



**Policy Name**

Certificates of Compliance

**Policy Number**

PD - 9

**Policy Statement**

Lending institutions, realtors, lawyers and private individuals often request that the County provide a Certificate of Compliance. The purpose of this policy is to set out the conditions under which a Certificate may be issued on behalf of Brazeau County.

**Policy**

1. Requests for a Certificate of Compliance must be accompanied by the applicable fee (set out in the County's Schedule of Fees) and an original Real Property Report prepared and signed by a licensed Alberta Land surveyor and dated no earlier than six (6) months from the date of receipt of the request.

If the Report is dated earlier than six (6) months, the County will require an Affidavit or Statutory Declaration from the landowner or surveyor certifying that there have been no physical changes to the property since the Report was prepared. Regardless if an Affidavit of Statutory Declaration has been submitted, no Real Property Report older than ten (10) years will be accepted.

2. Provided that the location of buildings as shown on the Real Property Report complies with the minimum side, rear and front yard setback and land use requirement of the Land Use Bylaw, including the approval of development permit for the structures, the County's Development Officer will endorse the Report as follows:

*Based solely on the information contained in the Real Property Report, the building location(s) described herein are in compliance with the minimum side, rear and front yard setback and land use requirements of the Brazeau County Land Use Bylaw.*

Chief Administrative Officer: \_\_\_\_\_  
Approved By Council: 99/04/15 \_\_\_\_\_  
Revision Dates: 13/11/19; 11/08/23 \_\_\_\_\_  
Reviewed: \_\_\_\_\_

