

**MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY, 2017 06 06**

**CALL TO ORDER**

Deputy Reeve M. Thompson called the meeting to order at 9:00 a.m.

**PRESENT**

S. Mahan, Councillor  
R. Moir, Councillor  
M. Thompson, Councillor  
M. Gressler, Councillor  
A. Heinrich, Councillor  
K. Westerlund, Councillor  
M. Verhaeghe, Acting Chief Administrative Officer  
T. Kwirant, Executive Assistant  
C. Whalen, Administrative Assistant  
K. MacInnis, Communications Co-ordinator

**OTHERS**

J. Kimoden, Western Review  
L. Mitchell, CIBW Radio

**ABSENT**

B. Guyon, Reeve

**MOMENT OF SILENCE**

Council observed a moment of silence to honour the passing of former Reeve Wes Tweedle.

**ADDITION TO AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

- 0604/17** Moved by R. Moir to approve the agenda with the following additions:
- 9. Public Works
    - d) FCM Asset Management Grant Budget Allocation
  - 11. General Matters
    - b) Condolence gift/flowers for Wes Tweedle's Funeral
  - 36. Meeting Dates
    - g) Voyageurs Rendezvous July 2, 2017 request for Reeve to attend and speak
    - h) Housing conference – R. Moir
  - 38. In-Private
    - b) Land
      - vi. Alberta Environment River Ravine Estates - verbal update
      - vii. Civil Claim - Mutual Aid Agreement
    - c) Personnel

**CARRIED UNANIMOUSLY**

**ADOPTION OF  
MINUTES**

**Adoption of Minutes**

**0605/17** Moved by A. Heinrich to approve the minutes of the May 12, 2017 Quarterly Report Council meeting as presented.

**CARRIED UNANIMOUSLY**

**0606/17** Moved by R. Moir to approve the minutes of the May 16, Regular Council meeting as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS  
ARISING**

**Business Arising**

None

**URGENT  
ITEMS**

**Urgent Items**

None

**COMMUNITY  
SERVICES**

**Community Services**

**Eagle Point Blue Rapids Letter of Support**

L. Chambers presented a request from the Eagle Point Blue Rapids Parks Council for a letter of support for their application to the Alberta Real Estate Foundation.

**0607/17** Moved by S. Mahan that Council approves writing a letter of support for an application to the Alberta Real Estate Foundation for \$25,000.00 for the project Eagle Point - Blue Rapids Parks: Voluntary Adjacent Landowner/Leaseholder Stewardship.

**CARRIED UNANIMOUSLY**

**Agriculture Herbicide Rebate Program**

S. Allen presented the recommended changes to the AG-8 Weed Control Policy from the Agriculture Service Board.

**0608/17** Moved by R. Moir option 'a': Council directs Administration to bring forward the AG-8 Weed Control Policy to reflect an increase from 20-30% rebate on approved herbicide and allocate an additional \$10,000.00 to the Herbicide Rebate program budget from unrestricted surplus during the 2018 budget review process.

**CARRIED UNANIMOUSLY**

**DELEGATIONS/  
APPOINTMENTS**

**Delegations/Appointments**

**3CIS Rural Communications**

Kelly Candy of 3C Information Solutions, presented options for rural communications in rural remote areas.

**0609/17** Moved by R. Moir to receive the 3CIS presentation for information.  
**CARRIED UNANIMOUSLY**

**STARS**

Glenda Farnden presented updated information on the STARS program to Council and presented Council with a recognition plaque.

**0610/17** Moved by M. Gressler to receive the report from STARS for information.  
**CARRIED UNANIMOUSLY**

**0611/17** Moved by K. Westerlund to direct Administration to work with STARS to get the information out, regarding registering rural locations with STARS, to our residents and on the County website.  
**CARRIED UNANIMOUSLY**

Deputy Reeve M. Thompson called for a break at 10:05 a.m. and the meeting resumed at 10:12 a.m.

L. Mitchell, CIBW Radio left the meeting at 10:05 a.m.

**COMMUNITY  
SERVICES**

**Community Services**

**Agriculture Budget Increase - Contracted Services**

S. Allen presented a request for an additional \$50,000.00 in funding for contracted services to the Agriculture budget.

**0612/17** Moved by R. Moir to go with option 'a': that Council approve up to \$50,000.00 to the Agriculture budget for contracted services with funding coming from unrestricted surplus.  
**CARRIED UNANIMOUSLY**

**0613/17** Moved by M. Gressler to bring forward agenda items 10 d) and e) to come after item 8 a).  
**CARRIED UNANIMOUSLY**

**CORPORATE  
SERVICES**

**Corporate Services**

**Designation of 2016 Unrestricted Surplus**

B. Christie presented the 2016 unrestricted surplus for designation as per Policy FIN-4.

**0614/17** Moved by K. Westerlund to go with option 'a': that Council designate the 2016 unrestricted surplus as per Policy FIN-4 and Administration's recommendation and review and re-allocate surplus funds during the 2018 budget deliberations, if required.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT**

**Planning and Development**

**Development Permit 17D-020 Lot 3 Block 2 Plan 032 1351**

N. Chambers presented Development Permit 17D-020 for Council approval.

**0615/17** Moved by K. Westerlund allow the Applicant to answer questions.

**CARRIED UNANIMOUSLY**

**0616/17** Moved by A. Heinrich to approve development permit 17D-020 with the conditions attached.

**CARRIED UNANIMOUSLY**

**0617/17** Moved by A. Heinrich to approve development permit 17D-026 with the conditions attached.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS AND  
INFRASTRUCTURE**

**Public Works and Infrastructure**

**Birchwood Expropriation Budget Adjustment**

W. Rossouw presented a request for a \$10,000 capital budget increase for the ongoing expropriation of the Birchwood Lagoon lands.

**0618/17** Moved by A. Heinrich to follow option 'a': that Council amends the capital budget to include \$10,000 for costs associated with the ongoing expropriation of the Birchwood lagoon lands with funds coming from unrestricted surplus.

**CARRIED UNANIMOUSLY**

**ROAD 0171 TWP 504 from RR81 to RR82**

W. Rossouw presented a request to have TWP 504 from RR81 to RR 82 added to the "Resident Road Requests" for 2018 budget discussions.

**0619/17** Moved by S. Mahan to go with option 'a': Council approves staff recommendation to add ROAD 0171 TWP 504 from RR 81 to "Resident Road Requests" for 2018 budget discussion.

**CARRIED UNANIMOUSLY**

**Federation of Canadian Municipalities Asset Management**

W. Rossouw and B. Sakalley presented a request for Council's approval to apply for the Federation of Canadian Municipalities Grants.

**0620/17** Moved by S. Mahan option 'a':

Be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Climate and Asset Management Network as well as the Municipal Asset Management Program for Brazeau County's Asset Management Implementation project; and

Be it therefore resolved that the Brazeau County commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Climate and Asset Management Network as well as the Municipal Asset Program to advance our asset management program:

- Asset Management Policy Development
- Asset Management Governance Framework, and
- Data Gathering,
- Condition Assessment.

**CARRIED UNANIMOUSLY**

**Federation of Canadian Municipalities Asset Management Grant Budget Allocation**

W. Rossouw and B. Sakalley presented a request for Council to amend the budget to allow Administration to apply for grant funding.

**0621/17** Moved by R. Moir that we go with option 'a': Council approve budget amendment to allow Administration to apply for the CAMN/MAMP grant funding up to maximum amount of \$70,000, and the municipal contribution derived from the Alternative Energy Restricted Surplus account up to a maximum of \$80,000.

**CARRIED UNANIMOUSLY**

Deputy Reeve M. Thompson called for a break at 10:55 a.m. and the meeting resumed at 11:00 a.m.

**PUBLIC INPUT  
SESSION**

**Public Input Session**

Deputy Reeve M. Thompson opened the Public Input Session at 11:00 a.m.

J. Kimoden, Western Review left the meeting at 11:00 a.m.

Allan Taylor asked about chemicals for spraying weeds and the program. He indicated his safety concerns with the condition of the Greenwood Lake Road.

Murlen Jones requested an update on Council's previous motion and his road use agreement.

Brent Hodgson spoke to the County's road use agreement policy and his confusion on the process and how road use agreements are implemented. He suggested Council review the policy with industry feedback.

Deputy Reeve M. Thompson closed the Public Input Session at 11:26 a.m.

**0622/17** Moved by K. Westerlund to add 'road use agreement discussion' to the agenda as 11 c).

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT**

**Planning and Development**

**NW 36-49-07-W5M Site Inspection Notification Discussion**

K. Westerlund requested clarification of the 'complaint driven' investigation process.

**0623/17** Moved by S. Mahan to direct Administration to prepare a detailed report, regarding NW 36-49-07-W5M for Council's review on June 20, 2017.

**CARRIED UNANIMOUSLY**

**Climate Change Resilience Action Plan**

J. Karpo presented a report regarding participation in the Climate Change Resilience Action Plan.

**0624/17** Moved by K. Westerlund that Brazeau County apply to participate in the Climate Change Resilience Action Plan and make a financial contribution up to a maximum of \$5,000 with funding from unrestricted surplus.

**CARRIED UNANIMOUSLY**

**RECESS FOR  
LUNCH**

**0625/17** Moved by K. Westerlund that the regular Council meeting of June 6, 2017 recess for lunch at 12:03 p.m. for 45 minutes.

**CARRIED UNANIMOUSLY**

**CALL TO  
ORDER**

Deputy Reeve M. Thompson called the meeting to order at 12:52 p.m.

**PRESENT**

S. Mahan, Councillor  
R. Moir, Councillor  
M. Thompson, Councillor  
M. Gressler, Councillor  
A. Heinrich, Councillor  
K. Westerlund, Councillor  
M. Verhaeghe, Acting Chief Administrative Officer  
T. Kwirant, Executive Assistant  
C. Whalen, Administrative Assistant  
K. MacInnis, Communications Co-ordinator

**ABSENT**

B. Guyon, Reeve

**Hamlet Off-Site Levies Bylaw 265-96 Update**

J. Karpo presented a report regarding an update to Hamlet Off-Site Levy Bylaw 265-96.

**0626/17** Moved by M. Gressler that we go with option 'a': that Council direct Administration to consult each hamlet community regarding an update to hamlet Off-site Levy Bylaw 265-96 based on the current infrastructure in each community.

**IN FAVOUR**

A. Heinrich  
R. Moir  
M. Thompson  
S. Mahan  
M. Gressler

**OPPOSED**

K. Westerlund

**CARRIED**

**Alternative Land Use Services (ALUS) 2017 Budget Adjustment**

B. Misener presented a request for a budget adjustment to ensure all endorsed ALUS projects can be approved and allow for additional potential projects in 2017.

**0627/17** Moved by S. Mahan option 'a': that Council approve the transfer of \$115,000 from the ALUS Restricted Surplus Account to the operating budget to provide payments for establishment costs and annual payments to producers with approved projects.

**CARRIED UNANIMOUSLY**

**0628/17** Moved by R. Moir to have Administration prepare an updated ALUS report for July 18, 2017 and include regular updates in quarterly reports.

**CARRIED UNANIMOUSLY**

**GENERAL  
MATTERS**

**General Matters**

**2017 Annual General Meeting Presentation Format**

M. Verhaeghe presented a request for clarification regarding the presentation format for the 2017 annual general meetings.

**0629/17** Moved by R. Moir that we go with option 'a': that Council direct Administration to prepare the presentation materials for the Annual General Meetings using the same template from 2016.

**CARRIED UNANIMOUSLY**

**Condolence Gift for Funeral of Former Reeve Wes Tweedle**

**0630/17** Moved by K. Westerlund that Council send a floral arrangement of \$300.00 to the funeral service for Wes Tweedle.

**CARRIED UNANIMOUSLY**

**0631/17** Moved by M. Gressler that, in memory of Wes Tweedle, Council make a donation of \$500.00 to each STARS, CT4DV and the Drayton Valley Cancer Clinic for a total of \$1500.00.

**CARRIED UNANIMOUSLY**

**0632/17** Moved by R. Moir to direct Administration to investigate a memorial bench in memory of Wes Tweedle, and a fitting location on the property, and bring back a report for the July 4, 2017 Council meeting.

**CARRIED UNANIMOUSLY**

**Road Use Agreement Discussion**

W. Rossouw and B. Sakalley gave an overview of road use agreements and multiple load permits process and recent changes.



**0633/17** Moved by K. Westerlund to direct Administration to prepare an update report on road use agreements for the quarterly report meeting on July 27, 2017.

**CARRIED UNANIMOUSLY**

Deputy Reeve M. Thompson called for a break at 2:41 p.m. and the meeting resumed at 2:48 p.m.

**QUESTIONS FROM  
THE MEDIA**

**Questions from the Media**

No media present

**CORRESPONDENCE  
ITEMS**

**Correspondence/Items for Information**

**0634/17** Moved by K. Westerlund to receive item 13 a) letter from AAMDC regarding Discussion on Boundaries of AAMDC Districts, for information.

**CARRIED UNANIMOUSLY**

**0635/17** Moved by R. Moir to receive for information correspondence from the Town of Drayton Valley regarding Brazeau Sports Park.

**CARRIED UNANIMOUSLY**

**0636/17** Moved by A. Heinrich to receive for information correspondence from the Minister of Infrastructure and Transportation regarding Hwy 621.

**CARRIED UNANIMOUSLY**

**0637/17** Moved by S. Mahan to receive for information correspondence from Minister of Seniors and Housing regarding Seniors' Week.

**0638/17** Moved by M. Gressler to authorize S. Mahan to withdraw her motion.

**CARRIED UNANIMOUSLY**

**0639/17** Moved by A. Heinrich to declare June 5 – 11 as Seniors' Week.

**CARRIED UNANIMOUSLY**

**0640/17** Moved by A. Heinrich to receive for information correspondence from the Minister of Environment and Parks regarding Carbon Levy.

**CARRIED UNANIMOUSLY**

**0641/17** Moved by S. Mahan to receive for information correspondence from Minister of Municipal Affairs regarding MIS and GTF funding.

**CARRIED UNANIMOUSLY**

**0642/17** Moved by R. Moir to direct Administration to bring back a report to the June 20, 2017 meeting regarding Mr. Calvert's request for paving of Range Road 83.

**CARRIED UNANIMOUSLY**

**0643/17** Moved by R. Moir to receive Mr. Calvert's letter for information.

**CARRIED UNANIMOUSLY**

**COMMITTEE  
REPORTS**

**Committee Reports**

**ASB Member's Report**

Councillor M. Thompson provided a report regarding the Agricultural Service Board

**MPC Member's Report**

Councillor K. Westerlund provided a report regarding the Municipal Planning Commission.

**Brazeau Seniors Foundation Report**

Councillor S. Mahan provided a report regarding the Brazeau Seniors Foundation.

**Drayton Valley Municipal Library Board**

No report

**Breton Municipal Library Board**

Councillor M. Thompson provided a report regarding the Breton Municipal Library Board.

**West Central Airshed Society**

No report

**Yellowhead Regional Library Board**

Councillor M. Thompson provided a report regarding the Yellowhead Regional Library Board.

**Family and Community Support Services**

Councillor R. Moir provided a report regarding the FCSS committee meeting.

**North Saskatchewan Watershed Alliance**

Councillor M. Gressler provided a report regarding the North Saskatchewan Watershed Alliance.

**Eagle Point/Blue Rapids Parks Council**

Councillor A. Heinrich provided a report regarding the Parks Council.

**Aquatics Facility Fund Development Strategy Committee**

Councillor M. Gressler provided a report regarding the Aquatics Facility Fund Development Strategy Committee.

**Pembina Area Synergy Group**

Councillor A. Heinrich provided a report regarding the Pembina Area Synergy Group.

**Pembina Sentinel Air Monitoring**

No report

**Agricultural Complex Feasibility Committee**

No report

**Physician Recruitment and Retention Committee**

Councillor M. Gressler provided a report regarding the Community Physician Recruitment and Retention Committee.

**Eleanor Pickup Arts Centre**

Councillor K. Westerlund provided a report regarding the Eleanor Pickup Arts Centre Committee.

**North Saskatchewan Watershed Headwaters Committee**

Councillor M. Gressler provided a report regarding the North Saskatchewan Watershed Headwaters Committee.

**Northern Mayors Group**

No report

**Breton and District FCSS**

Councillor M. Thompson provided a report regarding the Breton and District FCSS Committee.

**Alternative Land Use Services Partnership Advisory Committee**

No report

**Pembina Forest Management Plan Stakeholder Advisory Group**

No report

**Regional Hemp Steering Committee**

No report

0644/17 Moved by K. Westerlund to receive the Councillor Reports for information.

**CARRIED UNANIMOUSLY**

**MEETING  
DATES**

**Meeting Dates**

**Thorsby Thunder Days June 17, 2017**

0645/17 Moved by K. Westerlund that we send the Reeve or designate to attend the Thorsby Thunder Days on June 17, 2017 on behalf of the County

**CARRIED UNANIMOUSLY**

**Lion's Club Canada Day Parade July 1, 2017**

0646/17 Moved by K. Westerlund to direct Admin to line up mode of transportation for those of Council that wish to attend the July 1, 2017 parade.

**CARRIED UNANIMOUSLY**

**FCSS Canada Day Celebrations and request for Reeve to speak July 1, 2017**

0647/17 Moved by K. Westerlund send the Reeve or designate to the Canada Day celebrations, to speak on behalf of Council.

**IN FAVOUR**

A. Heinrich

R. Moir

M. Thompson

K. Westerlund

M. Gressler

**OPPOSED**

S. Mahan

**CARRIED**

**Village of Breton 60<sup>th</sup> Anniversary and Canada Day Celebrations July 1, 2017**

0648/17 Moved by K. Westerlund to receive for information.

**CARRIED UNANIMOUSLY**

**Mayor's Gala and Community Recognition Awards September 7, 2017**

0649/17 Moved by K. Westerlund to direct Administration to bring back more information on the nominations for Community Recognition awards to the June 20, 2017 council meeting.

**CARRIED UNANIMOUSLY**

**Edmonton Mayor's State of the City Address - Ratify Reeve's attendance May 24, 2017**

**0650/17** Moved by R. Moir to ratify the Reeve's attendance at the Mayor's State of the City address on May 24, 2017.

**CARRIED UNANIMOUSLY**

**Voyageurs Rendezvous July 2, 2017**

**0651/17** Moved by K. Westerlund that Council designate the Reeve or designate to attend the Voyageurs Rendezvous on July 2, 2017, on behalf of Brazeau County.

**CARRIED UNANIMOUSLY**

**Housing Conference**

**0652/17** Moved by R. Moir to withdraw item 36 h) Housing Conference.

**CARRIED UNANIMOUSLY**

Deputy Reeve M. Thompson called for a break at 3:52 p.m. and the meeting resumed at 3:58 p.m.

**0653/17** Moved by S. Mahan to add 'update to Easyford hall' to in-private items.

**CARRIED UNANIMOUSLY**

**IN-PRIVATE  
SESSION**

**In-Private Session**

**0654/17** Moved by K. Westerlund that the regular Council Meeting of June 6, 2017 proceed into 'in-private' at 4:00 p.m. for the purpose of discussing:

a) Legal, b) Land and c) Personnel:

- i. Murlen Jones Pit Legal Opinion
- ii. Drayton Valley Library Agreement
- iii. North West Trail Project verbal update
- iv. Haying Lease request for Lot 7MR Plan 912 0761 NW 10-49-07-W5M
- v. Landowner request for culvert repairs
- vi. Alberta Environment River Ravine Estates
- vii. Civil Claim – Mutual Aid Agreement
- ix. Easyford Hall update
- x. CAO Acting Pay

**CARRIED UNANIMOUSLY**

**0655/17** Moved by A. Heinrich that the regular Council Meeting of June 6, 2017 come out of 'in-private' at 5:53 p.m.

**CARRIED UNANIMOUSLY**

**0656/17** Moved by R. Moir that Council directs Administration to enter into a Temporary Road Use Agreement with Murlen Jones to access his gravel pit until August 30, 2017 in accordance with the legal opinion provided.

**CARRIED UNANIMOUSLY**

**0657/17** Moved by S. Mahan that Council directs Administration to research other comparable library operating costs and bring the information and draft contract back to Brazeau County Council once prepared.

**CARRIED UNANIMOUSLY**

**0658/17** Moved by S. Mahan that Council accept the letter from Easyford Hall as information.

**CARRIED UNANIMOUSLY**

**0659/17** Moved by M. Gressler that Council directs Administration to seek an alternate route for the County's portion of the Northwest Trail which allows connectivity with the Town of Drayton Valley's newly constructed portion of the Northwest Trail and meet with the Town's engineering division to rectify or reinstate the works at an agreed dollar amount to ensure Trail connectivity is maintained.

**CARRIED UNANIMOUSLY**

**0660/17** Moved by K. Westerlund that Council adhere to the requirements of Section 674 of the *Municipal Government Act* and schedule a Public Hearing for July 4, 2017 at 10 AM to consider the request to enter into a five-year lease for the County owned parcel Lot 7MR Plan 912 0761 within NW 10-49-7-W5M for haying.

**CARRIED UNANIMOUSLY**

**0661/17** Moved by S. Mahan that Council directs Administration to write to Mr. G. Teeter and request he provide independent quotations to remedy the noted works and Administration reimburse Mr. Teeter, up to a maximum cost of \$3000, for the damages incurred at the two culverts listed in his May 27, 2017 letter to Public Works and Infrastructure.

**CARRIED UNANIMOUSLY**

**0662/17** Moved by R. Moir that Council directs Administration to obtain a legal opinion on the letter received from Dawnco's solicitor (Ogilvie LLP) dated June 3, 2017 and return to Council July 4, 2017 with the legal opinion and recommendations on how to proceed.

**CARRIED UNANIMOUSLY**

**0663/17** Moved by A. Heinrich to approve the amount of \$33,561.68 from unrestricted surplus to cover the cost for a mutual aid response to a wildfire that occurred on May 23, 2015 from Alberta Agriculture and Forestry.

**CARRIED UNANIMOUSLY**

**0664/17** Moved by K. Westerlund that Brazeau County write a letter of complaint to the Province in response to the timeframes and civil action taken against the County for the mutual aid invoice dated May 4, 2017.

**CARRIED UNANIMOUSLY**

**0665/17** Moved by A. Heinrich to approve the adjustment to Acting Pay for the Chief Administrative Officer's position as presented.

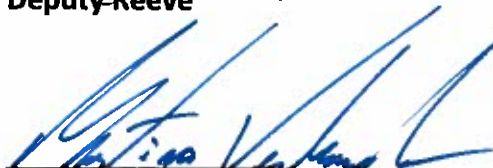
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**0666/17** Moved by K. Westerlund that the regular Council Meeting of June 6, 2017 adjourn at 6:00 p.m.

**CARRIED UNANIMOUSLY**

  
Deputy Reeve

  
Acting Chief Administrative Officer