

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY, 2014 12 02

CALL TO ORDER

Acting Reeve S. Mahan called the meeting to order at 9:00 am.

PRESENT

S. Mahan, Acting Reeve
R. Moir, Councillor
M. Thompson, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
M. Schoeninger, Chief Administrative Officer
K. Robinson, Executive Assistant
T. Kwirant, Administrative Assistant
T. Thomson, Fire Chief
M. Verhaeghe, Director of Planning and Development
L. Chambers, Director of Community Services
J. Evasiuk, Director of Public Works and Infrastructure
B. Christie, Director of Corporate Services
R. Ennis, Retiring Director of Community Services

OTHERS

L. Allan, Western Review

LONG SERVICE AWARD

Acting Reeve S. Mahan presented Dave Cadwell with a long service award for his 25 years of service to Brazeau County.

INTRODUCTION OF NEW STAFF

Introduction of New Staff

Brenda Christie, Director of Corporate Services introduced Jodi Beniuk, Municipal & Community Grants Coordinator and Roxanne Carriere, Records Management Coordinator.

Martino Verhaeghe, Director of Planning and Development introduced Mary Ellen Whyte, Education Officer and Madeleine Krizan, Development Officer.

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

1644/14

Moved by K. Westerlund to approve the agenda with the following additions:

2. **Adoption of Minutes** – due to the request for a transcription of the email questions and answers, the November 25, 2014 minutes are not available at this time (December 16, 2014)
8. **Corporate Services**
 - f) Handout for 2015 Annual Budget

- 9. **Public Works**
 - (b) Range Road 45 & Highway 39 Traffic Impact Assessment

- 11. **General Matters**
 - d) NSW Headwaters Forum – February 5, 2015
 - e) Elected Officials Education Program
 - f) Snow Plowing Priorities – dead end roads
 - g) Breton & District Shopping Spree

- 17. **In Private**
 - a) Legal – should read Rogers and Telus Fibre
 - Information about a Municipal Inquiry or Inspection
 - Municipal Review
 - FOIP Related Matters- Response to Public Inquiries

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Adoption of Minutes

1645/14 Moved by R. Moir to approve the minutes of the November 24, 2014 Council Budget meeting as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING

Business Arising
None

URGENT ITEMS

Urgent Items
None

FIRE SERVICES

Fire Services

Joint Municipal Emergency Plan Update

Council reviewed the report presented.

1646/14 Moved by K. Westerlund to receive the report for information.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES

Community Services

Council reviewed the report presented.

1647/14 Moved by M. Thompson to support the request from the Buck Creek Hall by providing the financial assistance in the amount of \$7,481.25 for the purchase of a water treatment system with the funds to come from unrestricted surplus.

CARRIED UNANIMOUSLY

Corporate Services

CCI Wireless – Request for Letter of Support for Connecting Canadians Grant Support

Council reviewed the email correspondence received.

1648/14 Moved by R. Moir that Administration provide a letter of support on the condition that the funds be spent improving the infrastructure in the County.

CARRIED UNANIMOUSLY

Bank Reconciliation – General Account – TD Bank

Council reviewed the report presented.

1649/14 Moved by M. Thompson to approve the bank reconciliation – general account – TD bank as at October 31, 2014 as presented.

CARRIED UNANIMOUSLY

Investment Summary

Council reviewed the report presented.

1650/14 Moved by M. Gressler to approve the Investment Summary as at October 31, 2014 as presented.

CARRIED UNANIMOUSLY

Setting Tax Recovery Auction Sale Date and Reserve Bids

Council reviewed the report presented.

1651/14 Moved by A. Heinrich to set the date for the Tax Recovery Auction as February 24, 2015 and approves the conditions of sale and establishes reserve bids as presented.

CARRIED UNANIMOUSLY

Bylaw 854-14 – Public Utility Lot Designation

Council reviewed the report presented.

1652/14 Moved by R. Moir to defer Bylaw 854-14 until after the public hearing.

CARRIED UNANIMOUSLY

2015 Annual Budget

Council reviewed the 2015 Annual Budget as presented.

1653/14 Moved by M. Gressler to increase GL code 02-72-00-239 by \$19,000 for the completion of the Willey West Campground relocation due to construction.

CARRIED UNANIMOUSLY

1654/14 Moved by R. Moir to adopt the 2015 Annual Budget as amended with Revenues of \$52,372,687, Expenses of \$43,885,551 and Capital Investment of \$21,765,079.

CARRIED UNANIMOUSLY

PUBLIC WORKS

Public Works and Infrastructure

Resident Road Request

Council reviewed the report attached.

1655/14 Moved by R. Moir that Administration bring forward the Norwen Aggregate Services Road SW 25-47-8-W5M (RR81 south to North Saskatchewan River) with a cost analysis for February 15, 2015.

CARRIED UNANIMOUSLY

1656/14 Moved by M. Thompson to add Twp. Rd. 474 to the resident road request list.

IN FAVOUR: K. Westerlund
R. Moir
M. Thompson
A. Heinrich

OPPOSED: M. Gressler
S. Mahan

CARRIED

1657/14 Moved by R. Moir that the 10 year capital road plan update to be added to the December 16, 2014 Council agenda.

CARRIED UNANIMOUSLY

Range Road 45 & Highway 39 Traffic Impact Assessment

Council reviewed the report presented.

1658/14 Moved by A. Heinrich to proceed with a traffic impact assessment on RR45 and Hwy. 39 intersection for \$15,000.

CARRIED UNANIMOUSLY

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Outdoor Rink for Drayton Valley

Curtis Buchan presented a proposal to Council for an outdoor rink for Drayton Valley at a cost of \$400,000. He was requesting financial assistance from the County of \$100,000 to match the \$100,000 contribution from the Town. The group would do fundraising for the balance.

1659/14 Moved by M. Gressler to receive the written handout for information.
CARRIED UNANIMOUSLY

1660/14 Moved by R. Moir to receive the Drayton Valley Outdoor Rink verbal report and proposal for information.
CARRIED UNANIMOUSLY

Acting Reeve S. Mahan called for a break at 9:49 am and resumed at 9:59 am.

**DELEGATIONS/
APPOINTMENTS
PUBLIC HEARING**

Public Hearing for Bylaw 842-14 File 1A-011 Land Use Bylaw Amendment AG to DC, Contact Chemicals

1661/14 Moved by A. Heinrich that the regular Council meeting of December 2, 2014 proceed into public hearing at 10:00 am for the purpose of receive public input regarding Bylaw 842-14.
CARRIED UNANIMOUSLY

There were no members of the public in attendance to speak for or against the bylaw.

1662/14 Moved by K. Westerlund that the regular Council meeting of December 2, 2014 come out of public hearing at 10:05 am.
CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT**

Planning and Development

Land Use Bylaw Amendment 14A-016 – Bylaw 855-14: Textural Amendment to 8.1(2) of LUB – Add “Outdoor Storage Facility” to list of Discretionary Uses
Council reviewed the report presented.

1663/14 Moved by K. Westerlund to give first reading to Bylaw 855-14 and schedule a public hearing for 10:00 am on January 20, 2015.
CARRIED UNANIMOUSLY

Lot 3 Block 1 Plan 092 1144 within NW 11-48-8-W5M
Council reviewed the report presented.

1664/14 Moved by R. Moir to waive the fees for development of a new residence on this property.

R. Moir requested to have motion # 1664/14 withdrawn.

1665/14 Moved by K. Westerlund to withdraw motion # 1664/14.
CARRIED UNANIMOUSLY

1666/14 Moved by M. Thompson to receive the report for information.
CARRIED UNANIMOUSLY

1667/14 Moved by R. Moir to add "Hardship Communication" to the January 6, 2015 Council agenda.
CARRIED UNANIMOUSLY

Land Use Bylaw Amendment 14A-017 – Bylaw 856-14: Textural Amendment to 3.3 (5) (b) & 3.3(6)(b) of LUB – Discretionary Authority of Development Officers & MOC to Vary LUB

Council reviewed the report presented.

1668/14 Moved by M. Gressler to give first reading for Bylaw 856-14 and schedule a public hearing at 10:30 am on January 20, 2015.
CARRIED UNANIMOUSLY

Appointment of Land Use Bylaw Review Steering Committee

Council reviewed the report presented.

1669/14 Moved by R. Moir that Administration advertise for members for the committee and that all of Council be appointed to the LUB Review Steering Committee.
CARRIED UNANIMOUSLY

Correspondence from Lawrence Warman

Council reviewed the correspondence received.

1670/14 Moved by A. Heinrich to receive for information.
CARRIED UNANIMOUSLY

**DELEGATIONS/
APPOINTMENTS
PUBLIC HEARING**

Delegations/Appointments

Public Hearing for Bylaw 854-14

1671/14 Moved by K. Westerlund that the regular Council meeting of December 2, 2014 proceed into public hearing at 10:47 am for the purpose of receiving public input regarding Bylaw 854-14.
CARRIED UNANIMOUSLY

There were no members of the public in attendance to speak for or against the bylaw.

1672/14 Moved by R. Moir that the regular Council meeting of December 2, 2014 come out of public hearing at 10:49 am.
CARRIED UNANIMOUSLY

CORPORATE SERVICES

Corporate Services

Bylaw 854-14 – Public Utility Lot Designation

Council reviewed the report presented.

1673/14 Moved by M. Gressler to give second reading to Bylaw 854-14.
CARRIED UNANIMOUSLY

1674/14 Moved by A. Heinrich to give third and final reading to Bylaw 854-14.
CARRIED UNANIMOUSLY

PLANNING AND DEVELOPMENT

Planning and Development

PW-17 – Road Widening and Survey Requirements

Council reviewed the report presented.

1675/14 Moved by A. Heinrich to receive for information.
CARRIED UNANIMOUSLY

Acting Reeve S. Mahan called for a break at 11:03 am and the meeting resumed at 11:10 am.

DELEGATIONS/ APPOINTMENTS

Delegations/Appointments

Public Input Session

Bart Guyon presented his concerns as follows:

- Public input
- Reduction of fees, permits and studies
- Taking of water courses
- Hamlet Improvements
- Snow removal
- Affordable housing and economic development
- Widening SH Hwy 621

1676/14 Moved by R. Moir to receive B. Guyon’s report for information.
CARRIED UNANIMOUSLY

Cliff Whitelock presented his concerns as follows:

- Snow plowing equipment
- SH Hwys 620 and 621
- Overlay on RR80
- Don’t pave more than you can maintain

Garry Mastre presented his concerns as follows:

- Appointment of the LUB Review Steering Committee – need more members of the public on the committee – should have 8 instead of 4

**PLANNING AND
DEVELOPMENT**

Planning and Development

Land Use Bylaw Amendment 14A-011-Contact Chemicals – Bylaw 842-14: Redistrict part of SW32-48-6-W5M from Agriculture (AG) to Direct Control (DC)

Council reviewed the report presented.

1677/14 Moved by M. Thompson to rescind first and second readings for Bylaw 842-14.

CARRIED UNANIMOUSLY

Off-Site Levy Review

Council reviewed the report presented.

1678/14 Moved by A. Heinrich that Administration draft a Request for Proposal to initiate the process of obtaining a consultant for an off-site levy review.

CARRIED UNANIMOUSLY

**GENERAL
MATTERS**

General Matters

Pest and Weed Appeal Committee

Council reviewed the application received.

1679/14 Moved by M. Gressler to nominate Cliff Whitelock for the position of member-at-large for the Pest and Weed Appeal Committee.

CARRIED UNANIMOUSLY

Acting Reeve S. Mahan called a second and third time for nominations.

1680/14 Moved by K. Westerlund that nominations cease.

CARRIED UNANIMOUSLY

1681/14 Moved by R. Moir to appoint Cliff Whitelock for the position of member-at-large for the Pest and Weed Appeal Committee.

CARRIED UNANIMOUSLY

1682/14 Moved by K. Westerlund to re-advertise for member-at-large positions for the Pest and Weed Appeal Committee.

CARRIED UNANIMOUSLY

Christmas Hours

1683/14 Moved by K. Westerlund to approve the closure of County offices at noon on December 24 and December 31, 2014.

CARRIED UNANIMOUSLY

Cattle Crossing/Farming Signage RR72/Twp 502

1684/14 Moved by K. Westerlund to receive for information.

CARRIED UNANIMOUSLY

RECESS FOR LUNCH

1685/14 Moved by M. Gressler that the regular Council meeting of December 2, 2014 recess for lunch at 11:54 am.

CARRIED UNANIMOUSLY

CALL TO ORDER

Acting Reeve S. Mahan called the meeting to order at 1:00 pm.

PRESENT

S. Mahan, Acting Reeve
R. Moir, Councillor
M. Thompson, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
M. Schoeninger, Chief Administrative Officer
K. Robinson, Executive Assistant
T. Kwirant, Administrative Assistant
T. Thomson, Fire Chief
M. Verhaeghe, Director of Planning and Development
L. Chambers, Director of Community Services
R. Ennis, Retiring Director of Community Services
J. Evasiuk, Director of Public Works and Infrastructure
B. Christie, Director of Corporate Services

OTHERS

L. Allan, Western Review

GENERAL MATTERS

General Matters

NSWA Headwaters Forum – February 5, 2015

1686/14 Moved by R. Moir to approve Council's attendance at the NSWA Headwaters Forum February 5, 2014.

CARRIED UNANIMOUSLY

Elected Officials Education Program

1687/14 Moved by R. Moir to receive for information.
CARRIED UNANIMOUSLY

DELEGATIONS/
APPOINTMENTS

Delegations/Appointments

Off Highway Vehicle Bylaw Public Input Session

Kathleen Seeley stated that she was in favour of the present bylaw for safety reasons. Scott Robertson stated that he was in favour of going back to the 2009 bylaw and does not approve of riding in ditches. Cliff Whitelock stated that he was in favour of leaving the bylaw the way it is now. Joe Roos stated that he was in favour of the bylaw the way it is now and suggested that the County put effort into developing a place for people to ride.

1688/14 Moved by K. Westerlund that Administration develop a Request for Council Decision for the January 6, 2014 Council meeting.
CARRIED UNANIMOUSLY

GENERAL MATTERS

General Matters

Snow Plowing Priorities – Dead End Roads

1689/14 Moved by M. Gressler to receive for information and that Administration add the road classification criteria to the December 16, 2014 Council meeting agenda.
CARRIED UNANIMOUSLY

Breton & District Shopping Spree

1690/14 Moved by M. Thompson to receive for information.
CARRIED UNANIMOUSLY

QUESTIONS FROM
THE MEDIA

Questions from the Media

No questions

CORRESPONDENCE
ITEMS

Correspondence/Items for Information

Correspondence from TransCanada Pipelines – Information for Public Officials

1691/14 Moved by R. Moir to receive for information.
CARRIED UNANIMOUSLY

Correspondence from Clean Air Strategic Alliance

1692/14 Moved by K. Westerlund to receive for information.
CARRIED UNANIMOUSLY

Correspondence from STAR Catholic School Division

1693/14 Moved by K. Westerlund to receive for information.
CARRIED UNANIMOUSLY

Aim Land Services – Municipal Projects

1694/14 Moved by M. Gressler to receive for information.
CARRIED UNANIMOUSLY

Email from Marie Cornelson

1695/14 Moved by M. Gressler to receive for information.
CARRIED UNANIMOUSLY

**COUNCILLOR
REPORTS**

Councillor Reports

Reeve Pat Vos reported that she attended:

- Regular Council Meetings X 2
- Rotary House – no charge
- Multifaith Prayer Breakfast – no charge
- Council Education Session
- Telus Innovation Evening – no charge
- Zone Meeting
- Boston Hope Party – Catholic Social Services fundraising – no charge
- Organizational Meeting
- OHV education

Councillor Kara Westerlund reported that she attended:

- Regular Council Meetings X 2
- MPC
- Council Education Session
- Alberta Congress Board Conference X 4
- Meeting with Rocky Rapids Hall Committee – no charge
- Organizational Meeting
- Aquatic Facility Feasibility Study Committee
- OHV Discussion

Councillor Rita Moir reported that she attended:

- Meeting with O'Chiese Band Manager
- Dr Under Presentation at Mackenzie Centre
- Regular Council Meetings X 2 MPC Rotary House Grand Opening – no charge
- Lakedell Ag Facility Tour
- Council Education Session
- Attended Telus open house – no charge
- Ag Facility Committee meeting
- Pembina Zone meeting
- ASB
- ARPA Conference and Energize workshop X 3
- Organizational meeting
- OHV Discussion

Councillor Shirley Mahan reported that she attended:

- Meeting with O'Chiese Band Manager
- Regular Council Meeting X 2
- MPC
- Rotary House Grand Opening – no charge
- Council Education Session
- Alberta Congress Board Conference X 4
- Zone 3 Meeting
- EPAC Meeting
- Organizational meeting
- OHV meeting

Councillor Marc Gressler reported that he attended:

- Regular Council Meetings X 2
- Education Session
- North Saskatchewan Watershed Alliance
- Alberta Congress Board X 4
- AAMDC Divisional Meeting
- Water PAC Conference X 3
- Brazeau Seniors Foundation – no charge
- Organizational Meeting
- Physician Recruitment Committee
- Aquatic Fund Development Committee
- OHV Meeting

Councillor Anthony Heinrich reported that he attended:

- Regular Council Meetings X 2
- Ag Plex Trip to see Lakedell
- Council (Private)
- DV Library Board Meeting
- Ag Plex Meeting
- EPBRPC Meeting
- Alberta Parks Conference X 4
- Organizational Meeting
- OHV Meeting

Councillor Maryann Thompson reported that she attended:

- Regular Council Meetings X 2
- Breton Community Centre Meeting
- Council Education Session
- Breton Library Meeting
- Pembina Zone Meeting
- ARPA Conference X 4
- OHV Meeting

1696/14 Moved by K. Westerlund to receive the Councillor Reports as amended.
CARRIED UNANIMOUSLY

**ACTING
REEVE'S REPORT**

Acting Reeve's Report
Not available at this time

**COMMITTEE
REPORTS**

Committee Reports
Not available at this time

**MEETING
DATES**

Meeting Dates

Drayton Valley Health Services Foundation Tree of Love

1697/14 Moved by K. Westerlund to ratify Councillor M. Thompson's attendance at the Tree of Love celebration in Breton.

CARRIED UNANIMOUSLY

Rotary House Sponsor Recognition Lunch

1698/14 Moved by K. Westerlund to approve Councillor's attendance.

CARRIED UNANIMOUSLY

Ratify any meetings attended since November 4, 2014

1699/14 Moved by M. Gressler to approve the attendance of Acting Reeve S. Mahan, Councillor R. Moir and Councillor M. Thompson as an alternate for the Homelessness and Poverty Committee.

CARRIED UNANIMOUSLY

1700/14 Moved by K. Westerlund to appoint Councillor M. Thompson to the Breton Chamber of Commerce.

CARRIED UNANIMOUSLY

1701/14 Moved by K. Westerlund to ratify Councillor R. Moir's attendance at the Community Foundation meeting on December 11, 2014.

CARRIED UNANIMOUSLY

1702/14 Moved by M. Gressler to ratify Councillor R. Moir's participation in the Housing First webinar.

CARRIED UNANIMOUSLY

**SHORT TERM
ACTION CHART****Short Term Action Chart**

1703/14 Moved by K. Westerlund to receive for information.

CARRIED UNANIMOUSLY

1704/14 Moved by A. Heinrich that Administration prepare a shelf ready engineering design for the Poplar Ridge Reservoir to a maximum of \$75,000 from unrestricted surplus.

CARRIED UNANIMOUSLY

Acting Reeve S. Mahan called for a break at 2:27 pm and the meeting resumed at 2:32 pm.

**IN PRIVATE
SESSION****In Private Session**

1705/14 Moved by K. Westerlund that the regular Council Meeting of December 2, 2014 proceed into 'in private' at 2:32 pm for the purpose of discussing:

- a) Legal
 - Alberta Health Services
 - Rogers and Telus Fibre
 - Municipal Review
 - FOIP Related Matters – Response to Public Inquiries

- b) Personnel
 - CAO/Council
 - Council

CARRIED UNANIMOUSLY

Councillor K. Westerlund left the meeting at 3:04 pm.

1706/14 Moved by R. Moir that the regular Council Meeting of December 2, 2014 come out of 'in private' at 3:19 pm.

CARRIED UNANIMOUSLY

1707/14 Moved by M. Thompson to approve endorsing the Memorandum of Understanding (MOU) with Rogers Communication Inc.

CARRIED UNANIMOUSLY

1708/14 Moved by A. Heinrich to complete a news release regarding the signing of the MOU with Rogers Communication Inc.

CARRIED UNANIMOUSLY

ADJOURNMENT

1709/14 Moved by M. Thompson that the regular Council Meeting of December 2, 2014 adjourn at 3:20 pm.

CARRIED UNANIMOUSLY



Acting Reeve



Chief Administrative Officer