
- AAMDC X 3
- Division 4 Meeting
- Division 2 Meeting
- Joint Council Meeting

Councillor S. Mahan reported that she attended:

- Greetings from Brazeau County to DV Figure Skating Club
- Regular Council Meeting
- Divisional Meeting at Brazeau County
- Council Education
- Divisional Meeting at Easyford
- Land Use Bylaw meetings X 3

- Quarterly Report
- Dinner with Rob Merrifield
- Meeting with Rob Merrifield
- Joint Council meeting
- Divisional Meeting @ Lindale
- Emergency training
- AAMDC X 3
- Brazeau County Library Board Meeting
- Divisional Meeting @ Rocky Rapids
- PYP Meeting
- Divisional Meeting @ Violet Grove
- FCSS

Councillor A. Heinrich reported that he attended:

- Regular Council Meeting
- Div 3 Meeting at County Office
- Multiplex/AG Meeting
- Private Council Chat – no charge
- Division 1 Meeting at Easyford
- LUB Meetings X 3
- Drayton Valley Library Board
- Div 6 Meeting at Buck Creek
- Quarterly Report Meeting
- Supper with Rob Merrifield – no charge
- Joint Council Meeting
- Div 5 Meeting at Lindale
- Elected Officials EOC Meeting
- AAMDC X 3
- Special Council Meeting at AAMDC – no charge
- Div 4 Meeting at Rocky Rapids
- Warburg Seed Plant 50th Anniversary
- Div 2 Meeting at Violet Grove
- Welcome new Business – no charge

Councillor R. Moir reported that she attended:

- Regular Council Meeting
- Division meeting – County office
- Council Education – County office
- Multiplex meeting – Curling Rink Lounge
- Drayton Valley Community Coalition/safe and healthy community working group
- Divisional meeting – Easyford Hall
- LUB Review X 3
- Rural Crime Watch meeting at Violet Grove
- Divisional Meeting – Buck Creek Hall

➤ Quarterly Report – Council Chambers

COUNCIL MEETING MINUTES

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2014 04 15

- Dinner with Rob Merrifield
- Town Hall meeting with Rob Merrifield – no charge
- Joint Council meeting
- Divisional meeting – Lindale Hall
- Elected Official Training Intro to Emergency Management
- AAMDC X 3
- Special Council Meeting at AAMDC – no charge
- Divisional meeting – Rocky Rapids
- Divisional meeting – Violet Grove

Councillor M. Gressler reported that he attended:

- Rotary Club fundraiser – no charge
- Aquatic Facility Development Committee
- County Council Meeting
- Division Meeting 3
- Council Education
- Division Meeting 1 (transport for Councillor Westerlund)
- Land Use Bylaw Review X 3
- Division Meeting 6 (shared transport)
- Quarterly Report
- Meeting with Rob Merrifield
- Joint Council Meeting
- Division Meeting 5 (shared transport)
- Emergency Training
- AAMDC X 3 (shared transport)
- SDAB Hearing
- Division Meeting 4
- North Saskatchewan Watershed Alliance
- Division Meeting 2

458/14 Moved by M. Gressler to receive the Councillor Reports as submitted.

CARRIED UNANIMOUSLY

REEVE'S REPORT

Reeve's Report

Reeve P. Vos reported that she attended a Rural Electrification Meeting.

**COMMITTEE
REPORTS**

Committee Reports

MPC Chairman's Report

Councillor K. Westerlund provided a report regarding the Municipal Planning Commission.

COUNCIL MEETING MINUTES

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2014 04 15

Drayton Valley Library Board

Councillor A. Heinrich provided a report regarding the Drayton Valley Library Board.

Eagle Point/Blue Rapids Parks Council

Councillor A. Heinrich provided a report regarding the Parks Council.

North Saskatchewan Watershed Alliance

Councillor M. Gressler provided a report regarding the North Saskatchewan Watershed Alliance.

459/14 Moved by M. Gressler that Administration organize transportation for May 22, 2014 for the trip to E.L. Smith plant and the Goldbar plant in Edmonton.

CARRIED UNANIMOUSLY

Agricultural Complex Feasibility Committee

A. Heinrich provided a report regarding the Agricultural Complex Feasibility Committee.

Physician Recruitment and Retention Committee

Councillor M. Gressler provided a report regarding the Community Physician Recruitment and Retention Committee.

Breton Community Centre Fundraising Committee

Councillor A. Heinrich provided a report regarding the Breton Community Centre Fundraising Committee.

Eleanor Pickup Arts Centre

460/14 Moved by K. Westerlund to add the Eleanor Pickup Arts Centre to the agenda.

CARRIED UNANIMOUSLY

461/14 Moved by K. Westerlund that under the multi-year capital plan the County assign \$800,000 to match the Town's current contribution and a 50/50 partnership with the Town.

CARRIED UNANIMOUSLY

462/14 Moved by R. Moir to receive the Councillor Reports for information.

CARRIED UNANIMOUSLY

**MEETING
DATES**

Meeting Dates

July 1, 2014 Council Meeting Date

463/14 Moved by M. Gressler to reschedule the regular July 1, 2014 Council meeting to Wednesday July 2, 2014.

CARRIED UNANIMOUSLY

May 15th – 2020 Strategy – Request agenda revision to

- i) Communication Strategy
- ii) Service Capacity Strategy
- iii) Policy Review

464/14 Moved by M. Gressler to approve the agenda revision for May 15, 2014.

CARRIED UNANIMOUSLY

June 26, 2014 – Policy Review – 9:00 – 1:00 pm

465/14 Moved by K. Westerlund to schedule a policy review meeting for June 26, 2014 from 9:00 – 1:00 pm.

CARRIED UNANIMOUSLY

466/14 Moved by M. Gressler to rescind motion 465/14.

CARRIED UNANIMOUSLY

467/14 Moved by A. Heinrich to schedule a policy review meeting for Monday, June 23, 2014 from 9:00 – 1:00 pm.

CARRIED UNANIMOUSLY

COUNCIL MEETING MINUTES

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2014 04 15

Ratify any meetings attended since April 1, 2014

468/14 Moved by M. Gressler to approve Reeve P. Vos' attendance at the Rural Electrification Meeting April 14, 2014.

CARRIED UNANIMOUSLY

469/14 Moved by K. Westerlund to approve Councils attendance at a Water Conference in Calgary June 25-26, 2014.

CARRIED UNANIMOUSLY

470/14 Moved by M. Gressler to approve Councillor A. Heinrich's attendance at the Breton Community Hall fundraising.

CARRIED UNANIMOUSLY

ADJOURNMENT

471/14 Moved by R. Moir that the regular Council Meeting of April 15, 2014 adjourn at 4:33 pm.

CARRIED UNANIMOUSLY



Reeve



Chief Administrative Officer