

Policy Name

County Owned Lands

Policy Number

GEN-3



Policy Statement

To ensure that all County owned lands, inclusive of titled, leased, tax recovery and reserve properties, are administered in a consistent manner to optimize the land use for the greater benefit of Brazeau County while still realizing the importance of protecting environmentally significant areas and the interests of the general public.

Policy

1. Inventory Review

- a. An annual inventory review to be undertaken by Administration with recommendations for disposal and designation changes presented to Council.
- b. A complete detailed inventory review to be undertaken once every three years at the request of Council.

The commencement date for this review process for the purposes of this Policy is October 2008.

2. Reserve Lands

Municipal, School and Environmental Reserve Land shall be acquired, managed and/or disposed of in accordance with the Municipal Government Act, Municipal Development Plan and Land Use Bylaw.

3. Tender Proposals

County owned land shall be sold utilizing a public tender process. Administration may utilize a variety of advertising means such as, but not limited to:

- a. Newspaper Advertisements (as required by County policy for public tenders)
- b. County Web Site
- c. County Newsletter
- d. Local Real Estate Offices
- e. County Office Front Counter Handout

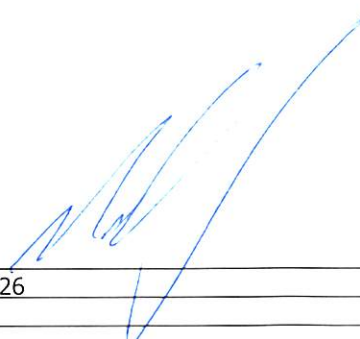
Chief Administrative Officer: _____
 Approved By Council: 00/06/26
 Revision Dates: 04/11/08
 Reviewed: _____

A deposit of cash, certified cheque or bank draft shall accompany all offers to purchase for 10% of the total amount of the purchase price.

3. Request to License, Lease or Permit

All requests to license, lease or permit County-owned lands shall be presented to Council and dealt with on a site-specific basis pursuant to the regulations contained in the current *Municipal Government Act*, Revised Statutes of Alberta. If approved, consideration shall be paid pursuant to the Schedule of Fees Bylaw in effect at the time.

The transferring of title or an interest in title to County titled lands shall be performed in accordance with, and pursuant to, the regulations contained in the *Municipal Government Act*, Statutes of Alberta,

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