

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY 2021 07 06

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:02 a.m.

PRESENT

B. Guyon, Reeve
H. Swan, Councillor
D. Wiltse, Councillor
S. Wheale, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
C. Swap, General Manager of Finance (Acting CAO)
T. Scharfl, Executive Assistant
R. Bijeau, Administrative Assistant
K. MacInnis, Corporate Communications Coordinator (by telephone)

ABSENT

M. Gressler, Councillor

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

569/21-07-06

Moved by K. Westerlund to approve the agenda with the following additions:

11. Planning and Development
 - a) Referral from the Town of Drayton Valley

12. Public Works
 - d) Range Road 85 Twp 485 Costs – D. Wiltse

13. General Matters
 - c) Green and Inclusive Community Building Program - B. Guyon

 - d) Water Sales – H. Swan

 - e) Voting Process – H. Swan

 - f) Solar Issues – B. Guyon

16. Meeting Dates
 - b) Invitation from MLA Smith for Reeve to attend visit from Minister Dreeshen July 7, 2021

CARRIED UNANIMOUSLY

**ADOPTION OF
MINUTES**

Adoption of Minutes

570/21-07-06 Moved by K. Westerlund to approve the minutes of the June 15, 2021 regular Council meeting as amended: Motion 561/21-06-15
"moved by M. Gressler"

CARRIED UNANIMOUSLY

**BUSINESS
ARISING**

Business Arising

Follow Up Action List

C. Swap reviewed the status of the action items.

571/21-07-06 Moved by H. Swan to receive the Follow Up Action List for information.

CARRIED UNANIMOUSLY

**URGENT
ITEMS**

Urgent Items

None

CAO REPORT

CAO Report

Guide to the Preparation of Minutes

C. Swap presented the Municipal Affairs recommended practices for minute preparation.

572/21-07-06 Moved by S. Wheale to receive the Guide to the Preparation of Minutes for information.

CARRIED UNANIMOUSLY

Resolution for Pembina Zone re: Disaster Relief Program Cost-Sharing

C. Swap presented a draft resolution for the upcoming Pembina Zone agenda.

573/21-07-06 Moved by K. Westerlund to direct Administration to submit the resolution regarding Disaster Relief Program Cost-Sharing for submission to the Pembina Zone agenda.

CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES**

Community Services

Breton Library Funding Agreement

L. Chambers presented the Breton Municipal Library funding agreement for renewal to December 31, 2023.

574/21-07-06 Moved by H. Swan to approve renewing the agreement with the Breton Municipal Library Board for a period of two years January 1, 2022 to December 31, 2023 maintaining the same level of funding and allowing for consumer price index adjustment.

CARRIED UNANIMOUSLY

Cemetery Bylaw 1080-21

L. Chambers presented the Cemetery Bylaw 1080-21 for third and final reading.

575/21-07-06 Moved by K. Westerlund to table item 9 b) Cemetery Bylaw 1080-21 until later this afternoon.

CARRIED UNANIMOUSLY

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Weed Inspections Concerns

Mr. and Mrs. Prociuk raised concerns with their neighbour's weeds infecting their land and the discrepancies with the photograph provided in the weed report.

576/21-07-06 Moved by S. Wheale to direct Administration to bring back a detailed report on the concerned lands mentioned by Mr. and Mrs. Prociuk.

CARRIED UNANIMOUSLY

EPBR 2020 Annual Report and Letter of Support

Sandra Bannard, on behalf of the Eagle Point- Blue Rapids Parks Council presented their 2020 Annual Report and a request for a letter of support for their 2022 operating grant.

577/21-07-06 Moved by D. Wiltse to receive the EPBR report for information.

CARRIED UNANIMOUSLY

578/21-07-06 Moved by D. Wiltse to approve a letter of support for the EPBR 2022 operating grant.

CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES**

Community Services

Willey West Boat Launch

C. Loose presented a request for a budget adjustment to accommodate consulting costs for obtaining the Willey West Campground Boat Launch lease.

579/21-07-06 Moved by A. Heinrich to add \$12,024.00 to the 2021 Annual Operating Budget in GL: 02-72-00-239 for consulting costs for obtaining the Willey West Campground Boat Launch lease, with funds from Parks In-Lieu Restricted Surplus.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 10:10 a.m. and the meeting resumed at 10:15 a.m.

Town of Drayton Valley Recreation Facility Rate Increases and Low Income Grant

K. Westerlund brought to Council's attention the Town of Drayton Valley's increased recreation facility rates and their grant for low income users and suggested the County consider doing the same.

580/21-07-06 Moved by K. Westerlund to table the Low Income Recreation Grant discussion to July 20, 2021.

CARRIED UNANIMOUSLY

FINANCE

Finance

Assessment Appeal Process

C. Swap provided information regarding the assessment appeal process.

581/21-07-06 Moved by D. Wiltse to have one elected official on the CARB and LARB committees effective after the municipal election.

IN FAVOUR

A. Heinrich

H. Swan

B. Guyon

K. Westerlund

D. Wiltse

OPPOSED

S. Wheale

CARRIED

Brazeau County Banking Services

C. Swap presented the results of the request for proposals submitted for the County's banking services.

582/21-07-06 Moved by K. Westerlund to approve the proposal for banking services to the highest scoring proponent, TD Commercial Banking for a term of three years.

CARRIED UNANIMOUSLY

Brazeau County Audit Services

C. Swap presented the results of the request for proposals submitted for the County's external audit services.

583/21-07-06 Moved by A. Heinrich to table the Audit Services discussion to the July 20, 2021 Council meeting and put out feelers to other auditors to potentially become the County's auditors.

IN FAVOUR

A. Heinrich
S. Wheale
H. Swan
B. Guyon
K. Westerlund

OPPOSED

D. Wiltse

CARRIED

**PLANNING &
DEVELOPMENT**

Planning and Development

Municipal Development Plan Amendment Bylaw 1081-21

C. Dyck presented Bylaw 1081-21 for first reading.

H. Swan left the meeting at 10:58 a.m. and returned at 11:00 a.m.

584/21-07-06 Moved by A. Heinrich to amend Bylaw 1081-21 to include an overarching statement that the environmental reserve applies to parcels being created, not the remnant.

CARRIED UNANIMOUSLY

585/21-07-06 Moved by A. Heinrich to give first reading to Bylaw 1081-21 as amended, and schedule the public hearing for 10:00 am on August 3, 2021.

CARRIED UNANIMOUSLY

**PUBLIC INPUT
SESSION**

Public Input Session

Reeve B. Guyon opened the Public Input Session at 11:05 a.m.

Pete Calvert asked when Range Road 83 will be paved and expressed that calcium on the road was not preferable.

Allan Taylor asked if the County has any information about small orange moths eating the hay? He asked if Council sent the letter to the Province regarding coal and could it be email to him? He read an article about selenium related to coal mining, and encouraged Council to stand up and save our water. He requested information on the western economic corridor project.

Reeve B. Guyon closed the Public Input Session at 11:32 a.m.

**PLANNING &
DEVELOPMENT**

Planning and Development

Revised Policy PD-7

586/21-07-06 Moved by A. Heinrich to change in Policy PD-7 the definition of "steep slope" from 15% to 30%.

IN FAVOUR

A. Heinrich

B. Guyon

OPPOSED

K. Westerlund

H. Swan

D. Wiltse

S. Wheale

DEFEATED

587/21-07-06 Moved by D. Wiltse to get a legal opinion on what is acceptable as a 'steep slope' definition and if it can be changed from 15% to 30%.

IN FAVOUR

B. Guyon

K. Westerlund

D. Wiltse

OPPOSED

H. Swan

S. Wheale

A. Heinrich

MOTION LOST

588/21-07-06

Moved by S. Wheale to remove the definition of "steep slope" from PD-7.

IN FAVOUR

S. Wheale
H. Swan
D. Wiltse

OPPOSED

K. Westerlund
H. Swan
A. Heinrich

MOTION LOST

589/21-07-06

Moved by A. Heinrich to table PD-7 to the next Council meeting and for councillors to do some research on slopes in relation to the land use bylaw.

CARRIED UNANIMOUSLY

Unightly Premises Enforcement

P. Whaley requested further direction regarding enforcement of unsightly premises on farmlands.

590/21-07-06

Moved by A. Heinrich to direct Administration to make changes to the policy PD-17, with amendments as discussed, and bring back to a future council meeting.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 12:35 p.m. and the meeting resumed at 1:12 p.m.

K. Westerlund absent.

MEDIA QUESTIONS

Media Questions

None

PUBLIC WORKS

Public Works

2021 Construction Projects Update

L. Fischer provided updated information on the 2021 Construction Projects.

K. Westerlund returned to the meeting at 1:24 p.m.

Reeve B. Guyon shared his power bill in relation to solar power savings.

591/21-07-06

Moved by H. Swan to receive the 2021 Construction Update Report for information.

CARRIED UNANIMOUSLY

Equipment Rental - Ratification of Decision

L. Fischer presented a request for Council to ratify their decision for the external equipment hired to assist with projects on RR 81 and RR52 north.

592/21-07-06

Moved by A. Heinrich to ratify the decision to direct Administration to proceed with the renting of three pieces of equipment and at least one operator to expedite the road projects on RR 81 and RR 52 north.

IN FAVOUR

A. Heinrich

H. Swan

B. Guyon

D. Wiltse

OPPOSED

K. Westerlund

S. Wheale

CARRIED

Hamlet of Cynthia Lagoon Refurbishments Tender

L. Fischer presented options to move forward with awarding the tender for the Hamlet of Cynthia Lagoon project.

593/21-07-06

Moved by D. Wiltse to direct Administration to bring back a report on the Cynthia Lagoon to next council meeting with questions answered what is the environmental test criteria, can the clay be used for feedstock for another company, and further direct Administration look into other options for the disposal of the clay.

IN FAVOUR

H. Swan

B. Guyon

K. Westerlund

D. Wiltse

OPPOSED

A. Heinrich

S. Wheale

CARRIED

Reeve B. Guyon called for a break at 2:23 p.m. and the meeting resumed at 2:35 p.m.

**GENERAL
MATTERS**

General Matters

Selling Carbon Credits

A. Tiwari presented information on the beneficial revenues for selling carbon credits.

594/21-07-06

Moved by H. Swan to go with Rewatt Power for selling carbon credits.

IN FAVOUR

H. Swan
B. Guyon
D. Wiltse

OPPOSED

A. Heinrich
S. Wheale
K. Westerlund

MOTION LOST

595/21-07-06

Moved by A. Heinrich to approve the sale of the carbon credits with Rewatt Power.

IN FAVOUR

A. Heinrich
H. Swan
B. Guyon
K. Westerlund
D. Wiltse

OPPOSED

S. Wheale

CARRIED

Violet Grove Lagoon Wetlands Solar System Costs

A. Tiwari presented a report on the solar power project costs at the Violet Grove Lagoon.

596/21-07-06

Moved by S. Wheale to direct Administration to bring back a full report with a complete break down for the solar project at the Violet Grove Lagoon Solar Project with detailed cost information.

CARRIED UNANIMOUSLY

**CITIZEN
APPRECIATION
AWARD**

Citizen Appreciation Award

D. Wiltse acknowledged Gary Schuster with a citizen appreciation award for keeping the ditches mowed.

Green and Inclusive Community Buildings Program

Reeve B. Guyon presented the new grant program.

Reeve B. Guyon called for a break at 3:35 p.m. and the meeting resumed at 3:41 p.m.

597/21-07-06 Moved by K. Westerlund to direct Administration to explore projects that may be eligible under the Green and Inclusive Community Buildings program and bring back to Council for consideration.

CARRIED UNANIMOUSLY

Water Sales

H. Swan requested information as to why the County does not sell water from the Administration Facility or the Rocky Rapids Facility.

598/21-07-06 Moved by H. Swan to direct Administration to explore grant funding for agriculture or fire suppression bulk water usage, potable or non-potable, near the County Administration facility and/or other potential locations for 2022 budget consideration.

CARRIED UNANIMOUSLY

Voting

H. Swan raised concern with Council decisions being made via email or verbally without a paper or electronic trail.

599/21-07-06 Moved by A. Heinrich to direct Administration to research (legal opinion and contact municipal affairs) the practice of council decision being made by email rather than special meetings being called.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEMS**

Correspondence/Items for Information

Alberta Health Services re: Mental Health Assistance

600/21-07-06 Moved by H. Swan to receive the Alberta Health Services letter for information.

CARRIED UNANIMOUSLY

Premier Kenney re: Alberta Advantage and Economic Development

601/21-07-06 Moved by H. Swan to receive the correspondence from Premier Kenney for information.

CARRIED UNANIMOUSLY

Minister Jason Nixon re: Coal Mining

Reeve B. Guyon called for a break at 4:17 p.m. and the meeting resumed at 4:22 p.m.

602/21-07-06 Moved by H. Swan to receive the correspondence from Minister Nixon for information.

CARRIED UNANIMOUSLY

Minister Ric McIver re: STIP Funds for Local Road Bridges

603/21-07-06 Moved by S. Wheale to receive the correspondence from Minister McIver for information and have Administration bring back information on the bridge projects delayed for next year.

CARRIED UNANIMOUSLY

604/21-07-06 Moved by S. Wheale to direct Administration to send a thank you letter to Minister McIver thanking them for work that has been done on Hwy 616 and repairs on Hwy 39.

CARRIED UNANIMOUSLY

RCMP re: RMA Spring 2021 Meeting

605/21-07-06 Moved by K. Westerlund to receive the correspondence from the RCMP for information.

CARRIED UNANIMOUSLY

**COUNCILLOR
REPORTS**

Councillor Reports

Reeve B. Guyon reported that he attended:

- Regular Council Meeting x 2
- CAO Check in

Councillor S. Wheale reported that she attended:

- Regular Council Meeting x 2
- RMA
- ASB, CAO Update, Breton Library
- Drayton Valley Library Board

Councillor A. Heinrich reported that he attended:

- Regular Council Meeting x 2
- MPC
- ACCPA Conference x 2
- Townhall with Premier Kenney
- CAO Review
- FCM Conference

Councillor K. Westerlund reported that she attended:

- Regular Council Meeting x 2
- Stronger Together Virtual Town Hall
- MPC
- Alberta Community Crime Prevention Association Conference x 2
- CAO Review
- RCMP Mental Health Committee & Pembina Physician Recruitment

Councillor H. Swan reported that she attended:

- Regular Council Meeting x 2
- Chamber Meeting (Stronger Together)
- ACCPA Conference
- Premier/Minister/Dr. Hinshaw
- ACCPA Conference
- RMA District 3 Engagement Session
- ASB
- CAO Review
- WCAS AGM/Board Meeting
- FCM Sessions - report attached

Councillor M. Gressler reported that he attended:

- Regular Council Meeting x 2
- MPC
- RMA Engagement
- CAO Review

Councillor D. Wiltse reported that she attended:

- Regular Council Meeting x 2
- Stronger Together Chamber Virtual Town Hall
- ACCPA Conference/Town Hall Premier Kenney
- ACCPA Conference
- CAO Review
- Chamber
- Breton FCSS
- Chamber Meeting
- FCM Virtual Conference

606/21-07-06

Moved by S. Wheale to receive the Councillor Reports for information.

CARRIED UNANIMOUSLY

**MEETING
DATES**

Meeting Dates

Roving County Hall Markets

607/21-07-06 Moved by K. Westerlund to receive the Roving County Hall Markets for information.

CARRIED UNANIMOUSLY

Invitation from MLA Smith for Reeve to attend visit from Minister Dreeshen July 7, 2021

608/21-07-06 Moved by K. Westerlund to authorize the Reeve and Deputy Reeve's attendance at the Minister of Agriculture announcement on July 7, 2021.

CARRIED UNANIMOUSLY

**CLOSED
SESSION**

Closed Session

609/21-07-06 Moved by S. Wheale that the regular Council Meeting of July 6, 2021 proceed into 'closed session' at 4:41 p.m. for the purpose of discussing:

a) Personnel FOIP Section 19

CARRIED UNANIMOUSLY

610/21-07-06 Moved by K. Westerlund that the regular Council Meeting of July 6, 2021 come out of 'closed session' at 5:41 p.m.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 5:41 to allow the public ample time to return and the meeting resumed at 5:51 p.m.

611/21-07-06 Moved by S. Wheale to direct Administration to provide a chronological report regarding the issues with the Procuik's weed concerns, including attempts to contact the neighbour and the source and date of maps provided in the weed report and bring the report to Council and the ASB prior to the next Council meeting.

CARRIED UNANIMOUSLY

612/21-07-06 Moved by D. Wiltse to authorize the Reeve and Deputy Reeve to contact legal on issues discussed in closed.

CARRIED UNANIMOUSLY

613/21-07-06

Moved by H. Swan to not support suggested changes to the organizational structure and direct Administration to bring back further information regarding the PWI Operations Assistant position.

CARRIED UNANIMOUSLY

ADJOURNMENT

614/21-07-06

Moved by K. Westerlund that the regular Council Meeting of July 6, 2021 adjourn at 5:55 p.m.

CARRIED UNANIMOUSLY



Reeve



General Manager of Finance (Acting CAO)