

**MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY, 2014 11 04**

**CALL TO ORDER**

Reeve P. Vos called the meeting to order at 9:00 am.

**PRESENT**

P. Vos, Reeve  
R. Moir, Councillor  
M. Thompson, Councillor  
M. Gressler, Councillor  
A. Heinrich, Councillor  
S. Mahan, Councillor  
K. Westerlund, Councillor  
M. Schoeninger, Chief Administrative Officer  
K. Robinson, Executive Assistant  
L. Chambers, Director of Community Services  
J. Evasiuk, Director of Public Works and Infrastructure  
B. Christie, Director of Corporate Services  
M. Verhaeghe, Director of Planning & Development

**OTHERS**

L. Allan, Western Review

**ADDITION TO AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**1444/14**

Moved by M. Thompson to approve the agenda with the following additions:

- 4. Business Arising – Staffing Introductions**
- 8. Corporate Services**
  - c) Bylaw 854-14 – Public Utility Lot Designation  
- Request for Council Decision attached
- 9. Public Works and Infrastructure**
  - c) Paula Hopwood's Request for Extra Mulching on SE 14-48-7-W5M due to the road construction on Twp 482 from Hwy 22 to RR 71 (RPID 12)  
- Update Report to Council attached
- 10. Planning and Development**
  - e) Bylaw 852-14: Redistrict Lot B, Block 1, Plan 1989 KS within SE 5-50-10-W5M from Light Industrial (LI) to Urban Reserve (UR)  
Land Use Bylaw Amendment 14A-015  
- Request for Council Decision attached
  - f) River Ravine Bed & Breakfast Signage

11. General Matters

- e) Actual Expenditures Year to Date-Quarterly Reports
- f) Correspondence from Rex & Wilma Gray
- g) Campsite Fee Schedule
- h) CETC – Request for Support from the Town of Drayton Valley
- i) Request to put the Off Highway Bylaw information on the website
- j) SDAB Training
- k) Update Session for Councillors

13. Correspondence

- e) Correspondence from Teamsters Canada regarding the safety of rail workers and public
- f) Correspondence from the County of Wetaskiwin No. 10 regarding their Organizational meeting results
- g) RCMP Public Meeting with the Crown Prosecutor – November 4, 2014
- h) Correspondence from Blaine Calkins

45. In Private

- Telus
- Rogers
- Financial Viability
- Housing Authority
- Poplar Ridge Industrial Park

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Adoption of Minutes

1445/14 Moved by A. Heinrich to approve the minutes of the October 21, 2014 Council meeting as presented.

CARRIED UNANIMOUSLY

1446/14 Moved by R. Moir to approve the minutes of the October 27, 2014 Council Organizational meeting as amended.

CARRIED UNANIMOUSLY

BUSINESS ARISING

Business Arising

B. Molcak introduced Ahmed Ali, Systems Administrator & Analyst  
M. Schoeninger introduced Merlin Klassen, Safety Coordinator; Lee Chambers, Director of Community Services; and Martino Verhaeghe, Director of Planning & Development.

URGENT ITEMS

Urgent Items

None

**CORPORATE  
SERVICES****Corporate Services****Bylaw 853-14 – 2014 Schedule of Fees**

Council reviewed the report presented.

**1447/14** Moved by A. Heinrich to give first reading to Bylaw 853-14.

**CARRIED UNANIMOUSLY**

**1448/14** Moved by K. Westerlund to give second reading to Bylaw 853-14.

**CARRIED UNANIMOUSLY**

**1449/14** Moved by R. Moir to give unanimous consent to proceed to 3<sup>rd</sup> reading for Bylaw 853-14.

**CARRIED UNANIMOUSLY**

**1450/14** Moved by M. Gressler to give 3<sup>rd</sup> and final reading to Bylaw 853-14.

**CARRIED UNANIMOUSLY**

**FIN-12 – Signing Authorization Policy**

Council reviewed the report presented.

**1451/14** Moved by M. Gressler to approve the FIN-12 – Signing Authorization Policy as presented.

**CARRIED UNANIMOUSLY**

**Bylaw 854-14 – Public Utility Lot Designation**

Council reviewed the report presented.

**1452/14** Moved by S. Mahan to give first reading to Bylaw 854-14 and to schedule a public hearing for December 2, 2014 at 10:45 am.

**CARRIED UNANIMOUSLY**

**COMMUNITY  
SERVICES****Community Services****Birchwood Enhancement Projects Committee**

Council reviewed the report presented.

**1453/14** Moved by A. Heinrich that the County acquired the lot through tax recovery and will proceed with obtaining the lot as per the Municipal Government Act for utilization as a playground.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS**

**Public Works and Infrastructure**

**Range Road 75 Request for Speed Limit Change from the Town of Drayton Valley**

Council reviewed the report presented.

**1454/14** Moved by M. Gressler to follow staff recommendation that there is no change to the speed limit on RR 75.

**CARRIED UNANIMOUSLY**

**Road Reclamation Equipment**

Council reviewed the report presented.

**1455/14** Moved by R. Moir to add the road reclamation equipment to budget deliberations.

**CARRIED UNANIMOUSLY**

**Paula Hopwood’s Request for Extra Mulching on SE 14-48-7-W5M**

Council reviewed the report presented.

**1456/14** Moved by K. Westerlund to proceed with the request for extra mulching on SE 14-48-7-W5M due to the road construction on Twp. 482 from Hwy 22 to RR 71 (RPID 12).

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT**

**Planning and Development**

**Policy PW-17 Legal Review Update**

Council reviewed the report presented.

**1457/14** Moved by A. Heinrich to receive the update report on the PW-17 policy for information.

**CARRIED UNANIMOUSLY**

**Land Use Bylaw Amendment 14A-010**

**Bylaw 846-14: Redistrict part of Lot A, Block 3, Plan 1989 KS from Hamlet**

**Commercial (HC) to Recreation (R)**

Council reviewed the report presented.

**1458/14** Moved by S. Mahan to give second reading to Bylaw 846-14.

**CARRIED UNANIMOUSLY**

**1459/14** Moved by A. Heinrich to give third and final reading to Bylaw 846-14.

**CARRIED UNANIMOUSLY**

**Big Tee Golf Resort Area Structure Plan**

Council reviewed the report presented.

**1460/14** Moved by A. Heinrich to receive the report on the Big Tee Golf Resort Area Structure Plan for information.

**CARRIED UNANIMOUSLY**

Reeve P. Vos called for a break at 9:50 am and the meeting resumed at 10:02 am.

**DELEGATIONS/  
APPOINTMENTS**

**Delegations/Appointments**

**PUBLIC HEARING**

**Land Use Bylaw Amendment 14A-013**

**Bylaw 851-14: Amend Definition of Home Occupation "Major" within Section 10 – Glossary and amend Section 4.10 (5) – Home Occupations of the Land Use Bylaw**

Council reviewed the report presented.

**1461/14** Moved by K. Westerlund that the regular Council meeting of November 4, 2014 to proceed into public hearing at 10:03 am to receive public input on Bylaw 851-14.

**CARRIED UNANIMOUSLY**

Jo Stuckenburg read a letter from her husband in opposition to the amendment and she reported that she also was opposed.

Jan Kessler stated that she was opposed to the amendment.

David Kessler stated that he was opposed to the amendment.

Tracy Richert and Carolina Drabik spoke in favour of the amendment to the bylaw.

**1462/14** Moved by K. Westerlund that the regular Council meeting of November 4, 2011 come out of public hearing at 10:25 am.

**CARRIED UNANIMOUSLY**

**1463/14** Moved by A. Heinrich to give second reading to Bylaw 851-14.

**IN FAVOUR:** K. Westerlund  
A. Heinrich  
S. Mahan  
M. Thompson

**OPPOSED:** P. Vos  
R. Moir  
M. Gressler

**CARRIED**

**1464/14** Moved by K. Westerlund to give third and final reading to Bylaw 851-14.

**IN FAVOUR:** K. Westerlund  
A. Heinrich  
S. Mahan  
M. Thompson

**OPPOSED:** P. Vos  
R. Moir  
M. Gressler

**CARRIED**

**DELEGATIONS/  
APPOINTMENTS**

**Delegations/Appointments**  
**Easyford Community Centre**

A delegation from the Easyford Community Centre attended the meeting to report that the Centre is struggling to keep going and are facing the option of dissolving and selling the facility.

**1465/14** Moved by M. Thompson to receive the Easyford Community Centre report for information and Administration to research options to assist the group.

**CARRIED UNANIMOUSLY**

**Public Input Session**

Cliff Whitelock – community halls are valuable and volunteers give lots of their time

Allan Taylor – requested clarification from Councillor R. Moir regarding comments she made regarding amalgamation

-still equipment in the Modeste campground pumping water from the creek  
-cost of a couple of trips to Jasper

Garry Mastre – has Council decided what they are doing with the roof on the old shop building

-Land Use Bylaw needs to be completed  
- Community halls – Council needs to help keep them running

Joe Roos - community halls require lots of volunteer time to keep going and they need help

-OHV Bylaw – no OHV use in the ditches  
-amalgamation – what's the County's position on this

Lori Heggie – requesting her development permit

**1466/14** Moved by M. Gressler that Administration is afforded 48 hours to gain necessary legal opinion, that if in fact, we cannot make that resolution, that we would not issue the permit, however if we cannot deem to find that, that Council authorizes Administration to proceed with issuing the permit Thursday afternoon.

**IN FAVOUR:** M. Gressler  
K. Westerlund  
A. Heinrich  
R. Moir  
S. Mahan  
M. Thompson

**OPPOSED:** P. Vos

**CARRIED**

**RCMP – Drayton Valley Detachment**

Staff Sgt. C. Deslisle attended the meeting to discuss the GIS position and additional patrols.

**1467/14** Moved by R. Moir to receive the report for information.

**CARRIED UNANIMOUSLY**

**RECESS FOR LUNCH**

**1468/14** Moved by A. Heinrich that the regular Council meeting of November 4, 2014 recess for lunch at 12:19 pm.

**CARRIED UNANIMOUSLY**

**CALL TO ORDER**

Reeve P. Vos called the meeting to order at 1:10 pm.

**PRESENT**

- P. Vos, Reeve
- R. Moir, Councillor
- M. Thompson, Councillor
- M. Gressler, Councillor
- A. Heinrich, Councillor
- S. Mahan, Councillor
- K. Westerlund, Councillor
- M. Schoeninger, Chief Administrative Officer
- K. Robinson, Executive Assistant
- L. Chambers, Director of Community Services
- J. Evasiuk, Director of Public Works and Infrastructure

**OTHERS**

L. Allan, Western Review

**PLANNING AND  
DEVELOPMENT**

**Planning and Development**

**Bylaw 852-14**

Council reviewed the report presented.

**1469/14** Moved by S. Mahan to give first reading to Bylaw 852-14 and to schedule a public hearing on December 16, 2014 at 10:00 am.

**CARRIED UNANIMOUSLY**

**River Ravine Bed and Breakfast Signage**

Councillor M. Gressler brought forward a concern regarding signage on the highway.

**1470/14** Moved by M. Gressler to receive for information.

**CARRIED UNANIMOUSLY**

**GENERAL  
MATTERS**

**General Matters**

**Summary of Costs Including September 3<sup>rd</sup>**

Council reviewed the report presented.

**1471/14** Moved by K. Westerlund to receive for information.

**CARRIED UNANIMOUSLY**

**Regional Communications Protocol**

Council reviewed the report presented.

**1472/14** Moved by K. Westerlund to add the Regional Communications Protocol to the December 2, 2014 Council meeting agenda.

**CARRIED UNANIMOUSLY**

**1473/14** Moved by R. Moir to add the Regional Communications Protocol to the December 1, 2014 Joint Council Meeting agenda.

**CARRIED UNANIMOUSLY**

**DELEGATIONS/  
APPOINTMENTS**

**Delegations/Appointments**

**River Valley Players – Allie Spicer**

Allie Spicer-Riess, Onawa Hogan and Darcy Mulroy attended the meeting to request support for their show "The Sound of Music".



**GENERAL  
MATTERS**

**1474/14** Moved by S. Mahan to support the River Valley Players for the Sound of Music show for \$2,500.00 with the funds to come from unrestricted surplus.

**CARRIED UNANIMOUSLY**

**General Matters**

**Advertising Animal Control Bylaw**

Council reviewed the verbal report presented.

**1475/14** Moved by R. Moir to add the animal control bylaw to the next Brazeau Newsletter to educate the public.

**CARRIED UNANIMOUSLY**

**Actual Expenditures Year to Date**

No action taken

**Rex & Wilma Gray**

Council reviewed the report presented.

**1476/14** Moved by K. Westerlund to receive for information.

**CARRIED UNANIMOUSLY**

**Campsite Fee Schedule**

No action taken

**CETC – Community Education Training Centre**

**1477/14** Moved by K. Westerlund to table the CETC discussion until after the 'in private' session.

**CARRIED UNANIMOUSLY**

**Off Highway Vehicle Bylaw**

**1478/14** Moved by K. Westerlund that Administration expand the website searchability.

**CARRIED UNANIMOUSLY**

**SDAB Training**

**1479/14** Moved by M. Gressler that SDAB members receive training.

**CARRIED UNANIMOUSLY**

**Council Updates**

Councillor S. Mahan requested an update regarding the signage on the Pembina River and the Poplar Ridge community garden.

**QUESTIONS FROM  
THE MEDIA****Questions from the Media**

None

**CORRESPONDENCE  
ITEMS****Correspondence/Items for Information**

- a) Correspondence from the Village of Breton regarding their organizational meeting  
**1480/14** Moved by A. Heinrich to receive for information.  
**CARRIED UNANIMOUSLY**
- b) Correspondence from Alberta Municipal Affairs regarding the Municipal Dispute Resolution Services training program  
**1481/14** Moved by K. Westerlund to receive for information.  
**CARRIED UNANIMOUSLY**
- 1482/14** Moved by S. Mahan to approve Councillors attendance at the Municipal Dispute Resolution Services training.  
**CARRIED UNANIMOUSLY**
- 1483/14** Moved by M. Thompson that Administration research information to host on of the Municipal Dispute Resolution Services training sessions.  
**CARRIED UNANIMOUSLY**
- c) Correspondence from Alberta Transportation regarding the grant for \$3,282,866 for the Rocky Rapids Waterworks System Upgrade project  
**1482/14** Moved by S. Mahan to receive for information.  
**CARRIED UNANIMOUSLY**
- d) Correspondence from Alberta Transportation regarding signage on SH 753  
**1483/14** Moved by S. Mahan to receive for information.  
**CARRIED UNANIMOUSLY**
- e) Teamsters Canada  
**1484/14** Moved by A. Heinrich to receive for information.  
**CARRIED UNANIMOUSLY**
- f) County of Wetaskiwin  
**1485/14** Moved by R. Moir to receive for information.  
**CARRIED UNANIMOUSLY**

g) RCMP/Crown Prosecutor  
1486/14 Moved by M. Gressler to approve Council's attendance at the public meeting with the RCMP and the Crown Prosecutor  
**CARRIED UNANIMOUSLY**

h) Correspondence from Blaine Calkins  
1487/14 Moved by K. Westerlund to receive for information.  
**CARRIED UNANIMOUSLY**

**COUNCILLOR  
REPORTS**

Not available at this time

**COMMITTEE  
REPORTS**

**Committee Reports**

**ASB Member's Report**

Councillor R. Moir provided a report regarding the Agricultural Service Board.

**Brazeau Seniors Foundation Report**

Councillor M. Gressler provided a report regarding the Brazeau Seniors Foundation.

**North Saskatchewan Watershed Alliance**

Councillor M. Gressler provided a report regarding the North Saskatchewan Watershed Alliance.

**Yellowhead Regional Library Board**

Councillor M. Thompson provided a report regarding the Yellowhead Regional Library Board.

**Agricultural Complex Feasibility Committee**

Councillor A. Heinrich provided a report regarding the Agricultural Complex Feasibility Committee.

**Physician Recruitment and Retention Committee**

Councillor M. Gressler provided a report regarding the Community Physician Recruitment and Retention Committee.

**Aquatics Facility Fund Development Strategy Committee**

Councillor M. Gressler provided a report regarding the Aquatics Facility Feasibility Study Committee.

**North Saskatchewan Watershed Headwaters Committee**

Councillor M. Gressler provided a report regarding the North Saskatchewan Watershed Headwaters Committee.

**1488/14** Moved by M. Gressler to add the North Saskatchewan Watershed contribution to the budget discussions.

**CARRIED UNANIMOUSLY**

**First Nations Committee**

Councillor S. Mahan provided a report regarding First Nations Committee.

**1489/14** Moved by K. Westerlund to receive the Councillor Reports for information.

**CARRIED UNANIMOUSLY**

**MEETING DATES**

**Meeting Dates**

- a) Remembrance Day Services – November 11<sup>th</sup> – 10:00 am – Royal Canadian Legion (Councillors S. Mahan and M. Gressler will attend)
- b) Ratify any meetings attended since October 21, 2014 (No meetings to ratify)

**SHORT TERM ACTION CHART**

**Short Term Action Chart**

(for the December 2, 2014 meeting)

Reeve P. Vos called for a break at 2:45 pm and the meeting resumed at 2:56 pm.

**IN PRIVATE SESSION**

**In Private Session**

**1490/14** Moved by M. Thompson that the regular Council Meeting of November 4, 2014 proceed into 'in private' at 2:56 pm for the purpose of discussing:

- a) Legal:
  - Ag Facility
  - CETC – Community Education Training Centre
  - Municipal Affairs – Petition Follow Up
  - Old Shop
  - EPAC Agreements

- Telus
- Rogers
- Financial Viability
- Housing Authority
- Poplar Ridge Industrial Park

- b) Personnel:
- CAO/Council
  - Council

**CARRIED UNANIMOUSLY**

**1491/14** Moved by K. Westerlund that the regular Council Meeting of November 4, 2014 come out of 'in private' at 5:29 pm.

**CARRIED UNANIMOUSLY**

**1492/14** Moved by M. Gressler to authorize the Chief Administrative Officer to negotiate and endorse accordingly the following three agreements as it relates to the Eleanor Pickup Arts Centre (EPAC): Offer to Purchase; Joint Ownership Agreement; and Lease Agreement.

**CARRIED UNANIMOUSLY**

**1493/14** Moved by K. Westerlund that Council reaffirm that Resolution 461/14 refers to the Eleanor Pickup Arts Centre (EPAC).

**CARRIED UNANIMOUSLY**

**1494/14** Moved by S. Mahan that Administration provide an update report for the November 24-27, 2014 budget deliberations on the Master Storm Water Plan for the Poplar Ridge area along with options for improving snow plowing, road access and overall parking availability.

**CARRIED UNANIMOUSLY**

**1495/14** Moved by R. Moir that Administration develop a map delineating the municipal service boundaries as it relates to the Poplar Ridge Mobile Home Park for the November 24, 2014 budget deliberation meeting.


**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**1496/14**

Moved by A. Heinrich that the regular Council Meeting of November 4, 2014 adjourn at 5:34 pm.

**CARRIED UNANIMOUSLY**



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Reeve



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Chief Administrative Officer